

*Viera East Community
Development District*

Agenda

August 23, 2018

AGENDA

Viera East

Community Development District

135 W. Central Blvd., Suite 320, Orlando, FL 32801
Phone: 407-841-5524 – Fax: 407-839-1526

August 16, 2018

Board of Supervisors
Viera East Community
Development District

Dear Board Members:

The Board of Supervisors of the Viera East Community Development District will meet **Thursday, August 23, 2018 at 6:00 p.m. in the Multi-Purpose Room, Faith Lutheran Church, 5550 Faith Drive, Viera, FL.** Following is the advance agenda for the meeting:

1. Roll Call
2. Public Comment Period
3. Approval of Minutes of the July 25, 2018 Meeting
4. Public Hearings
 - A. Rules and Rates
 - i. Consideration of Amendments to Attachment A to Chapter IV of the Rules of Procedure
 - ii. Consideration of Golf Course Rates for Fiscal Year 2019
 - B. Budget and Assessments
 - i. Consideration of Resolution 2018-02 Adopting the Fiscal Year 2019 Budget and Relating to the Annual Appropriations
 - ii. Consideration of Resolution 2018-03 Imposing Special Assessments and Certifying an Assessment Roll
5. Consideration of Agreement with ECOR Industries, Inc. Regarding the Provision of Aquatic Management Services
6. Consideration of Agreement with Kevin L. Erwin Consulting Ecologist, Inc. Regarding the Provision of Habitat Management Services
7. Staff Reports
 - A. General Manager's Report
 - B. District Manager's Report
 - i. Approval of Fiscal Year 2019 Meeting Schedule
8. Treasurer's Report – Consideration of Financial Statements
 - A. Approval of Check Register
 - B. Balance Sheet and Income Statement
9. Supervisor's Requests
10. Adjournment

The second order of business is the Public Comment Period where the public has an opportunity to be heard on propositions coming before the Board as reflected on the agenda, and any other items.

The third order of business is the approval of minutes of the July 25, 2018 meeting. The minutes are enclosed for your review.

The fourth order of business opens the public hearings. Section A is the Rules and Rates hearing. Section 1 is the consideration of amendments to Attachment A to Chapter IV of the Rules of Procedure and Section 2 is the consideration of golf course rates for the Fiscal Year 2019. Copies of the proposed rules and rates are enclosed for your review. Section B is the Budget and Assessments hearing. Section 1 is the consideration of Resolution 2018-02 adopting the Fiscal Year 2019 budget and relating to the annual appropriations. A copy of the Resolution and proposed budget are enclosed for your review. Section 2 is the consideration of Resolution 2018-03 imposing special assessments and certifying an assessment roll. A copy of the Resolution is enclosed for your review and a copy of the assessment roll will be available at the meeting.

The fifth order of business is the consideration of agreement with ECOR Industries, Inc. regarding the provision of aquatic management services. A copy of the agreement is enclosed for your review.

The sixth order of business is the consideration of agreement with Kevin L. Erwin Consulting Ecologist, Inc. regarding the provision of habitat management services. A copy of the agreement is enclosed for your review.

The seventh order of business is the Staff Reports. Section A is the General Manager's Report. Section B is the District Manager's Report and Section 1 is the approval of Fiscal Year 2019 meeting schedule. A sample notice is enclosed for your review.

The eighth order of business is the Treasurer's Report. Section A includes the check register being submitted for approval and Section B includes the balance sheet and income statement for your review.

The balance of the agenda will be discussed at the meeting. In the meantime, if you have any questions, please contact me.

Sincerely,

Jason M. Showe
District Manager

Cc: Brian Jones, District Counsel
Rey Malave, District Engineer
Tim Melloh, General Manager
Darrin Mossing, GMS

MINUTES

MINUTES OF MEETING
VIERA EAST
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Viera East Community Development District was held on Wednesday, July 25, 2018 at 2:00 p.m. at the Faith Lutheran Church in the Multi-Purpose Room, 5550 Faith Drive, Viera, Florida.

Present and constituting a quorum were:

David Bedwell	Vice Chairman
William 'Bill' Oakley	Secretary
Jo Walsh	Treasurer
Melinda Thomsen	Assistant Secretary

Also present were:

Jason Showe	District Manager
Lane Burney	General Manager
Keith Armstrong	Resident

FIRST ORDER OF BUSINESS

Roll Call

Mr. Bedwell called the meeting to order at 2:00 p.m. All Supervisors were present, with the exception of Mr. McCarthy.

SECOND ORDER OF BUSINESS

Public Comment Period

Mr. Armstrong: My name is Keith Armstrong and I'm from Bay Hill. Our concern was what could be done about the massive fish kill. No one is saying anything.

Mr. Bedwell: It's strange that it happened. Last time, it happened in several lakes all at the same time, but it's strange that it only happened in one lake.

Ms. Thomsen: When did it happen?

Mr. Armstrong: On Sunday and Monday.

Ms. Thomsen: Today is Wednesday. Are birds coming back?

Mr. Armstrong: Oh yeah, birds are taking the lighter fish out of the pond, but there are thousands of little ones, the size of your thumb, that nobody is touching.

Mr. Oakley: Either Scott or I will look at them.

Mr. Burney: Ed was working on the golf course renovations today, and was going to take a look at it tomorrow.

Mr. Bedwell: Are little fish on the banks or in the water?

Mr. Armstrong: They are in the water.

Ms. Walsh: A lot of times there is carp. The bigger fish will eventually clean those up too.

Mr. Showe: I have a report detailing what happened and why.

Ms. Walsh: It's not an uncommon occurrence. We had some major ones over the years. Luckily the cleanup crew, Blue Waters came in.

Mr. Showe: We get them in all of our Districts from time-to-time. Most of the time they are isolated to one lake. We will send the lake people out almost immediately after. Its caused by low oxygen. There is nothing else that causes it. It's a natural phenomenon. It happens in a lot of lakes, quite often.

Mr. Armstrong: Is the solution to install an aerator?

Mr. Showe: They could be, if the District was willing to fund that. It is very expensive to install those kinds of systems. We also have 100 lakes. I think the Board would have a hard time doing it in certain lakes and not others, so they would have to be willing to bear that cost. Its typically something that happens and once the fish are cleaned up, nature balances itself out and the fish will come right back.

Mr. Oakley: A couple of lakes have aerification.

Mr. Bedwell: What's the one down here?

Mr. Armstrong: On Viera Boulevard.

Mr. Bedwell: Is that your community?

Mr. Oakley: I don't know whether we do that or the HOA does.

Ms. Walsh: I think we do.

Mr. Showe: I'm not aware of any on the CDD lakes.

Mr. Oakley: That's not the CDD's lake.

Mr. Showe: Correct. Typically, the aerators are more for midge fly control, than to help prevent fish kills.

Mr. Oakley: If we were to aerate all of the lakes, we would have to take out a new bond issue.

Mr. Showe: Ideally, or raise your assessments.

Mr. Oakley: I would like to make one suggestion. Lane, would you get his phone number and then when Ed goes out, would you give him a call back, just to confirm that Ed's been there, and if there's anything we can do, we will let you know?

Mr. Burney: Yes.

Mr. Burney: As soon as Ed goes out there tomorrow, I will let you know what he finds out.

Mr. Walsh: Will his phone number be redacted from the minutes?

Mr. Showe: Yes.

Mr. Burney: As soon as I know something, I will let you know.

THIRD ORDER OF BUSINESS

Approval of Minutes of the June 27, 2018 Meeting

Mr. Bedwell: Are there any additions, deletions, or comments on the minutes?

Mr. Showe: I received some corrections on Page 3. We will make those changes.

On MOTION by Mr. Oakley, seconded by Ms. Walsh, with all in favor, the Minutes of the June 27, 2018 Meeting, as amended, were approved.

FOURTH ORDER OF BUSINESS

Ratification of Lease Agreement for Fire Alarm System - Added

Mr. Showe: This is a follow-up to the workshop discussion we had at the last meeting about leasing the fire alarm system. We provided you the documents; however, Tim has signed it, so this would be a ratification of those lease terms.

Mr. Bedwell: Is it the same pricing?

Mr. Showe: It's in accordance with the discussion.

Mr. Oakley: That's for the maintenance building for the CDD and the golf course.

Mr. Showe: Correct. It will be split that way. We already have it in the budget.

Mr. Oakley: So its split?

Mr. Showe: Correct, half and half.

On MOTION by Mr. Oakley, seconded by Ms. Thomson, with all in favor, the Lease Agreement for the fire alarm system, was ratified.

Mr. Showe: Do we have any idea when that will be installed?

Mr. Burney: No.

Mr. Showe: It looks like Tim signed the agreement last week, so they have it in their queue. I think the impetus to rush was to at least have the agreement signed and executed.

Mr. Oakley: Have we notified the Fire Department?

Mr. Burney: Yes that happened. The Fire Inspector was out.

FIFTH ORDER OF BUSINESS

Staff Reports

A. General Manager's Report

Mr. Burney: Just a few things. There has been a lot of discussion regarding tournaments at these Board meetings. We definitely are going to pick and choose, and stretch out the tournaments and events, so that our residents and members have days where they can play golf. If you look at the numbers, the golf tournaments don't generate revenue. It kind of goes the other way. We look at it as a marketing tool to get golfers who don't normally play our golf course, but we have to give lower rates to these charities and groups, based on the competition. In the past, we needed to do that, but at this point, Tim and I definitely talked about it a lot and both feel that we don't need to put ourselves in the position of losing revenue. There are a couple of things that we will still do, like the Florida Junior Tour and the larger engineering corporation tournaments. I have three scheduled on the books for August, which is the middle of the summertime, with 60 players. It only affects the tee sheet slightly. Then we have two in October, one for Harris Corporation and a toy drive charity that is on a Sunday afternoon.

Mr. Oakley: Do you know what days these are?

Mr. Burney: Yes. The August event is on Saturday, August 18, the October one is on Friday morning on October 26, and the one for Harris Corporation is a Sunday afternoon on October 28.

Mr. Oakley: Which tournament is on October 18?

Mr. Burney: It's a small group, but not a charity. It's just a group of guys coming out to play. It's more like a league.

Ms. Thomson: But not our league. Would it be a league from somewhere else?

Mr. Burney: Yes. There are a lot of traveling leagues that go to a specific golf course once a week, but move around to multiple golf courses.

Mr. Oakley: As far as the 60 players, how does the rate that we are giving them compare to the CDD rate?

Mr. Burney: The rate that we are giving them is higher than the CDD rate.

Mr. Oakley: Enough said. Great. Congratulations. That's all I wanted to hear.

Mr. Burney: The next item is the PGA Apprenticeship Program. I'm 70% done. The last 30% is a couple of teaching videos. There is a little more paperwork that I have to do, as well. It's like an online college course in writing a couple of papers. They normally give you two years to complete this. I did my seminar in October of last year. I'm only 10 months in. I actually went to a seminar for apprentices in Orlando, and they basically told me that they are thinking about changing the time to complete it from 24 months to 28 months. So, they are giving people more time to finish Level 1, not less. I'm actually behind where I wanted to be. I was hoping that I would be going back to my Level 2 seminar in August or September, but at this point, it looks like it's going to be closer to October/November. Then I will go back down and finish that. Once I get into Level 2, it will basically be the same program. It will take two more years to complete and it will have different content, but for the most part, it's along the same lines.

Mr. Oakley: Are you trying to complete it prior to our busy season?

Mr. Burney: Yes, 100%. Last year, I scheduled my seminar in September, but as you know, the hurricane hit us, and I had to change my dates and they cancelled the seminar, so I had to go back in October. That wasn't optimal. I wanted to go before that. This year, based on having less events, I should be okay to get it done in October. My goal is still September 1 to have it submitted, so that they can review it and get back to me if I need to make any changes.

Mr. Bedwell: What does your business card say now?

Mr. Burney: It says "*PGA Apprentice*," and it will continue to say "*PGA Apprentice*," until I finish Level 3.

Mr. Bedwell: I didn't realize it was that long.

Mr. Burney: They give you, from beginning to end, eight to ten years to complete these two levels. I found as I've gone through the work, that seems ridiculous, but I understand that if

I was a 21-year-old Assistant Golf Professional, I would already have it completed, but being the Head Pro and having to manage staff and having a family, it's definitely a lot of work. Sometimes it's hard to get it done. I definitely worked from home on the majority of this. I've done little at the shop, although I talked to Tim, this last month, about bringing it to work more.

Ms. Thomson: When you said videos. Are they videos that you have to make or videos that you have to watch?

Mr. Burney: Videos that I have to make. I basically do a three-week lesson series with a beginner and just film the full half-hour lesson. It's actually 20 minutes.

Ms. Thomson: That definitely sounds like something to do there.

Mr. Burney: That part is easy. I have to upload the video to YouTube. I already have the student scheduled for next week.

Ms. Thomson: Great.

Mr. Burney: The next item is the handicapped parking. This issue is new and something that was used by a few different people over the past week-and-a-half. It seems like the handicapped parking is in a strange place. They are not right up front, but I think that the design was based on the way that our roundabout and our backdrop works. So, I informed all of the residents that this would be something that wouldn't even be talked about, until we decided to renovate the parking lot. That has been brought up by Tim and myself. We spent a lot of money making the golf course look good, and that's something that's been there and hasn't changed in 20 years. The lines are fading. There is some cracking to some of the parking blocks and concrete.

Mr. Oakley: How many spots are there?

Mr. Burney: I have no idea. That's a good question.

Mr. Bedwell: There's a lot of handicapped parking spots.

Mr. Burney: I think that there are six or eight handicapped spots.

Mr. Oakley: When Tim gets back, just check with them about making two spots over there.

Mr. Burney: Yes, down on the other corner.

Ms. Thomson: Temporarily.

Mr. Oakley: You are going to have to take up three spots to make two.

Mr. Burney: Right.

Ms. Thomson: That's right.

Mr. Oakley: You have to take up four spots to take two, but that's okay. They would put them right in so cars can pull straight in, and then they have this nice easy egress up to The Grille. So, if they are going into the pro shop, they would have to go in the other way or walk through The Grille.

Mr. Burney: Everyone knows that there has been a lot of talk about County golf courses being taken over by several different groups. There have been a lot of confusing meetings with that. I tried to follow it. Basically, an HOA made a decision over the guys who thought that they were going to take over. That group of guys came to me and said that they wanted the Viera East Golf Club to be the home of their league. They currently play at The Savannahs on Thursdays, but it sounds like the entire group of guys are done. They don't want to play at The Savannahs. I thought this was going to change, but at this point, they came back to me again and said that they still want to do this. At the end of the day, they are flexible on the day of the week. They play on Thursday at 10:00 a.m. Obviously, we have our Men's League on Thursday, so that's not a possibility. Tuesday was actually brought up. The Savannahs have a traveling league that plays here once a month. Last year, they only played through the summertime, because I wouldn't do shotgun starts for them and they want shotgun shots. Now that they want to move here, they are going to be a little more flexible. Tuesday is definitely our slowest day. I wouldn't want to do it on a Monday or Friday. I still struggle with the idea of an 8:30 a.m. shotgun with that many people through our season.

Ms. Thomson: How many?

Mr. Burney: It could be up to 50 players. It would basically be the same size as a VEMA league. Tuesday would be a great day for them to come out in the summertime, but they want 52 weeks or nothing.

Mr. Oakley: They won't take the afternoon?

Mr. Burney: That's something that I talk a lot with Tim about.

Mr. Oakley: If it's a shotgun, you still have to block out a bunch of dates.

Mr. Burney: Exactly. That's something that we might be willing to work with them on, if they are willing to agree to the tee time. I have a couple of groups that play on Tuesday, every week all year, that I would basically be moving. There are CDD residents, and maybe one or two that are members. We want to make the right decision. I honestly don't think that it's going

to work. I can move one of my groups earlier by 15 minutes and they would be happy, but I'm not convinced that they are going to say yes.

Mr. Oakley: What kind of rate are they expecting?

Mr. Burney: We told them, "*If you became an actual league, then you would probably get the 25% off what the other leagues get.*" All CDD leagues receive a 25% discount. Tim and I actually talked about giving them an associate rate and not a CDD rate. They wouldn't be a beneficial league either if I was able to give them tee times at 11:00 a.m. They would be a group that comes out and play and there would be standard tee times. That's the only way that it will work for me.

Mr. Oakley: I like the associate rate.

Mr. Burney: I'm basically going to give them my proposal and see what they say.

Mr. Oakley: Okay. That's a big deal with a lot of players. It is a year-round theme. This time of year, I would love to have 30 players from there every Tuesday morning, even for an 8:30 a.m. shotgun. The one thing that actually interferes with that is the ABCD Scramble. As you know, we have a Tuesday morning shotgun once a month, except for February. In the off-season, I can have 40 people in an ABCD Scramble, and 70 regular players, but in the season, if I have 80 people wanting to play in an ABCD Scramble and 50 people wanting to play a full field shotgun at 8:30 a.m., the entire golf course is going to be blocked off, so that doesn't work. It's definitely a slippery slope, with them wanting 52 weeks. I already did that with them and they didn't play here in the wintertime, this year, because I wouldn't do a shotgun start for them.

Mr. Bedwell: Any golf course is going to do it this way.

Mr. Burney: Yes. That's why if I just give them what I can do for them, then they can say "Yes" or "No."

Ms. Thomson: Yes. We are in a great position.

Mr. Burney: 100%. The fact that they want to travel from Merritt Island, says a lot.

Ms. Thomson: It does.

Mr. Burney: The entire group has played here a lot over the past three years, so they know the golf course and staff well. They happen to know Terry well. Everything we offer is what they want, but I just can't offer them the tee time. They would probably be flexible on the rate, but it's the tee time that I can't fully give them. The next item is the rodent issue. We definitely have a fair share of rats in the crown grass by the driving range. They have been seen

by more and more residents. They are not afraid, which is the one thing that makes me worried. Last week, we had junior play and Mike and I were walking up with all of these kids and a rat popped out. He didn't run back into the bush. He kind of just stared at us and slowly walked back. I talked to Scott and we have not baited or trapped anything to this point. If we are going to bait them, that's going to be an ongoing thing. It's not going to be something that we are just going to eliminate and they are never going to come back, because that is literally like the Hilton Hotel of places for rats. That crown grass is very thick, provides cover and gives them a perfect home. So, they are always going to be there and rodents are always going to be an issue. They spray for bugs, but it doesn't affect the rats.

Mr. Bedwell: I'm surprised that we haven't seen snakes.

Mr. Burney: There has been very few.

Mr. Oakley: Maybe we need to move a few snakes in there.

Mr. Burney: I spoke to Scott and he is on board to help and do whatever we need to, whether that's bait or traps.

Mr. Oakley: Do we have an exterminator for the pro shop?

Mr. Burney: Yes, we do, but we only have bug issues there.

Mr. Oakley: Aren't there some rodent traps that we can set?

Mr. Burney: Yes, there are. I think there are some in the Clubhouse.

Mr. Oakley: We might check with the exterminators to see what they suggest.

Mr. Burney: I will talk to them when I see them.

Ms. Walsh: I don't know how the electronic things work or if they work at all, but if they do, that might be a good solution, because now you are not messing with chemicals and you are not messing with poison when you have kids.

Mr. Burney: Exactly.

Ms. Walsh: If the sonic things work, that might be a good option.

Mr. Bedwell: I think you have to get rid of the crown grass and put in something else. Like you said, it's like the Hilton Hotel.

Mr. Burney: It is. It is such a perfect place for them.

Mr. Bedwell: I could barely walk through the gravel to get to the driving range.

Mr. Burney: It grows up so much. It looks really good though.

Mr. Bedwell: I know.

Ms. Thomson: It does and I really liked it when it was first put in. Obviously, I didn't know what we would end up with.

Mr. Oakley: We should've gotten mini crown grass.

Ms. Thomson: There is a dwarf version.

Ms. Walsh: We can always chop it down.

Mr. Burney: They can trim it. We've done that before on #6 and #5.

Ms. Thomson: I was thinking of #7. We have crown grass everywhere.

Mr. Burney: Some of that muhly grass is different, but it is very similar.

Ms. Thomson: But we don't have any issues over there.

Mr. Burney: There may be some there, but you don't get many people walking in and out of there. If you they are not walking in it, you are not going see them, because there's a lot of underbrush and cover there, so you wouldn't even know they were there.

Ms. Thomson: I've seen sand hill cranes go after rats.

Mr. Burney: The next item are the Hole #9 renovations. They started moving dirt for the new tee boxes, as well as clearing the right side of the cart path to add shell rock. They will have the sky-blue tee box cut down to the proper level, and form the new tee box for the green tees. We haven't cut the other tee box down. It looks like that's going to happen on Tuesday of next week.

Mr. Oakley: They are also going to do the gravel on the entrance way to #8.

Mr. Burney: On Hole #8, they already killed the grass, but haven't cleared the dirt. That's definitely going to happen this week or the beginning of next week. All around the entrance to that cart path, they are going to do the same thing by adding shells. It's going to help with that drain issue on the right side of the path, as well as provide a smoother surface for those golf carts pulling in. We put rock on the right side of Hole #15, which is an amazing improvement. It's going to do the same thing. It won't be such a blunt entrance to the cart path and should help a lot. For the pro shop, even though it is the summertime and we are not as busy as normal, we are still maintaining solid sales through the first three quarters. At the end of the day, I'm still purchasing some closeouts to help build margin in the pro shop. We are still selling golf balls. Inventory levels have definitely come down. It's been good. I thought that I was a little more behind than we are, but we are right on track to hit last year's number. If not, we are going to increase by a slight amount. I would say that the biggest challenge over the past two

years have been the golf course program. We decided to go full on into the Callaway Program with demos. In order to get the big discounts and the demos and the carts, we had to buy a lot of merchandise. We spent the last few years trying to sell the merchandise. The cost of goods sold numbers haven't been that stellar. They have been decent, but based on the fact that we tried to close out golf clubs, I know that number could be better. Hopefully, by next year, we will have no inventory on golf clubs at all. I'm going to sell some wedges and putters and that's going to be it for golf clubs. We are going to stick to what we do well with, which are logo shirts, gloves, hats and balls. We make a better margin on those items anyway. As you guys know, everybody who lives here gets a discount. That's part of the game that we are going to have to play here, but that's fine. We can definitely make it work. That's all I have.

Mr. Bedwell: What is "*seasonal pre-book*?"

Mr. Burney: I have everything pre-booked for my fall season. So, for the big brands like Onaka, Putter Puff and Links Sol and Foot Joy, I'm bought out, but at this point, I'm running low on merchandise, so we decided to buy a few things on closeout, so we can have a few new things in the pro shop for people to purchase.

Mr. Bedwell: Okay. Good.

SIXTH ORDER OF BUSINESS

Treasurer's Report – Consideration of Financial Statements

A. Approval of Check Register

On MOTION by Ms. Walsh, seconded by Mr. Bedwell, with all in favor, Checks #3378 through #3394, from the General Fund, totaling \$44,250.16, were approved.

Ms. Walsh: Next are the *Capital Reserve* items for this month.

Mr. Oakley: I have a question about one check. Since Jason is here, maybe he can answer it, although its already been approved. On Page 7, there was an invoice for a GMS check printer repair for \$255. If GMS owns the printer and it's in our office, why are we paying to have it repaired?

Mr. Showe: I will find out.

On MOTION by Ms. Walsh, seconded by Mr. Oakley, with all in favor, Check #56, from the Capital Reserve Fund, totaling \$6,723.18, was approved.

On MOTION by Ms. Walsh, seconded by Mr. Oakley, with all in favor, Checks #25775 through #25858, from the Golf Course Fund, in the amount of \$73,328.52, were approved.

B. Balance Sheet and Income Statement

Mr. Showe: No action is required by the Board.

SEVENTH ORDER OF BUSINESS

Supervisor's Requests

Mr. Bedwell: Jo, do you have anything?

Ms. Walsh: I was thinking that maybe we could extend a specific invitation to the two candidates who are running, to come and join us.

Mr. Showe: I don't think that I have any contact information for them.

Mr. Oakley: The way that I feel about it, is that it's an open meeting and anybody can come. If you are running for the Board and you're not interested in coming to a meeting, maybe they aren't that interested.

Ms. Thomson: They may want to come to a meeting closer to the election.

Ms. Walsh: If they come to the August meeting, they will be coming on the wrong day.

Mr. Showe: It will be cancelled on the website.

Mr. Bedwell: I have a feeling that they are reading the minutes on the website.

Ms. Thomson: That was my thought.

Mr. Bedwell: Or they are getting familiar with the budget.

Mr. Bedwell: Bill?

Mr. Oakley: Where are we at on the fence for Woodside Park?

Mr. Showe: Tim told me that the proposal wasn't ready yet.

Mr. Bedwell: He didn't know the thickness of the post wall, so he asked me to remove this item from the agenda.

Mr. Oakley: Okay. That's all. Thank you.

Mr. Bedwell: Melinda?

Ms. Thomson: I don't have anything.

Mr. Bedwell: I have nothing.

EIGHTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Walsh, seconded by Ms. Thomson, with all in favor, the meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

SECTION IV

SECTION A

SECTION 1

ATTACHMENT "A"
Policies and Procedures
Viera East Golf Club

I. PUBLIC COURSE

The Viera East Golf Club ("Golf Club") is a public golf course owned and operated by the Viera East Community Development District ("the District"), a unit of special-purpose local government created pursuant to Chapter 190, Florida Statutes. Viera East Golf Course staff will be referred to as "Golf Club Management" to include the General Manager, Golf Professional, Food and Beverage Manager, and their designated staff. The Viera East Golf Club is open to the general public, including residents and nonresidents of the District. The golf course may not be used for any purpose except golf without the approval of the Golf Club Management. Fishing, boating, picnicking, biking, kite flying, soccer, football, recreation walking or running and dog walking are not permitted at any time on golf course property.

II. RATES, FEES AND CHARGES

The rates, fees and charges governing the use and enjoyment of the Golf Club are contained in and set pursuant to Chapter IV of the Rules of the District. These rules were duly adopted by the District Board of Supervisors in accordance with Chapters 190 and 120, Florida Statutes.

CDD Residents will receive a 25% discount on published normal full daily golf rates, a 10% discount on golf shop hard goods, and a 20% discount on in-stock clothing. Discounts do not apply to sale items (only one discount applies). Residents may choose to use the appropriate golf discount or any promotional special rates but not both. Some discount restrictions may apply on golf equipment and clothing for certain manufacturers. The General Manager may adjust these discounts with board approval, if it is in the best interest of the District. Residents may be required to submit proof of residency. Residency may be verified and an ID card may be obtained from the CDD Office.

The District will offer for sale an annual Associate Membership for purchase by non CDD Residents. The Associate Membership will offer a discount 5% below the discount received by CDD Residents for daily fee golf.

The District will offer an annual Platinum Membership for 7-day access and a Gold Membership for Weekday Access (Monday – Friday). The 12-month, 6-month, and 4-month Platinum and Gold Membership Plans will be payable in full and will expire 12, 6, or 4 months from the date payment is made, depending on the plan purchased.

Only 100 memberships will be made available annually, in the following manner: 60 Family/40 Single Annual Platinum Memberships by CDD Residents. If not filled, Non CDD Residents may fill the balance with Annual Platinum Memberships. If not filled, CDD residents may fill the balance with Annual Gold Memberships. If not filled, Non CDD Residents may fill the balance with Annual Gold Memberships. If not filled, CDD residents may fill the balance with 6-month Platinum Memberships. If not filled, Non CDD residents may fill the balance with 6-month Platinum Memberships. If not filled, CDD Residents may fill the balance with 6-month Gold Memberships. If not filled, Non CDD Residents may fill the balance with 6-month Gold Memberships. If not filled, CDD residents may fill the balance with 4-month Platinum Memberships. If not filled, Non CDD residents may fill the balance with 4-month Platinum Memberships. If not filled, CDD Residents may fill the balance with 4-month Gold Memberships. If not filled, Non CDD Residents may fill the balance with 4-month Gold Memberships.

Membership plans are not assignable, transferable, alienable or divisible. Extensions of Plans will not be allowed. Four month and six month Membership plans purchased on or before October 1 may be converted to annual plans with the payment of a nominal administrative fee, on a space available basis.

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Deleted: With the exception of the 4 month prepaid plan and the 6 month prepaid summer plan, prepaid fees will be payable on the first day of October, the beginning of the Viera East Golf Club fiscal year, in the District Office at the Golf Club. The 4 month and the 6 month plans will require fee payments on or prior to the first possible play day per plan. Any first time prepaid or new resident will be required to pay the full fee amount regardless of the date they initiate their contract. On the next October 1st or start date of their selected plan, this prepaid contract will be required to pay the pro-rata balance of their prepaid fees at the new rates for the balance of that fiscal year/plan period to place them on the current calendar cycle. Fees for the 6 month summer prepay plan are payable on or before April 1, and fees for the 4 month plan are payable on or before the first day of the 4 month period selected.

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Deleted: prepayment fees

Deleted: All prepaid contract renewals other than first-time prorations, renewed in accordance with club policies/procedures, will require full fee payment, and will expire on the next September 30th, the end of the fiscal year, or on the last day of the last month of any abbreviated/modified plans.

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Deleted: Weekend and holiday surcharges apply to all prepaid plans. The times of day the surcharge expires are indicated on the current year's rate schedule. These times are subject to change at the discretion of the General Manager. Changes will be coordinated with the Board of Supervisors prior to implementation.

Annual Platinum and Gold Membership Plans may break their annual fee into 2 payments in the following manner: 60% due at purchase (no cash discount) and a \$99. Administrative fee. The 40% balance will be due 4-months from date of original purchase. Plan holders will be obligated to make the 2nd payment.

Annual Platinum and Gold Memberships will receive 10 play discount punch cards for use with guests. Guest discount cards expire on the expiration date of the associated membership plan. The punch cards will allow guests to play at the Viera East Resident discounted daily rates. Platinum and Gold Members will also receive punch cards providing 10 range ball warm up buckets. Lost discount or range punch cards will not be re-issued.

III. MEMBERSHIP REFUNDS, CREDITS, AND TRANSFERS

A. There will be no refunds for any reason except documented health reasons. The refund will be prorated based on the schedule below and the member will not be able to rejoin the club for 12-months following the refund. A copy of the medical certification from a licensed physician must be kept on file.

B. Upon approval of the refund, the following stipulations will apply:

- The amount of the refund will be prorated based on the refund schedule found below.
- In the event a refund is issued, the remaining term of the Membership year will be cancelled and any play after issuing a credit will be at the applicable daily rate.
- The refund issued will only be applied to the next time you register for any prepay plan

C. If the refund request is received by the 10th of the month, a refund will be issued for that month based on the refund schedule below. Requests received after the 10th of the month, will be prorated based on the month immediately following the month of the request.

D. There will be no transfers for any reason during the term of the Membership year. Family Membership refund/credit will be based on the difference between the Family and Single Membership cost.

E. **Leave of Absence** will be considered for medical reasons only. Should a member request a Leave of Absence, the Club will require written documentation from a medical professional stating the nature of the injury and expected duration for the recovery period. All requests for Leave of Absence should be submitted in writing to the attention of the General Manager and include the following: requested date of commencement for leave of absence and anticipated return date. The leave must be for a minimum of 30 days. Leave for non-medical reasons and for medical reasons less than 30 days will not be considered. If granted, the medical leave will freeze the membership until the member is able to return to play (after a minimum of 30 days). Once the member's play has resumed, the membership expiration date will be adjusted to reflect the days missed (amount of days during which the membership was frozen). Under no circumstances will there be a refund of money for leave of absence. Misuse of this policy will result in immediate and indefinite suspension from the club. The General Manager is authorized to make decisions regarding requests for leaves of absence and will operate under this authority in the best interest of the Viera East Golf Club and the requesting member. Retroactive to 10/1/2017.

REFUNDEDULE

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Deleted: Credits will be issued only in the event of a major illness with the following stipulations:*

* The prepaid customer must submit a written request for the credit to the Viera East Golf Club General Manager that includes a letter from the customer's physician describing the nature of the illness and confirming that the individual cannot participate in golf for a minimum of (120) days.

Deleted: D. Upon approval of the refund/credit, the following stipulations will apply:*

* <#>The amount of the credit will be prorated based on the schedule found below.*

* <#>In the event a credit is issued, the remaining term of the prepaid year will be cancelled and any play after issuing a credit will be at the applicable daily rate.*

* <#>The credit issued will only be applied to the next time you register for any prepay plan*

* <#>If the request is received by the 10th of the month, a refund/credit will be issued for that month based on the refund/credit schedule. Requests received after the 10th of the month, will be prorated based on the month immediately following the month of the request.*

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Note: The percentage is the amount that will be refunded. There will be no refund issued on sales tax.

12 MONTH PLANS

	Refund		Refund
Month 1	90%	Month 7	30%
Month 2	80%	Month 8	20%
Month 3	70%	Month 9	10%
Month 4	60%	Month 10	None
Month 5	50%	Month 11	None
Month 6	40%	Month 12	None

6 MONTH PLANS

Receive 80% refund/70% credit in month 1, 60% refund/50% credit in month 2, 40% refund/30% credit in month 3, and 20% refund/10% credit in month 4 of the plan
No refunds/credits after month 4.

4 MONTH PLANS

Receive 70% refunds/60% credit in month 1 and 50% refund/40% credit in month 2 of the plan
No refunds/credits after month 2.

IV. RESIDENCY STATUS OF USERS

Whether a particular user of the Golf Club shall be classified as a resident or a non resident for the calculation of rates, fees, and charges is determined in accordance with Chapter IV of the rules of the District.

V. APPROPRIATE DRESS AND BEHAVIOR

A. The Golf Club is a public facility open to all that wish to patronize it. In order to allow everyone the opportunity to enjoy the Golf Club, all Golf Club patrons are expected to maintain an appropriate level of decorum in their dress and behavior. Patrons who do not abide by established club policy or are abusive to either customers or staff may be asked to leave the premises or be removed by appropriate means without entitlement to refund of dues or fees. Continued like behavior may result in CDD Board action to include extended suspension or expulsion without entitlement to refund of dues or fees.

B. Proper attire is required at all times.

- (Men) Appropriate length shorts, collared shirts or mock turtlenecks are required. Tennis (short shorts), cutoffs, running shorts, swim attire, t-shirts, fishnet shirts, tank tops and denim are not permitted on the golf course, practice range or putting green at any time.
- (Women) Same as above, but women may wear sleeveless and collarless tops. Short shorts and halter-tops are prohibited.
- (Juniors ages 16 and under) Same as adults, but neat and clean t-shirts will be allowed.

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January

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- o All golfers must wear appropriate footwear. Viera East Golf Club is a spike-less facility. Metal or ceramic spikes are not permitted. The Golf Club Management will change spikes upon request for a nominal fee.

VI. STARTING TIMES

- A. Viera East Community Development District residents may request starting times prior to 4:00 P.M. 10 days in advance of the day of play by placing a request in the Lottery tee time system by use of the internet or the phone. The Lottery tee time system allocates starting times based on equity within the CDD resident block of tee times. Beginning in fiscal year 2013-2014 the Monday, Tuesday and Friday tee sheets from 7 a.m. to 12 p.m. are formatted to allow a maximum of 6 tee times for CDD Resident play and 4 tee times for Non CDD Resident play per hour. (Table 1). Residents may request up to 4 starting times per resident/group coordinator in accordance with the allocated or blocked tee times. Residents are encouraged to release tee times as soon as they become aware reserved times are not going to be used. This should occur as soon as possible to avoid wasting any unneeded tee times. Tee times that are NOT cancelled in a timely fashion may result in penalty points being assigned within the Lottery tee time system.

CDD residents may reserve a maximum of two starting times on Saturdays and Sundays. Resident tee times not reserved 10 days in advance of play will convert to open tee times for use by CDD residents and/or non CDD residents. Unreserved tee times cannot be added to group reservations so as to increase the size of the group beyond 16 players or to exceed the maximum allowance of four tee times per group.

The General Manager and/or Head Golf Professional may use discretion on occasion to modify the tee sheet structure should circumstances warrant such action. Such modification should receive voted approval by the Board of Supervisors if proposed changes are to be a permanent, extending through the end of the fiscal year. Less permanent tee sheet changes may be implemented on a case by case basis and require only written concurrence from a majority of the Board of Supervisors. Should a majority of the Board not support the proposed temporary change; proposed tee sheet modification will not be implemented.

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Deleted: Other residents may reserve a single tee time (4 players) in accordance with the non-group tee time allocations. Where group reservations are made (two or more tee times), a names list utilizing the appropriate VEGC form must be submitted to the pro shop staff a minimum of 72 hours in advance of the day of play. The Men's and Ladies Golf Associations (on Wednesdays and Thursdays) must also comply with this 72-hour notification procedure.

Deleted: A failure to meet this requirement may result in a forfeiture of the reserved tee times. Group tee time coordinator

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Deleted: Group coordinators should reserve no more times than are necessary to accommodate the size of their immediate group. This insures that tee time procedures are fair to all Viera East CDD residents.

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Typical Monday, Tuesday, Friday, Saturday, Sunday, & Holiday Tee Sheet

Tee Time*	TEE	PLAYER 1	PLAYER 2	PLAYER 3	PLAYER 4
7:00	1	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT
7:07	1	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT
7:15	1	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT
7:22	1	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT
7:30	1	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT
7:37	1	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT
7:45	1	NON CDD RESIDENT	NON CDD RESIDENT	NON CDD RESIDENT	NON CDD RESIDENT
7:52	1	NON CDD RESIDENT	NON CDD RESIDENT	NON CDD RESIDENT	NON CDD RESIDENT
8:00	1	NON CDD RESIDENT	NON CDD RESIDENT	NON CDD RESIDENT	NON CDD RESIDENT
8:07	1	NON CDD RESIDENT	NON CDD RESIDENT	NON CDD RESIDENT	NON CDD RESIDENT
8:15	1	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT
8:22	1	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT
8:30	1	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT
8:37	1	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT
8:45	1	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT
8:52	1	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT
9:00	1	NON CDD RESIDENT	NON CDD RESIDENT	NON CDD RESIDENT	NON CDD RESIDENT
9:07	1	NON CDD RESIDENT	NON CDD RESIDENT	NON CDD RESIDENT	NON CDD RESIDENT
9:15	1	NON CDD RESIDENT	NON CDD RESIDENT	NON CDD RESIDENT	NON CDD RESIDENT
9:22	1	NON CDD RESIDENT	NON CDD RESIDENT	NON CDD RESIDENT	NON CDD RESIDENT
9:30	1	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT
9:37	1	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT
9:45	1	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT
9:52	1	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT
10:00	1	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT
10:07	1	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT
10:15	1	NON CDD RESIDENT	NON CDD RESIDENT	NON CDD RESIDENT	NON CDD RESIDENT
10:22	1	NON CDD RESIDENT	NON CDD RESIDENT	NON CDD RESIDENT	NON CDD RESIDENT
10:30	1	NON CDD RESIDENT	NON CDD RESIDENT	NON CDD RESIDENT	NON CDD RESIDENT
10:37	1	NON CDD RESIDENT	NON CDD RESIDENT	NON CDD RESIDENT	NON CDD RESIDENT
10:45	1	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT
10:52	1	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT
11:00	1	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT
11:07	1	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT
11:15	1	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT
11:22	1	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT	CDD RESIDENT
11:30	1	NON CDD RESIDENT	NON CDD RESIDENT	NON CDD RESIDENT	NON CDD RESIDENT
11:37	1	NON CDD RESIDENT	NON CDD RESIDENT	NON CDD RESIDENT	NON CDD RESIDENT
11:45	1	NON CDD RESIDENT	NON CDD RESIDENT	NON CDD RESIDENT	NON CDD RESIDENT
11:52	1	NON CDD RESIDENT	NON CDD RESIDENT	NON CDD RESIDENT	NON CDD RESIDENT

TABLE 1.

* Early AM starting times are subject to change due to DST and the time of the year. During some months times may be adjusted by approximately 30 minutes. This may result in the first start time occurring at approximately 7:30 A.M. and concluding all blocked times at approximately 12:22 P.M.

B. Non-Viera East Community Development District residents may make a number of starting times commencing at opening of business 8 days in advance of play. Reservations can be made in person, by telephone, or by the internet. Reservations for 12 or more players may be booked 90 days in advance on weekends. Non CDD Resident times are reserved up to the morning of play. Beginning at 6:45 each

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morning these times are opened for any play including CDD Resident play.

Advance starting times for Non CDD Residents will be taken at the Viera East Golf Club during regular business hours daily. Advanced reservations for CDD Residents must be made through the Lottery tee time system through the internet OR the telephone and must be submitted by 4:00 pm in advance of the ten day window. These requests can be submitted in advance. The Lottery system will ask you to give the earliest tee time your group would accept when you make a request. Responding with a "no" when asked if you would like to set the "earlier" option will open up the entire day for you as a tee time option. Please remember that the smaller the window given the greater the possibility that you will not receive a tee time at all. We offer a wide range of tee time starts depending on events and season. See the Golf Shop for tee sheet schedules. Ten (10) days prior to the requested tee time date the system will prioritize and place tee time requests on the tee sheet. All tee time requests are prioritized based on the cumulative point average of the group making the request. The greater the points average of your group at the time of placement the lower your priority ranking within the system. At the time of placement, Lottery will evaluate the points of your group and will rank your group compared to all the other requests for a given day. You may link up to four (4) foursomes to play together; follow the prompts in the request process. All players in your player-pool will be included in the calculation. Each player's points will be combined to arrive at a group average for all foursomes for prioritizing.

It is not appropriate to create tee time requests or bookings using fictitious players' numbers or names, fictitious guest players, or someone else's player number, knowing they will not be able to or have no intention to play on a given day; please make all requests and bookings accurately. The Viera East management staff will address abuse of the Lottery system.

Reservations will only be accepted for groups of two, three or four players per tee time. Groups having openings will be paired by the Lottery tee time system or Golf Club Management. Reservations will not be accepted for a single player unless there is an open group for the single to be paired into at the time of the booking.

- C. Viera East Golf Club recognizes Wednesday as a "Ladies Day" and Thursday as a "Men's Day". Other events may be scheduled at the discretion of Golf Club Management. The Golf club will host a shotgun start for these events at the discretion of the Head Golf Professional. Golf Club Management will establish a shotgun time with seasonal and special maintenance in mind. Regular tee times will be available before and after the shotgun. The golf shop may alter the tee sheet as necessary to accommodate these groups, either by blocking tee times before the shotgun or starting the groups before the shotgun from the 10th tee. A specific number of foursome positions will be made available for these events, and will be noticed on a sign up sheet on the respective bulletin boards seven days in advance of play. Tournaments, other outings, or scheduled course maintenance work that will limit this regular activity will be noticed on the sign up sheet. All players interested in playing in the shotgun should sign up on these sheets or make reservations in the shotgun through the Pro Shop staff. The golf staff will check the sign up sheets several days in advance and adjust the number of needed positions on the tee time sheet. Shotgun starts for other than Ladies' Day, Men's days, and other events will only be provided as needed for tournaments per Chapter IV, Section 16 or for operational and maintenance requirements.
- D. Advance tee time booking for any resident or public player is a privilege that cannot be abused. Players are expected to call at least 72 hours in advance to cancel or adjust the size of their group. Golfers who repeatedly fail to show for starting times without notifying Golf Club Management of the cancellation may lose their starting time or playing privileges without refund of any fees or dues or be charged for the reservation. Tee time reservations for the general public may require a credit card number to hold the tee time for all weekend and holiday play at the discretion of the Head Golf Professional or General Manager. Customers may request a cancellation/adjustment number for proof of cancellation/adjustment. Golfers should call if there is concern that the golf course may be closed or tee times may be delayed due to weather. The Golf Club Management will use their best judgment in regards questionable course conditions.

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Deleted: may be made in person or by telephone on an alternating first-come, first-served basis except for Saturday, Sunday and holidays before 12 p.m. For purposes of the 10 day advanced tee time procedures, residents or group tee time coordinators may visit the pro-shop anytime between opening and 4 p.m. in order to place his or her name on a tee time reservation list. Once a name has been placed on the list, the individual or group coordinator must stay within view of the pro shop area until his or her tee times are confirmed beginning at 4 p.m. Telephone reservations must be made from off golf course premises and are taken on a first come first served basis. 10 day advanced reservations are confirmed on an alternating basis (i.e. the names list is accessed first, followed by a phone call, then from the names list, etc.) Saturday, Sunday, and Holiday, reservations will be accepted by telephone only at 4:00 p.m. on the first day of the 10 day reservation period.

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- E. All player's names (first and last), telephone number and email address may be required when securing a starting time reservation.

VII. USE OF PERSONAL GOLF CARTS

- A. Trail Fees, as established under Section 8, Chapter IV of the District Rules are a fee established by Golf Club Management paid in advance for a specific period for use by owners of a private cart on the Viera East Golf Club. **The use of personal golf cars is a privilege granted by the Golf Club after payment of the Trail Fee. Payment of the Trail Fee does not confer an absolute right to such usage and all personal golf car use shall be at the discretion of the Golf Club Management.** As a courtesy, a Family advance cardholder with trail fees whose cart is in use by another member of the family is allowed to utilize a club golf cart at no charge provided a cart is available. Proper personal golf cart utilization is required for golf staff to allow club cart usage at no charge. The Golf Club Management reserves the right to charge for club cart usage.
- B. All personal golf carts used by such persons must comply with the following:
1. Each cart shall be maintained by its owner in a satisfactory and safe operating condition.
 1. Each cart shall be painted and decorated tastefully in accordance with the décor and standards of the Golf Club.
 2. Each cart shall be a four (4) wheel electric type cart with a solid top and appropriate golf specific tires.
 3. Adequate insurance, in amounts and terms as determined by the Board of Supervisors of the District, shall be maintained on each cart, and proof of current insurance shall be supplied and kept on file in the District Office at the Golf Club. This proof of insurance must be turned into the District Office before the golf cart is used on the course.
 4. Each cart must be equipped with operable headlights and rear view mirrors.
 5. Each cart must be equipped with sand to fill divots.
 6. Each cart must display a current Trail Fee Decal, as issued by the District Office.
 7. In the interests of decorum and fairness, users of personal golf carts are not allowed to equip carts with radios, tape decks or other audio components, televisions, or to blow horns while on Golf Club property. Personal coolers are not allowed on Golf Club property. Users of personal carts may not bring their own beverages of any sort or food onto the golf course. Food and beverages are available from the Golf Club restaurant and beverage cart. Resident and non-resident golf carts must be inspected by the Golf Club Management prior to authorization for use on the Golf Club property. Any personal golf cart determined by the Golf Club Management to not comply with the above mandates shall be barred from use on Golf Club property. Continued usage of such a cart shall constitute a trespass under Section 810.09, Florida Statutes. Prohibition of the use of a particular golf cart does not entitle the owner to return of the Trail Fee.
- C. **All golfers using their personal golf cart must at all times check in with the Golf Shop before taking their golf cart onto the course.** Appropriate fees must be paid for all guests in private carts before play commences. Golf Club Management will direct such persons to the appropriate starting point. No more than 2 persons per cart shall be allowed.

- D. Only the owner of the golf cart who has complied with Section 8, Chapter IV of the District Rules and permanently residing adults within the household who have paid appropriate fees shall be entitled to use that person's personal golf cart on Golf Club property.
- E. Only licensed golfers aged 16 and over shall be eligible to use a personal golf cart on Golf Club property. Such persons shall provide appropriate proof of age in the form of a valid driver's license if requested by Golf Club Management.
- F. All personal golf cart users shall respect the privilege accorded them and shall operate the golf cart in a safe and responsible manner. Golf carts shall be operated at safe speeds and only on appropriate areas of the Golf Course.
- G. Residents and non-residents must own and have an operational golf cart to pay annual or daily trail fees.
- H. Every effort must be made to minimize golf cart wear of the golf course. Players must adhere to posted restrictions/rules concerning golf cart proximity to greens and tees. Golf carts must be operated on cart paths around greens and tee areas. Players are generally encouraged to pair up with golfers in the same golf cart. Single riders that join groups during the round are also encouraged to pair up at the turn where feasible. Non-compliance with posted or written rules may result in loss of privileges as referenced in Section VI. A. Golf Club Management may restrict golf cart use per group due to course conditions.
- I. All personal golf carts must be removed from the course no later than 15 minutes prior to dusk.
- J. All regular play shall start on hole #1 unless authorized by the Golf Club Management.
- K. Violation of any of the above policies may result in cancellation of Trail Fee privileges without a return of the Trail Fee.

VIII. USE OF CLUB-PROVIDED GOLF CARTS

- A. Use of Golf Club golf carts shall be in accordance with Section 7, Chapter IV of the District Rules.

All golf cart fees are per person. Individuals may pay a fee for an additional rider. Single riders are encouraged to pair up with other single riders in the group to reduce wear and tear on the golf carts and the course whenever possible. The General Manager has the authority to require players to pair up when conditions warrant.

- B. Golf carts are obtained from the Golf Pro Shop. Golf cart rentals may be paid for by cash, local check, or by credit card. Rental fees are payable in advance.
- C. Club golf carts and rental golf clubs must be returned to the golf cart staging area immediately following play.

IX. GENERAL GOLF CART RULES

- A. Only golfers who are licensed drivers aged 16 and over shall be eligible to use a golf cart on golf

Deleted: <#>Every effort must be made to minimize golf cart wear of the golf course. This is accomplished by pairing golfers in the same golf cart. A maximum of two carts are allowed per threesome or foursome, and one cart per twosome. All golf cart fees are per person. Individuals may pay an additional cart fee for an extra rider. Single riders that join groups during the round are required to pair to the allowable cart numbers when making the turn. Non-compliance may result in loss of privileges as referenced in Section V. A.4

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course property. Such persons shall provide appropriate proof of age in the form of a valid driving license if requested by Golf Club Management.

B. Golf carts shall be operated at safe speeds and only on appropriate areas of the Golf Club. Golf carts should not be taken onto private property. Golf cart rental customers are responsible for damage to golf carts that may have occurred during play and subsequent operation of the golf cart. Rental customers are required to report such damage to the pro-shop or cart facility staff. Complete contact information must be provided prior to leaving the golf course.

C. No golf carts shall be allowed on the golf course later than 15 minutes before dusk. All rented carts must be returned prior to or at that time.

D. Golf Cart Rules

1. No more than two riders and two sets of golf clubs are permitted per golf cart. Each golfer must have their own bag and set of clubs.
2. Golf carts must stay on paths in the vicinity of all tees and greens.
3. Please keep golf carts on cart paths where provided or at least 60 feet from greens and a safe distance from slopes, water hazards, bunkers, and tee boxes.
4. Golf carts may not be used beyond the number of holes for which first rented.
5. Golf carts are not allowed off the golf course property.
6. Only beverages and coolers purchased from the Viera East Golf Club restaurant will be allowed on golf cart; exceptions to this policy are for documented medical reasons only.
7. Golf carts and rental golf clubs must be returned to the golf cart staging area immediately following play.
8. Golf Club Management reserves the right to refuse or cancel the use of a golf cart, without refunding any fees to any person(s) not following any golf cart rules or course regulations.
9. Riding spectators will be allowed along if appropriate golf cart fees have been paid and the space is available.
10. Juniors riding in a golf cart must be of a size that allows their feet to rest flat on the floorboard when seated. If not, approval from the Golf Club Management must be obtained. Golf Club Management reserves the right to refuse golf course use to any junior golfer.

X. HANDICAP GOLF CART FLAG POLICY

Golfers requiring the use of a handicap flag shall request the use of such from the Golf Club Management by presenting a copy of a valid DMV issued handicap parking decal (issued in the name of the decal owner) and a copy of the

corresponding golfer's valid state issued driver's license.

- A. Golfers issued handicap flags are asked to stay on the concrete paths where provided around all tee boxes and greens whenever possible.
- B. All Golfers issued handicap flags must remain at least 30 feet from the edge of all greens and tee boxes. If for any reason, a golfer needs closer access to the tees and the greens, authorization may be given on a case by case basis as determined by Golf Club Management. If this type of authorization is granted a special type of handicap flag will be issued to the golfer.
- C. At no time should a golf cart be driven or parked between a greenside bunker and the green, or between a bulkhead and the green.
- D. The handicap flag must be clearly displayed on the golf cart at all times.
- E. When outside conditions dictate a closure of the fairways (i.e. too wet, annual overseeding), handicap flag play will not be allowed.
- F. Golfers desiring a daily handicap flag may request such flag from the golf shop staff. The golfer must leave either a valid resident I.D. card or valid state issued driver's license with the golf shop staff and a nominal refundable deposit may be required. The golfer requesting this daily handicap flag must show proof of a handicap valid state issued driver's license/I.D. card or a valid DMV issued handicap parking decal. If the issued handicap flag is lost, stolen, not returned or damaged, the deposit will not be refunded.

Deleted: <#>Handicap flags shall be renewed annually on October 1st of each year and a registration fee will be required. Handicap flags are not transferable and violations and abuse of the policy may be subject to revocation of flag. *

XI. GENERAL RULES AND REGULATIONS

- A. U.S.G.A. rules govern all play, except where modified by local rules as created by professional golf staff. The U.S.G.A. handicap system is based on the assumption that every player will endeavor to make the best score that he or she can in every round played and will report every acceptable round for handicap purposes.
- B. All golfers must register and pay appropriate fees in the Golf Pro Shop prior to play.
- C. All golfers must have their own bag and golf clubs. Rentals are available.
- D. Proper attire is required. (See Dress Code.)
- E. Slow Play - In the interest of all, golfers should play at a pace which is consistent with the day's pace of play and which positions the group within ½ hole of the group preceding. Groups are encouraged to play when ready and play without delay. Player Assistants are in control of all play on the golf course. If a group has fallen out of position and has interfered with the pace of the following group or groups, they will be asked to increase their pace of play. If this has not been accomplished within a reasonable amount of time, the Player Assistant may:
 - Have the group step aside and allow the group behind to play through.
 - Ask the group to cease play and reposition themselves directly behind the group in front of them.
 - If a group is unable to maintain a proper pace after such actions have taken place, they may be asked to leave the golf course and come back at a time more suitable to such a pace.

Proper "Pace of Play" is 4 hours and 14 minutes based on the USGA pace rating for the golf course. Proper pace of play is also dependent on the pace of play of those players ahead. Groups recognizing that they are a hole or

more behind the group ahead should make every effort to improve their pace of play in order to finish in less than 4 hours and 14 minutes.

- F. Golfers are allowed to retrieve his/her golf ball lost on that hole on that day of play. U.S. G.A. Rules allow you up to 5 minutes to search for a lost ball on the hole of play only. If ball is not readily identifiable and retrievable, player must abandon search. Ball hawking is not permitted at any time. Play must not be delayed. Players not abiding may be asked to leave the course.
- G. Private beverage coolers are prohibited, unless required for medical reasons.
- H. Please repair ball marks, rake bunkers and fill divots with the sand that is provided on golf carts.
- I. Walking is permitted after 2:00 P.M. Monday through Thursday only. Walking will not be permitted January 1st thru March 31st or when course conditions do not permit. Electric golf cart usage is mandatory at all other times.
- J. Practice, with the exception of instruction from the professional golf staff, must be confined to the Practice Areas/Range/Green. All practice areas are supervised by the professional golf staff and availability shall be at their discretion. All golfers using the front practice range or the rear practice tee, bunker and/or putting green must register with the golf shop prior to practice. Use of personal golf balls is permitted at practice area at rear of driving range for short game practice only for annual fee golfers. All golfers must pay in advance for use of club practice balls. All other golfers using the practice area must pay in advance for use of club practice balls. Club practice balls, tokens, and baskets cannot be removed from practice facility.
- K. The Golf Club Management has total control of all pairings and play on the golf course. Golfers or guests not abiding with staff requests may be asked to leave without entitlement to a refund or rain check.
- L. Bicycles, skateboards, and roller blades are not allowed on cart paths, parking lot or Clubhouse area.
- M. Except for service animals (such as Seeing Eye dogs), pets are not permitted on the course facilities or club grounds at any time.

XI. TOURNAMENTS

- A. All tournament play shall be in accordance with Section 16, Chapter IV of the District Rules.
- B. The Golf Club ~~leases (to a third party)~~ a restaurant to provide food for patrons. Patrons of the Golf Club are requested to refrain from bringing food with them for tournament participants. However, where charitable organizations request authorization to bring donated food to the course for tournament participants, Golf Club Management may utilize discretion in allowing this to occur provided an adequate set up/service fee is paid. Set up/service fees should take into consideration the number of tournament participants and Golf Club staffing requirements.
- C. The Golf Club ~~leases (to a third party)~~ a bar providing beer, wine, liquor, and non-alcoholic beverages to its patrons. In the discretion of the Golf Club Management, tournament sponsors may arrange for alternative beverage service. Payments of appropriate fees (corkage fees) for this privilege are required.

XII. COURSE CLOSING

- A. If for any reason the golf course is closed for the entire day, all golf reservations for that day will be canceled. If the course is closed temporarily for a period of time due to frost, fog or rain, tee time reservations will be honored beginning at the time the course opens for play and that time will be the first scheduled tee time. All reservations

Deleted: and on holidays

Deleted: operates

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Deleted: It is the general policy of the Golf Club to provide food service for tournaments, if desired, from the Golf Club restaurant.

Deleted: operates

Deleted: It is the general policy of the Golf Club to provide beverage service for tournaments from the Golf Club bar or beverage cart.

during the delay will be canceled for the period of time the course is closed.

The golf course may be closed for the following reasons:

- * Lightning -- The Viera East Golf Club is equipped with the Thorguard Lightning Prediction System with course alert sirens. If the Thorguard system predicts dangerous lightning in our area the Thorguard system will automatically send a signal to the course alert sirens to warn players of dangerous lightning on the golf course grounds. Lightning is a severe hazard that must be taken seriously. ALL players must immediately stop play and seek shelter at the clubhouse any time they believe lightning threatens them even if a signal has not been sounded.

Viera East Golf Club uses the following signals:

ONE prolonged horn blast:

DISCONTINUE PLAY IMMEDIATELY

All players must leave the golf course and practice areas and return to the Clubhouse immediately.

THREE consecutive horn blasts:

RESUMPTION OF PLAY

All activity may resume on the course and practice areas.

- Excessive Rainfall - excessive rainfall would be defined by puddles on the greens, fairways and cart paths, or by a golf cart leaving tracks that are damaging to the turf. The course should be closed for a period of time long enough to prevent damage to the course and ensure customer satisfaction with their playing experience. The period of time will vary by amount of rain and course condition prior to the rain.
- Course Maintenance - course closure for maintenance will be scheduled in advance. Closure will occur ONLY if the work being done could not be completed in a timely manner with play on the course. Examples would be aerification or major rebuilding work.
- Hurricanes or other Disasters - the course will be closed in advance of an oncoming hurricane allowing enough time for personnel to complete preparations and evacuate safely. The course will re-open only after the storm has passed, the buildings are inspected, and the course is playable. Reasonable time will be allowed for any clean-up necessary to ensure all persons' safety.

In the event of a temporary closing, all departments will be open for normal business hours. For extended course closure of more than four hours, the golf shop will remain open until 4:30 P.M. All other departments' personnel will be de-staffed.

XIII. RAIN CHECK POLICY

The Golf Club Management may, in their discretion, close the course during times when play would be dangerous to either persons or the course. There is no obligation to close the course because of inclement weather. All golf play shall be at the player's own risk. A voucher for replay will be issued by the Golf Club Management when inclement weather restricts play on the golf course based on the number of un-played holes.

The Golf Club Management is under no obligation to issue a rain check for reasons other than inclement weather.

XIV. GOLF MAINTENANCE AND LANDSCAPING

The Golf Course Superintendent will be responsible for the development of all golf course landscaping programs and installation or removal of all material. Requests by residents for landscaping to be placed on golf course property must be made in writing to the Golf Club General Manager, who will consult with the Golf Course Superintendent and evaluate the request. The Golf Staff will make the decision on the request and reply to the resident. The cost of any residential request will be the responsibility of the resident, to include material, installation, and additional costs during establishment period.

SECTION 2



Viera East Golf Club Rate Schedule
(Fiscal Year 2019)
Attachment "A", Chapter IV:
Rates, Fees, Charges

DAILY GOLF RATES

PRE SEASON (October 16, 2018-December 31, 2018)

Weekday	PUBLIC	Assoc. Member	CDD Res.
AM	\$47.50	\$38.00	\$35.63
Mid-Day	\$41.50	\$33.20	\$31.13
PM	\$32.50	\$26.00	\$24.38
Weekend	PUBLIC	Assoc. Member	CDD Res.
AM	\$51.50	\$41.20	\$38.63
Mid-Day	\$46.50	\$37.20	\$34.88
PM	\$34.50	\$27.60	\$25.88

SEASON (January 1, 2019-April 15, 2019)

Weekday	PUBLIC	Assoc. Member	CDD Res.
AM	\$57.50	\$46.00	\$43.13
Mid-Day	\$51.50	\$41.20	\$38.63
PM	\$35.50	\$28.40	\$26.63
Twilight	\$25.50	\$20.40	\$19.13
Weekend	PUBLIC	Assoc. Member	CDD Res.
AM	\$59.50	\$47.60	\$44.63
Mid-Day	\$53.50	\$42.80	\$40.13
PM	\$37.50	\$30.00	\$28.13
Twilight	\$27.50	\$22.00	\$20.63

OFF SEASON (April 16, 2019-October 15, 2019)

Weekday	PUBLIC	Assoc. Member	CDD Res.
AM	\$41.50	\$33.20	\$31.13
Mid-Day	\$35.50	\$28.40	\$26.63
PM	\$31.50	\$25.20	\$23.63
Twilight	\$21.50	\$17.20	\$16.13
Weekend	PUBLIC	Assoc. Member	CDD Res.
AM	\$45.50	\$36.40	\$34.13
Mid-Day	\$40.50	\$32.40	\$30.38
PM	\$32.50	\$26.00	\$24.38
Twilight	\$22.50	\$18.00	\$16.88

- * Weekend rates effective Saturday and Sunday
- * Weekday rates effective Monday - Friday
- * All rates above include the cart fee and are per player
- * All Rates are subject to change at any time and applicable Florida sales tax
- * Active Military or Veterans 10% off Daily Rates
- * CDD Golf Green Fee Cards applied against the Posted Public Rate
- * Replay Rates - Pre Season \$20, Season \$25, Off Season \$15
- * Viera East CDD Residents receive 25% off Public Rate.

Viera East CDD FY 2019
Attachment A, Chapter IV: Rates, Fees Charges

Green Fees

	Viera East CDD Resident See Daily Rate Schedule	Non CDD Resident See Daily Rate Schedule
18 Holes		
Walking Rates (Mon-Thurs after 2:00 PM except Holidays) (No Walking Jan 1- April 30)	\$21	\$21
18 Holes (AM VEGC Sponsored League Rate)	25% off daily fee rate	25% off daily fee rate
9 Holes (AM VEGC Sponsored League Rate)	\$15 @ 2:30PM	\$15 @ 2:30PM

Golf Cart Fees

18 Holes	Pre-Pay \$16.00 all others \$20.00	Pre-Pay \$16.00 all others \$21.00
9 Holes	\$12.00	\$13.00
Rider Fee	\$6.00	\$6.00

Miscellaneous

Rental Clubs 18 Holes	\$15 - \$25.00	\$15 - \$25.00
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Range Balls*

Bulk 10 Warm Up Baskets	\$16.00 + tax	\$18.00 + tax
Bulk 10 Small Baskets	\$27.00 + tax	\$32.00 + tax
Warm Up Basket 15 Practice Balls	\$1.80 + tax	\$2.00 + tax
Small Basket 30 Practice Balls	\$3.60 + tax	\$4.00 + tax
Medium Basket 60 Practice Balls	\$6.30	\$7.00 + tax
Large Basket 90 Practice Balls	\$8.10	\$9.00 + tax
Platinum/Gold Member Annual Range Membership	\$375. per person + tax	\$412.50 per person + tax

Junior Rates (16 years and under)

Riding	50% off the morning rate / after 12:00 cart fee of \$20	50% off the morning rate / after 12:00 cart fee of \$20
Walking (Mon-Thurs: except holidays and January 1 - April 30)	25% off adult walking rates	25% off adult walking rates

Associate Membership Membership

Single (includes 1 complimentary round of golf w/cart)	N/A	\$79 (No Cash Discount)
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League after 4:00 PM (May 1 - September 30)

9 Holes	\$19.50	\$19.50
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All deviations from rate schedule must come before the CDD Board on a case-by-case basis

Viera East CDD residents receive 25% off the Public rate (does not apply to special/promotional or twilight rates)

Viera East CDD resident Golf Green Fee Card applies to the Posted Public Rate schedule

Advanced 12 and 6 month plans for non-residents of the CDD require an up charge of \$125 for a single or \$175 for a family (CASH PRICE and excludes summer 6 month plans and 4 month plans)

Non-Resident Prepaid Customers (having previously paid the \$750 recreation fee) pay an additional up charge not to exceed the current year's assessment for the golf course

All rates are PLUS Florida state sales tax of 7.0%; Purchasers who initiate a 4 or 6 month plan can upgrade at plan end to an annual plan with the payment of a \$99 administrative fee

Viera East CDD FY 2019
Attachment A, Chapter IV: Rates, Fees Charges

Viera East CDD Resident			Non CDD Resident	
Platinum Membership (Annual Plan) + sales tax - 7-Days	CASH DISCOUNT	CURRENT RATE	w/CASH DISCOUNT	CURRENT RATE
Green Fees Only - Single	2%	\$2,125.00	Add \$125.00	Add \$132.50
Green Fees Only - Family	2%	\$3,100.00	Add \$175.00	Add \$185.50
Green Fees with Trail Fee - Single	2%	\$3,425.00	Add \$125.00	Add \$132.50
Green Fees with Trail Fee - Family	2%	\$5,000.00	Add \$175.00	Add \$185.50
Green Fees with use of Viera East Golf Club Cart - Single	2%	\$3,925.00	Add \$125.00	Add \$132.50
Green Fees with use of Viera East Golf Club Cart - Family	2%	\$5,800.00	Add \$175.00	Add \$185.50
Gold Membership (Annual Plan) + sales tax - Mon.-Fri.			w/CASH DISCOUNT	CURRENT RATE
Green Fees Only - Single	2%	\$1,900.00	Add \$125.00	Add \$132.50
Green Fees Only - Family	2%	\$2,850.00	Add \$175.00	Add \$185.50
Green Fees with Trail Fee - Single	2%	\$3,100.00	Add \$125.00	Add \$132.50
Green Fees with Trail Fee - Family	2%	\$4,650.00	Add \$175.00	Add \$185.50
Green Fees with use of Viera East Golf Club Cart - Single	2%	\$3,600.00	Add \$125.00	Add \$132.50
Green Fees with use of Viera East Golf Club Cart - Family	2%	\$5,450.00	Add \$175.00	Add \$185.50
Platinum Membership (6-Month Plan) + sales tax - 7-Days			w/CASH DISCOUNT	CURRENT RATE
Green Fees Only - Single 70% of Annual	2%	\$1,487.50	Add \$125.00	Add \$132.50
Green Fees Only - Family 70% of Annual	2%	\$2,170.00	Add \$175.00	Add \$185.50
Green Fees with Trail Fee - Single 70% of Annual	2%	\$2,397.50	Add \$125.00	Add \$132.50
Green Fees with Trail Fee - Family 70% of Annual	2%	\$3,500.00	Add \$175.00	Add \$185.50
Green Fees with use of Viera East Golf Club Cart - Single 70% of Annual	2%	\$2,747.50	Add \$125.00	Add \$132.50
Green Fees with use of Viera East Golf Club Cart - Family 70% of Annual	2%	\$4,060.00	Add \$175.00	Add \$185.50
Gold Membership (6-Month Plan) + sales tax - Mon.-Fri.			w/CASH DISCOUNT	CURRENT RATE
Green Fees Only - Single 70% of Annual	2%	\$1,330.00	Add \$125.00	Add \$132.50
Green Fees Only - Family 70% of Annual	2%	\$1,995.00	Add \$175.00	Add \$185.50
Green Fees with Trail Fee - Single 70% of Annual	2%	\$2,170.00	Add \$125.00	Add \$132.50
Green Fees with Trail Fee - Family 70% of Annual	2%	\$3,255.00	Add \$175.00	Add \$185.50
Green Fees with use of Viera East Golf Club Cart - Single 70% of Annual	2%	\$2,520.00	Add \$125.00	Add \$132.50
Green Fees with use of Viera East Golf Club Cart - Family 70% of Annual	2%	\$3,815.00	Add \$175.00	Add \$185.50
Platinum Membership (4-Month Plan) + sales tax - 7-Days			w/CASH DISCOUNT	CURRENT RATE
Green Fees Only - Single 50% of Annual	2%	\$1,062.50	Add \$125.00	Add \$132.50
Green Fees Only - Family 50% of Annual	2%	\$1,550.00	Add \$175.00	Add \$185.50
Green Fees with Trail Fee - Single 50% of Annual	2%	\$1,712.50	Add \$125.00	Add \$132.50
Green Fees with Trail Fee - Family 50% of Annual	2%	\$2,500.00	Add \$175.00	Add \$185.50
Green Fees with use of Viera East Golf Club Cart - Single 50% of Annual	2%	\$1,962.50	Add \$125.00	Add \$132.50
Green Fees with use of Viera East Golf Club Cart - Family 50% of Annual	2%	\$2,900.00	Add \$175.00	Add \$185.50
Gold Membership (4-Month Plan) + sales tax - Mon.-Fri.			w/CASH DISCOUNT	CURRENT RATE
Green Fees Only - Single 50% of Annual	2%	\$950.00	Add \$125.00	Add \$132.50
Green Fees Only - Family 50% of Annual	2%	\$1,425.00	Add \$175.00	Add \$185.50
Green Fees with Trail Fee - Single 50% of Annual	2%	\$1,550.00	Add \$125.00	Add \$132.50
Green Fees with Trail Fee - Family 50% of Annual	2%	\$2,325.00	Add \$175.00	Add \$185.50
Green Fees with use of Viera East Golf Club Cart - Single 50% of Annual	2%	\$1,800.00	Add \$125.00	Add \$132.50
Green Fees with use of Viera East Golf Club Cart - Family 50% of Annual	2%	\$2,725.00	Add \$175.00	Add \$185.50

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All rates are PLUS Florida state sales tax of 7.0%; Purchasers who initiate a 4 or 6 month plan can upgrade at plan end to an annual plan with the payment of a \$99 administrative fee

SECTION B

SECTION 1

RESOLUTION 2018-02

THE ANNUAL APPROPRIATION RESOLUTION OF THE VIERA EAST COMMUNITY DEVELOPMENT DISTRICT (THE "DISTRICT") RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019.

WHEREAS, the District Manager has, prior to the fifteenth (15th) day in June, 2018, submitted to the Board of Supervisors (the "Board") a proposed budget for the next ensuing budget year along with an explanatory and complete financial plan for each fund of the Viera East Community Development District, pursuant to the provisions of Section 190.008(2)(a), Florida Statutes; and

WHEREAS, at least sixty (60) days prior to the adoption of the proposed annual budget (the "Proposed Budget"), the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), Florida Statutes; and

WHEREAS, the Board set August 23, 2018, as the date for a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), Florida Statutes; and

WHEREAS, Section 190.008(2)(a), Florida Statutes, requires that, prior to October 1, of each year, the District Board by passage of the Annual Appropriation Resolution shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

WHEREAS, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF VIERA EAST COMMUNITY DEVELOPMENT DISTRICT;

Section 1. Budget

- a. That the Board of Supervisors has reviewed the District Manager's Proposed Budget, a copy of which is on file with the office of the District Manager and at the District's Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.
- b. That the District Manager's Proposed Budget, attached hereto as Exhibit "A," as amended by the Board, is hereby adopted in accordance with the provisions of

Section 190.008(2)(a), Florida Statutes, and incorporated herein by reference; provided, however, that the comparative figures contained in the adopted budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures for Fiscal Year 2018 and/or revised projections for Fiscal Year 2019.

- c. That the adopted budget, as amended, shall be maintained in the office of the District Manager and at the District's Records Office and identified as "The Budget for Viera East Community Development District for the Fiscal Year Ending September 30, 2019," as adopted by the Board of Supervisors on August 23, 2018.

Section 2. Appropriations

There is hereby appropriated out of the revenues of the Viera East Community Development District, for the fiscal year beginning October 1, 2018, and ending September 30, 2019, the sum of \$ 3,998,465 to be raised by the levy of assessments and/or otherwise, which sum is deemed by the Board of Supervisors to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

TOTAL GENERAL FUND	\$ <u>829,085</u>
DEBT SERVICE FUND(S) – SERIES 2006	\$ <u>2,523,174</u>
DEBT SERVICE FUND(S) – SERIES 2012	\$ <u>646,207</u>
TOTAL ALL FUNDS	\$ <u>3,998,465</u>

Section 3. Supplemental Appropriations

The Board may authorize by resolution, supplemental appropriations or revenue changes for any lawful purpose from funds on hand or estimated to be received within the fiscal year as follows:

- a. Board may authorize a transfer of the unexpended balance or portion thereof of any appropriation item.
- b. Board may authorize an appropriation from the unappropriated balance of any fund.
- c. Board may increase any revenue or income budget amount to reflect receipt of any additional unbudgeted monies, and make the corresponding change to appropriations or the unappropriated balance.

The District Manager and Treasurer shall have the power within a given fund to authorize the transfer of any unexpected balance of any appropriation item or any portion thereof, provided such transfers do not exceed Ten Thousand (\$10,000) Dollars or have the effect of causing more

than 10% of the total appropriation of a given program or project to be transferred previously approved transfers included. Such transfer shall not have the effect of causing a more than \$10,000 or 10% increase, previously approved transfers included, to the original budget appropriation for the receiving program. Transfers within a program or project may be approved by the Board of Supervisors. The District Manager or Treasurer must establish administrative procedures which require information on the request forms proving that such transfer requests comply with this section.

Introduced, considered favorably, and adopted this 23rd day of August, 2018.

ATTEST:

**VIERA EAST COMMUNITY
DEVELOPMENT DISTRICT**

Secretary

By: _____

Its: _____

Viera East

Community Development District

Proposed Budget

FY 2019



August 23, 2018

**Viera East
Community Development District**

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August 23, 2018

**Viera East
Community Development District
General Fund
Proposed Operating Budget
Fiscal Year 2019**

Actual FY 2017	Adopted Budget FY 2018	Actual Thru 7/31/18	Projected Next 2 Months	Total Projected @ 9/30/18	Proposed Budget FY 2019
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Revenues

Maintenance Assessments	\$ 808,157	\$ 808,157	\$ 802,110	\$ 6,047	\$ 808,157	\$ 808,157
Golf Course Administrative Services	\$ 56,280	\$ 56,280	\$ 46,900	\$ 9,380	\$ 56,280	\$ 56,280
Interest Income	\$ -	\$ 100	\$ 16	\$ -	\$ 16	\$ 100
Miscellaneous Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Total Revenues	\$ 864,437	\$ 864,536	\$ 849,026	\$ 15,427	\$ 864,452	\$ 864,536
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Administrative Expenditures

Supervisors Fees	\$ 31,133	\$ 30,195	\$ 23,122	\$ 5,005	\$ 28,127	\$ 30,195
Engineering Fees	\$ 4,265	\$ 5,000	\$ 3,690	\$ 450	\$ 4,140	\$ 5,000
Attorney's Fees	\$ 11,620	\$ 5,000	\$ 928	\$ 25	\$ 953	\$ 5,000
Dissemination	\$ 1,000	\$ 1,000	\$ 833	\$ 167	\$ 1,000	\$ 1,000
Trustee Fees	\$ 5,576	\$ 5,600	\$ 4,650	\$ 925	\$ 5,575	\$ 5,600
Annual Audit	\$ 6,419	\$ 6,500	\$ 5,596	\$ 1,150	\$ 6,746	\$ 6,500
Collection Agent	\$ 2,500	\$ 2,500	\$ 2,083	\$ 417	\$ 2,500	\$ 2,500
Management Fees	\$ 97,515	\$ 97,515	\$ 81,263	\$ 16,253	\$ 97,515	\$ 100,440
Postage	\$ 2,347	\$ 2,500	\$ 629	\$ 90	\$ 719	\$ 1,500
Printing & Binding	\$ 1,732	\$ 4,500	\$ 550	\$ 419	\$ 969	\$ 2,500
Insurance- Liability	\$ 6,278	\$ 7,293	\$ 5,646	\$ 1,129	\$ 6,775	\$ 7,293
Legal Advertising	\$ 199	\$ 2,500	\$ -	\$ 250	\$ 250	\$ 2,500
Other Current Charges	\$ 1,471	\$ 1,500	\$ 951	\$ 227	\$ 1,177	\$ 1,500
Office Supplies	\$ 3,413	\$ 3,000	\$ 1,219	\$ 279	\$ 1,498	\$ 3,000
Dues & Licenses	\$ 175	\$ 175	\$ 146	\$ 29	\$ 175	\$ 175
Information Technology	\$ 3,400	\$ 3,400	\$ 2,833	\$ 567	\$ 3,400	\$ 3,400

Total Administrative	\$ 179,043	\$ 178,178	\$ 134,140	\$ 27,381	\$ 161,521	\$ 178,103
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Operating Expenditures

Salaries	\$ 124,761	\$ 131,660	\$ 109,160	\$ 20,827	\$ 129,986	\$ 136,662
Administration Fee	\$ 1,363	\$ 1,199	\$ 1,204	\$ 195	\$ 1,399	\$ 1,463
FICA Expense	\$ 9,255	\$ 10,072	\$ 8,172	\$ 1,357	\$ 9,529	\$ 10,455
Health Insurance	\$ 6,460	\$ 7,667	\$ 6,534	\$ 1,097	\$ 7,631	\$ 8,893
Workers Compensation	\$ 2,396	\$ 2,581	\$ 2,318	\$ 338	\$ 2,656	\$ 2,679
Unemployment	\$ 777	\$ 853	\$ 913	\$ -	\$ 913	\$ 853
Other Contractual	\$ 6,364	\$ 6,500	\$ 6,129	\$ 1,051	\$ 7,180	\$ 5,000
Training	\$ 107	\$ 500	\$ -	\$ -	\$ -	\$ 500
Uniforms	\$ 705	\$ 500	\$ -	\$ -	\$ -	\$ 500

Total Operating	\$ 152,189	\$ 161,532	\$ 134,428	\$ 24,865	\$ 159,293	\$ 167,005
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Maintenance Expenditures

Canal Maintenance	\$ 23,564	\$ 11,000	\$ 11,329	\$ -	\$ 11,329	\$ 14,000
Lake Bank Restoration	\$ 57,400	\$ 60,000	\$ -	\$ 55,000	\$ 55,000	\$ 60,000
Environmental Services	\$ 9,576	\$ 27,000	\$ 4,314	\$ 1,747	\$ 6,061	\$ 20,000
Water Management System	\$ 96,009	\$ 99,000	\$ 80,479	\$ 16,530	\$ 97,009	\$ 99,000
Control Burns	\$ 4,892	\$ 15,000	\$ -	\$ 5,000	\$ 5,000	\$ 15,000
Contingencies	\$ 8,621	\$ 9,000	\$ 970	\$ -	\$ 970	\$ 9,000
Fire Line Management	\$ 3,925	\$ 5,000	\$ 2,653	\$ 300	\$ 2,953	\$ 5,000
Basin Repair	\$ 2,320	\$ 4,000	\$ 455	\$ 500	\$ 955	\$ 4,000

Total Maintenance	\$ 206,307	\$ 230,000	\$ 100,200	\$ 79,077	\$ 179,276	\$ 226,000
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**Viera East
Community Development District
General Fund
Proposed Operating Budget
Fiscal Year 2019**

	Actual FY 2017	Adopted Budget FY 2018	Actual Thru 7/31/18	Projected Next 2 Months	Total Projected @ 9/30/18	Proposed Budget FY 2019
<i>Grounds Maintenance Expenditures</i>						
Salaries	\$ 141,034	\$ 145,559	\$ 120,865	\$ 23,186	\$ 144,051	\$ 147,875
Administrative Fees	\$ 3,511	\$ 3,289	\$ 2,841	\$ 535	\$ 3,376	\$ 3,454
FICA	\$ 9,810	\$ 11,135	\$ 8,684	\$ 1,650	\$ 10,334	\$ 11,312
Health Insurance	\$ 20,685	\$ 24,205	\$ 23,081	\$ 3,529	\$ 26,610	\$ 30,559
Workers Compensation	\$ 2,602	\$ 2,853	\$ 2,711	\$ 422	\$ 3,132	\$ 2,898
Unemployment	\$ 1,785	\$ 2,132	\$ 1,752	\$ 39	\$ 1,791	\$ 2,120
Telephone	\$ 2,876	\$ 2,000	\$ 4,160	\$ 732	\$ 4,892	\$ 4,500
Utilities	\$ 5,781	\$ 7,700	\$ 4,384	\$ 931	\$ 5,315	\$ 7,700
Property Appraiser	\$ 1,986	\$ 1,990	\$ 1,986	\$ -	\$ 1,986	\$ 1,990
Insurance- Property	\$ 1,730	\$ 1,359	\$ 975	\$ 195	\$ 1,170	\$ 1,447
Repairs	\$ 9,344	\$ 14,000	\$ 10,955	\$ 600	\$ 11,555	\$ 12,000
Fuel	\$ 8,727	\$ 16,500	\$ 1,039	\$ 2,392	\$ 3,431	\$ 7,500
Park Maintenance	\$ 3,434	\$ 3,000	\$ 4,260	\$ 306	\$ 4,566	\$ 3,000
Sidewalk Repair	\$ -	\$ 5,000	\$ 5,245	\$ -	\$ 5,245	\$ 5,000
Chemicals	\$ 3,751	\$ 5,000	\$ 1,531	\$ 200	\$ 1,731	\$ 5,000
Contingencies	\$ 8,078	\$ 6,000	\$ 1,867	\$ -	\$ 1,867	\$ 5,000
Refuse	\$ 8,968	\$ 9,000	\$ 3,991	\$ 530	\$ 4,521	\$ 8,000
Office Supplies	\$ 344	\$ 1,000	\$ 233	\$ 90	\$ 323	\$ 750
Uniforms	\$ 2,727	\$ 3,000	\$ 2,348	\$ 364	\$ 2,712	\$ 3,000
Fire Alarm System	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000
Rain Bird Pump System	\$ -	\$ 18,500	\$ 16,046	\$ 4,596	\$ 20,642	\$ 18,500
Maintenance Reserve- Transfer Out	\$ 33,583	\$ 11,604	\$ 9,670	\$ 1,934	\$ 11,604	\$ 7,823
Maintenance Reserve- Transfer Out (Excess)	\$ -	\$ -	\$ 93,507	\$ -	\$ 93,507	\$ -
Total Grounds Expenditures	\$ 270,755	\$ 294,826	\$ 228,625	\$ 42,230	\$ 364,362	\$ 293,428
Total Expenses	\$ 808,295	\$ 864,536	\$ 597,393	\$ 173,552	\$ 864,452	\$ 864,536
Excess Revenue/(Expenditures)	\$ 56,142	\$ -	\$ 251,633	\$ (158,126)	\$ -	\$ -

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
Net Assessment	\$ 796,203	\$ 796,203	\$ 796,203	\$ 796,203	\$ 796,204
Discounts @ 4%	\$ 31,848	\$ 31,848	\$ 31,848	\$ 31,848	\$ 31,848
Gross Assessment	\$ 828,051	\$ 828,051	\$ 828,051	\$ 828,051	\$ 828,052
Assessable Units - Residential	\$ 4,222	\$ 4,222	\$ 4,222	\$ 4,222	\$ 4,222
Assessable Units - Non-Residential	\$ 1,869	\$ 1,869	\$ 1,869	\$ 1,869	\$ 1,869
Total Units	\$ 6,091	\$ 6,091	\$ 6,091	\$ 6,091	\$ 6,091
Assessment per Unit - General Fund	\$ 136	\$ 136	\$ 136	\$ 136	\$ 136
Assessment per Unit - Debt Service	\$ 363	\$ 414	\$ 414	\$ 414	\$ 414
Assessment per Unit - Recreation	\$ 129	\$ 129	\$ 129	\$ 129	\$ 130
	\$ 628	\$ 678	\$ 678	\$ 678	\$ 679

Viera East

Community Development District

General Fund Budget

Revenues:

Maintenance Assessments

The District will levy a Non-Ad Valorem Assessment on all the assessable property within the District in order to pay for its operating and maintenance expenditures incurred during the Fiscal Year.

Golf Course Administrative Services

Represents Golf Course Fund portion of salary and benefits for employees paid from the General Fund

Description	Annual Amount
Base	\$ 75,000
10% of Maintenance Supervisor	\$ (7,280)
50% of Labor Position	\$ (11,440)
Total	\$ 56,280

Interest Income

The District will earn interest on balances invested during the year

Administrative Expenditures:

Supervisors Fees

The amount paid to each supervisor for the time devoted to District business and meetings is determined by Chapter 190, Florida Statutes, at \$200 per meeting. Amount is based on five supervisors receiving fees for two meetings per month.

Engineering Fees

The District's engineer, Boyer Singleton, will be providing general engineering services to the District, which includes preparation and attendance of monthly board meetings.

Attorney Fees

Legal Counsel:

Shutts and Bowen LLP

300 South Orange Avenue

Suite 300

Orlando, FL 32801

Telephone: (407) 835-6759

Fax: (407) 849-7288

The District's legal counsel, Shutts and Bowen, will be providing general services, which include attendance and preparation for monthly board meetings. Also, services include reviewing contracts, agreements, resolutions, rule amendments, etc.

Viera East

Community Development District

General Fund Budget

Dissemination

The District is required by the Security and Exchange Commission to comply with Rule 15c2-12(b)(5), which relates to additional reporting requirements for un-rated bond issues.

- Series 2006 Water Management \$1,000

Trustee Fees

The District will pay annual trustee fees for Water Management Refunding Bonds, Series 2006.

Annual Audit

The District is required to annually have its financial records audited by an independent Certified Public Accounting Firm. The estimated cost of the audit is based on the prior fiscal year and will be shared with the Recreational Fund.

Collection Agent

Fees incurred by GMS-Central Florida, LLC for calculating, levying and certification of the District's Non-Ad valorem Maintenance Assessments with the Brevard County Tax Collector.

Contractor	Services	Monthly	Annual
GMS- Central Florida, LLC Assessments		\$ 208	\$ 2,500

Management Fees

The District has contracted with GMS-Central Florida, LLC to provide Accounting and Administrative Services for the District. The services include, but are not limited to, recording and transcription of board meetings, administrative services, budget preparation, financial reporting, annual audits, etc.

Postage

Mailing of Board Meeting agendas, checks for vendors, overnight deliveries and any other required correspondence. Amount is based on prior years cost.

Printing & Binding

Printing and binding agenda packages for board meetings, printing of computerized checks, District Brochures, correspondence, stationary, envelopes etc.

Insurance- Liability

The District's general liability, public official's liability, and automobile insurance coverage is provided by EGIS Insurance and Risk Advisors.

Description	Admin Amount	Field Amount	Annual Amount
General Liability	\$ 4,178	\$ -	\$ 4,178
POI./EPLI	\$ 3,115	\$ -	\$ 3,115
Auto Physical Damage	\$ -	\$ -	\$ -
Property	\$ -	\$ 1,447	\$ 1,447
Total	\$ 7,293	\$ 1,447	\$ 8,740

Viera East

Community Development District

General Fund Budget

Legal Advertising

Advertising of monthly board meetings, public hearings, and any other legal advertising that may be required.

Other Current Charges

Any miscellaneous expenses incurred by the District that were not previously budgeted.

Office Supplies

Any supplies that may need to be purchased during the Fiscal Year, e.g., paper, minute books, file folders, labels, paper clips, etc.

Dues & Licenses

The District is required to pay an annual fee to the Department of Community Affairs for \$175. This is the only anticipated expenditure for this category.

Information Technology

Costs related to District's accounting and information systems, District's website creation and maintenance, electronic compliance with Florida Statutes and other electronic data requirements.

Operating Expenditures:

Salaries & Wages

The District currently has a General Manager and 1 full time employee to handle the operations of the District. The proposed amount includes a 3% cost of living increase for qualifying employees.

Administration Fee

Represents fee to Paychex for administration of pay and benefits. Paychex charges an administration fee of \$27.32 per full time employee per pay period and \$19.68 per part-time employee per pay period.

FICA

Represents the estimated amount due for Social Security (6.2%) and Medicare (1.45%) based upon the proposed salaries and wages.

Health Insurance

Full time District Employee's are eligible for the following health benefits.

Provider	Policy Number	Insurance Description
United Healthcare	591637	Accidental Death, Dental, Vision, Life, and Long Term Disability
Health First	114619	Health
Colonial Life	E3682663	Life, Accident, Short Term Disability
Combined	007394312	Accident and Disability

Viera East

Community Development District

General Fund Budget

Workers Compensation

The District provides Workers Compensation Insurance for each of its employee's based upon statutory requirements and rates determined by Paychex.

Unemployment

The District pays State and Federal unemployment for each employee based upon current rate structures.

Other Contractual

Miscellaneous fees and contracts incurred for the District.

Description	Annual Amount
Great American Financial	\$ 3,000
Ecolab Pest Elimination	\$ 1,450
Additional Contract Funds	\$ 550
Total Annual Budget	\$ 5,000

Training

Expense involved in providing training for staff.

Uniforms

Expense involved in providing uniforms for the administration staff.

Maintenance Expenditures:

Canal Maintenance

Represents cost associated with the maintenance of the canals located east and west of I-95. The canals east of I-95 are maintained by various contractors paid by the District on an "as needed" basis. The canals west of I-95 are maintained by A. Duda & Sons and billed to the District

Lake Bank Restoration

Allocation of funds dedicated for lake bank restoration throughout the District.

Environmental Services

The District will incur the following costs related to maintaining and managing the various conservation areas (wetlands and uplands), which are the responsibility of the District. The amount is based upon the current contract with Kevin L. Erwin, plus an allowance for additional services from other providers that may be required. Services provided under this budget item may include the following:

Wetland Monitoring Reports as required by SJRWMD and USACOE.
Wetland Maintenance, removal of exotic species as required to conform to permit requirements.

Habitat Management, including burns of preserved areas as required within the approved Habitat Management Plan(s).
Permit Compliance and General Services as required.

Viera East

Community Development District

General Fund Budget

Water Management System

The District currently has a contract with ECOR Industries, Inc. to provide Aquatic Maintenance Service for the District's Lakes.

Description	Monthly Amount	Annual Amount
Natural Areas Management	\$ 3,296	\$ 39,551
Wingate & Auburn Lake Aquatic Weed Control	\$ 664	\$ 7,971
Bayhill Wetland Maintenance (Bi-Monthly)	\$ 200	\$ 1,200
Aquatic Weed Control	\$ 3,407	\$ 40,881
Header Canal Maintenance (Quarterly)	\$ 1,100	\$ 4,440
Unanticipated Repairs/Improvements		\$ 4,957
Total	\$ 8,667	\$ 99,000

Control Burns:

The District anticipates that it will have control burns this year throughout the Scrub Jay Preserve areas. The purpose of the control burns is to enhance the habitat of threatened and endangered species and to reduce the intensity of natural fires.

Contingencies

Any miscellaneous expenses incurred by the District that were not previously budgeted.

Fire Line Maintenance

Expenses related to the maintenance of the various Fire Lines throughout the District. This mainly includes the mechanical removal of vegetation between homeowners' property and conservation areas in order to slow or stop the spread of wildfire.

Basin Repair

Expenses related to the repair and maintenance of the drainage structures at District Basins III, IV, and V. The drainage structures that get repaired are the outfalls (connect lakes) and the flowways (connect lakes to St Johns River).

Grounds Maintenance Expenditures:

Salaries & Wages

The District currently has a 4 full time and 1 part time employee's to handle the grounds maintenance of the District. The proposed amount includes a 3% cost of living increase for qualifying employees.

Administration Fee

Represents fee to Paychex for administration of pay and benefits. Paychex charges an administration fee of \$27.32 per full time employee per pay period and \$19.68 per part-time employee per pay period.

FICA

Represents the estimated amount due for Social Security (6.2%) and Medicare (1.45%) based upon the proposed salaries and wages.

Viera East

Community Development District

General Fund Budget

Health Insurance

Full time District Employee's are eligible for the following health benefits.

Provider	Policy Number	Insurance Description
United Healthcare	591637	Accidental Death, Dental, Vision, Life, and Long Term Disability
Health First	114619	Health
Colonial Life	E3682663	Life, Accident, Short Term Disability
Combined	007394312	Accident and Disability

Workers Compensation

The District provides Workers Compensation Insurance for each of its employee's based upon statutory requirements and rates determined by Paychex.

Unemployment

The District pays State and Federal unemployment for each employee based upon current rate structures.

Telephone

Expenses incurred for the telephone and fax machine.

Vendor	Monthly Amount	Annual Amount
Brighthouse	\$ 366	\$ 4,393
Contingency		\$ 107
Total		\$ 4,500

Utilities

The District has the following utility account with Florida Power and Light to provide electricity for the maintenance building.

Vendor	Account	Monthly Amount	Annual Amount
FPL	83490-45156	\$ 500	\$ 6,000
Contingency			\$ 1,700
Total			\$ 7,700

Property Appraiser

Fees incurred for the Brevard County Property Appraiser performing work in support of processing and distributing non-ad valorem assessment information. The cost for the FY2019 year will be \$1,990.

Viera East

Community Development District

General Fund Budget

Insurance- Property

Represents the amount paid for the property portion of the insurance premium with EGIS Insurance and Risk Advisors. The property includes vehicles, equipment, etc.

Description	Admin Amount	Field Amount	Annual Amount
General Liability	\$ 4,178	\$ -	\$ 4,178
POL/EPLI	\$ 3,115	\$ -	\$ 3,115
Auto Physical Damage	\$ -	\$ -	\$ -
Property	\$ -	\$ 1,447	\$ 1,447
Total	\$ 7,293	\$ 1,447	\$ 8,740

Repairs

Any costs related to miscellaneous repairs and maintenance that occur during the fiscal year.

Fuel

Costs related to fuel purchased for grounds maintenance machinery that occur during the fiscal year.

Park Maintenance

Represents cost associated with the maintenance of the parks and trails located within the district.

Sidewalk Repair

Represents cost associated with the repair of the sidewalks located within the district.

Chemicals

Includes fungicide applications, herbicide applications, insecticide applications needed to maintain the grounds.

Contingencies

Represents any miscellaneous expenses incurred by the District that were not previously budgeted.

Refuse

Estimated costs for refuse services to empty dumpster(s) twice monthly by Danny's Recycling & HAU is:

Contractor	Services	Monthly	Annual
Danny's Recycling & HAU	Empty Dumpster	\$ 645	\$ 7,740
	Contingency		\$ 260
Total			\$ 8,000

Office Supplies

Costs for items used in office

Viera East

Community Development District

General Fund Budget

Uniforms

The District is in contract with Unifirst to supply uniforms for the Maintenance staff. Unifirst comes to the District weekly to deliver clean uniforms to the staff.

Vendor	Monthly Amount	Annual Amount
Unifirst	\$ 219	\$ 2,624
Contingency		\$ 376
Total		\$ 3,000

Fire and Burglary Alarm System

The District is in contract with ADT to provide monthly fire and burglary alarm system monitoring and maintenance. The services will be split between the Golf Course and Operations.

Description	Monthly Amount	Annual Amount
System Monitoring	\$ 98	\$ 1,176
Equipment Lease	\$ 233	\$ 2,797
Contingency		\$ 27
Total Annual Budget		\$ 4,000

Rain Bird Pump System

The District will be financing a new pump system for irrigation through Rain Bird.

Vendor	Monthly Amount	Annual Amount
Rain Bird	\$ 1,520	\$18,240
Contingency		\$ 260
Total Annual Budget		\$18,500

Maintenance Reserves – Transfer Out

Funds allocated annually to insure available cash for ongoing operations of the District and for major repair or replacement of capital items.

Maintenance Reserves – Transfer Out (PY Excess)

Represents projected excess funds above operating capital requirements in the General Fund.

**Viera East
Community Development District
Capital Reserve Fund
Proposed Budget
Fiscal Year 2019**

	Adopted Budget FY 2018	Actual Thru 7/31/18	Projected Next 2 Months	Total Projected @ 9/30/18	Proposed Budget FY 2019
<i>Revenues</i>					
Beginning Fund Balance	\$336,203	\$225,229	\$0	\$225,229	\$190,284
Interest Income	\$250	\$2,692	\$500	\$3,192	\$250
Reserve Funding - Transfer In (General)	\$11,604	\$9,670	\$1,934	\$11,604	\$7,823
Reserve Funding - Transfer In (Golf)	\$30,899	\$29,604	\$6,000	\$35,604	\$20,468
Reserve Funding - Transfer In (General Excess)	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$378,956	\$267,196	\$8,434	\$275,630	\$218,825
<i>Expenditures</i>					
Capital Outlay	\$125,000	\$75,346	\$10,000	\$85,346	\$100,000
Truck Maintenance	\$0	\$0	\$0	\$0	\$25,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$125,000	\$75,346	\$10,000	\$85,346	\$125,000
Excess Revenues (Expenditures)	\$253,956	\$191,850	(\$1,566)	\$190,284	\$93,825

Viera East
Community Development District
Debt Service Fund
Series 2006
Proposed Budget FY2019

	Adopted Budget FY 2018	Actual Thru 7/31/18	Projected Next 2 Months	Total Projected @ 9/30/18	Proposed Budget FY 2019
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Revenues

Special Assessments	\$ 2,423,170	\$ 2,405,038	\$ 18,132	\$ 2,423,170	\$ 2,423,170
Interest Income	\$ 100	\$ 2,034	\$ 250	\$ 2,284	\$ 100
Beginning Fund Balance	\$ 497,413	\$ 483,815	\$ -	\$ 483,815	\$ 469,059

Total Revenues	\$ 2,920,683	\$ 2,890,888	\$ 18,382	\$ 2,909,269	\$ 2,892,329
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Expenditures

Series 2006

Interest-11/1	\$ 291,669	\$ 291,669	\$ -	\$ 291,669	\$ 239,631
Interest-5/1	\$ 291,669	\$ 291,669	\$ -	\$ 291,669	\$ 239,631
Principal-5/1	\$ 1,810,000	\$ 1,810,000	\$ -	\$ 1,810,000	\$ 1,910,000
Other Debt Service Costs	\$ 46,873	\$ -	\$ 46,873	\$ 46,873	\$ 46,873

Total Expenditures	\$ 2,440,211	\$ 2,393,338	\$ 46,873	\$ 2,440,211	\$ 2,436,135
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**Excess Revenues
(Expenditures)**

\$ 480,472	\$ 497,550	\$ (28,491)	\$ 469,059	\$ 456,194
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* Excess Revenues needed to pay the 11/1/19 Interest Payment \$ 184,719

	FY 2016	FY 2017	FY 2018	FY 2019
Net Assessments	\$ 2,423,170	\$ 2,423,170	\$ 2,423,170	\$ 2,423,170
Discounts	\$ 96,927	\$ 96,927	\$ 96,927	\$ 96,927
Gross Assessment	\$ 2,520,097	\$ 2,520,097	\$ 2,520,097	\$ 2,520,097
Gross Assessments	\$ 2,520,097	\$ 2,520,097	\$ 2,520,097	\$ 2,520,097
Assessable Units	\$ 6,091	\$ 6,091	\$ 6,091	\$ 6,091
Per Unit Assessments	\$ 414	\$ 414	\$ 414	\$ 414

Viera East
Community Development District
Debt Service Fund - Series 2006
Amortization Schedule

Date	Series 2006		Fiscal Total
	Principal	Interest	
11/1/16		\$340,831	\$340,831
5/1/17	\$1,710,000	\$340,831	
11/1/17		\$291,669	\$2,342,500
5/1/18	\$1,810,000	\$291,669	
11/1/18		\$239,631	\$2,341,300
5/1/19	\$1,910,000	\$239,631	
11/1/19		\$184,719	\$2,334,350
5/1/20	\$2,020,000	\$184,719	
11/1/20		\$126,644	\$2,331,363
5/1/21	\$2,140,000	\$126,644	
11/1/21		\$65,119	\$2,331,763
5/1/22	\$2,265,000	\$65,119	\$2,330,119
	\$11,855,000	\$2,497,225	\$14,352,225

Viera East
Community Development District
 Golf Course
 Proposed Operating Budget
 Fiscal Year 2019

Actual FY 2017	Adopted Budget FY 2018	Actual Thru 7/31/18	Projected Next 2 Months	Total Projected @ 9/30/18	Proposed Budget FY 2019
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Number of Rounds

Paid Rounds	37,601	34,000	34,405	4,676	39,081	37,250
Member Rounds	8,416	10,000	6,159	784	6,943	10,000
Comp Rounds	6,961	6,000	5,488	733	6,221	6,000
Total Memberships	63	60	47	13	60	60
<i>Revenue per Round</i>						
Public	\$ 31	\$ 35	\$ 33	\$ 25	\$ 32	\$ 35

Revenues

Greens Fees	\$ 1,175,024	\$ 1,296,290	\$ 1,134,628	\$ 117,312	\$ 1,251,940	\$ 1,308,290
Gift Cards- Sales	\$ 10,317	\$ 25,000	\$ 11,322	\$ 1,050	\$ 12,372	\$ 25,000
Gift Cards- Usage	\$ (23,633)	\$ (25,000)	\$ (16,580)	\$ (2,501)	\$ (19,081)	\$ (25,000)
Season Advance/Trail Fees	\$ 209,722	\$ 210,000	\$ 157,855	\$ 28,000	\$ 185,855	\$ 210,000
Associate Memberships	\$ 26,890	\$ 42,000	\$ 34,088	\$ 3,002	\$ 37,090	\$ 42,000
Driving Range	\$ 70,712	\$ 72,000	\$ 65,605	\$ 7,818	\$ 73,423	\$ 80,000
Golf Lessons	\$ 2,145	\$ 2,100	\$ 1,750	\$ 350	\$ 2,100	\$ 2,100
Merchandise Sales	\$ 118,368	\$ 115,000	\$ 111,522	\$ 14,000	\$ 125,522	\$ 115,000
Restaurant	\$ 10,201	\$ 10,000	\$ 20,173	\$ 2,000	\$ 22,173	\$ 20,000
Assessments -Recreation Operating	\$ 22,527	\$ 22,527	\$ 18,773	\$ 3,755	\$ 22,527	\$ 22,527
Miscellaneous Income	\$ 9,126	\$ 15,000	\$ 14,054	\$ 768	\$ 14,822	\$ 15,000

Total Revenues

\$ 1,631,399	\$ 1,784,917	\$ 1,553,190	\$ 175,554	\$ 1,728,744	\$ 1,814,917
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General Expenditures

Other Contractual Services	\$ 15,102	\$ 18,000	\$ 9,702	\$ 2,948	\$ 12,650	\$ 15,000
Telephone	\$ 7,938	\$ 9,308	\$ 4,133	\$ 497	\$ 4,630	\$ 5,500
Postage	\$ 421	\$ 450	\$ 1,695	\$ 250	\$ 1,945	\$ 450
Printing & Binding	\$ 668	\$ 1,000	\$ 2,324	\$ -	\$ 2,324	\$ 1,000
Utilities	\$ 5,876	\$ 5,000	\$ 4,090	\$ 649	\$ 4,740	\$ 5,000
Repairs & Maintenance	\$ 9,096	\$ 7,000	\$ 6,640	\$ 250	\$ 6,890	\$ 7,000
Advertising	\$ 38,349	\$ 45,000	\$ 41,247	\$ 5,918	\$ 47,165	\$ 45,000
Bank Charges	\$ 31,886	\$ 30,500	\$ 28,823	\$ 3,640	\$ 32,462	\$ 30,500
Office Supplies	\$ 1,278	\$ 1,500	\$ 2,384	\$ 395	\$ 2,779	\$ 1,500
Operating Supplies	\$ 8,185	\$ 9,500	\$ 2,619	\$ 500	\$ 3,119	\$ 8,500
Dues, Licenses & Subscriptions	\$ 3,496	\$ 2,000	\$ 7,538	\$ 500	\$ 8,038	\$ 2,500
Drug Testing- All departments	\$ 535	\$ 500	\$ 448	\$ 46	\$ 494	\$ 200
Training, Education & Employee Relations	\$ 1,887	\$ 2,500	\$ 4,451	\$ 45	\$ 4,496	\$ 2,500
Contractual Security	\$ 6,683	\$ 5,000	\$ 2,191	\$ 240	\$ 2,431	\$ 5,000
IT Services	\$ 5,445	\$ 3,000	\$ 2,461	\$ 255	\$ 2,716	\$ 3,000

Total Golf Course Expenditures

\$ 136,846	\$ 140,258	\$ 120,745	\$ 16,132	\$ 136,877	\$ 132,650
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**Viera East
Community Development District
Golf Course
Proposed Operating Budget
Fiscal Year 2019**

Actual FY 2017	Adopted Budget FY 2018	Actual Thru 7/31/18	Projected Next 2 Months	Total Projected @ 9/30/18	Proposed Budget FY 2019
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Restaurant Expenditures

Utilities	\$ 9,180	\$ 9,000	\$ 7,974	\$ 1,628	\$ 9,602	\$ 9,680
Pest Control	\$ 1,038	\$ 1,800	\$ 128	\$ -	\$ 128	\$ 1,800
Equipment Lease	\$ 1,146	\$ 1,100	\$ 814	\$ 181	\$ 995	\$ 1,100

Total Restaurant Expenditures	\$ 11,364	\$ 11,900	\$ 8,916	\$ 1,810	\$ 10,726	\$ 12,580
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Golf Operations:

Salaries	\$ 173,443	\$ 222,204	\$ 167,515	\$ 33,048	\$ 200,563	\$ 233,200
Administrative Fee	\$ 12,810	\$ 12,858	\$ 13,194	\$ 2,594	\$ 15,788	\$ 16,543
FICA Expense	\$ 13,223	\$ 17,253	\$ 12,826	\$ 2,532	\$ 15,357	\$ 18,280
Health Insurance	\$ 1,107	\$ 461	\$ 356	\$ 76	\$ 432	\$ 506
Workers Compensation	\$ 4,985	\$ 4,420	\$ 3,758	\$ 689	\$ 4,447	\$ 4,684
Unemployment	\$ 5,210	\$ 9,322	\$ 6,908	\$ 1,406	\$ 8,314	\$ 10,726
Golf Printing	\$ 407	\$ 500	\$ -	\$ -	\$ -	\$ 500
Utilities	\$ 19,718	\$ 20,500	\$ 17,561	\$ 3,400	\$ 20,961	\$ 20,500
Repairs	\$ -	\$ 250	\$ 161	\$ -	\$ 161	\$ 250
Pest Control	\$ 1,038	\$ 1,800	\$ 128	\$ -	\$ 128	\$ 1,800
Supplies	\$ 1,045	\$ 3,000	\$ 8,035	\$ -	\$ 8,035	\$ 3,000
Uniforms	\$ 142	\$ 1,500	\$ 1,706	\$ -	\$ 1,706	\$ 1,500
Training, Education & Employee Relations	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ 2,000
Fuel	\$ 205	\$ 500	\$ -	\$ -	\$ -	\$ 500
Cart Lease	\$ 45,219	\$ 42,636	\$ 36,368	\$ 7,571	\$ 43,940	\$ 46,500
Cart Maintenance	\$ 4,786	\$ 4,000	\$ 5,708	\$ -	\$ 5,708	\$ 4,000
Driving Range	\$ 7,054	\$ 10,000	\$ 6,042	\$ -	\$ 6,042	\$ 10,000

Total Golf Operation Expenditures	\$ 290,391	\$ 353,204	\$ 280,266	\$ 51,316	\$ 331,582	\$ 374,489
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Merchandise Sales:

Cost of Goods Sold	\$ 86,009	\$ 77,000	\$ 73,746	\$ 7,201	\$ 80,947	\$ 77,000
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Total Merchandise Sales	\$ 86,009	\$ 77,000	\$ 73,746	\$ 7,201	\$ 80,947	\$ 77,000
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Golf Course Maintenance:

Salaries	\$ 375,307	\$ 417,502	\$ 321,231	\$ 57,716	\$ 378,947	\$ 400,000
Administrative Fees	\$ 8,914	\$ 8,698	\$ 7,666	\$ 1,380	\$ 9,046	\$ 12,000
FICA Expense	\$ 26,727	\$ 32,727	\$ 23,518	\$ 4,292	\$ 27,810	\$ 30,600
Employee Insurance	\$ 48,645	\$ 58,955	\$ 34,654	\$ 6,833	\$ 41,487	\$ 52,157
Workers Compensation	\$ 7,063	\$ 8,384	\$ 7,195	\$ 1,188	\$ 8,382	\$ 7,840
Unemployment	\$ 6,257	\$ 6,617	\$ 5,994	\$ 149	\$ 6,143	\$ 7,000
Drug Testing	\$ 45	\$ 420	\$ -	\$ 45	\$ 45	\$ 420
Consulting Fees	\$ 6,000	\$ 6,000	\$ 5,000	\$ 1,000	\$ 6,000	\$ 6,000
Fire Alarm System	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000
Telephone/Internet	\$ 2,078	\$ 2,500	\$ -	\$ -	\$ -	\$ 2,500
Utilities/Water	\$ 26,558	\$ 25,700	\$ 20,785	\$ 4,344	\$ 25,128	\$ 26,200

**Viera East
Community Development District
Golf Course
Proposed Operating Budget
Fiscal Year 2019**

	Actual FY 2017	Adopted Budget FY 2018	Actual Thru 7/31/18	Projected Next 2 Months	Total Projected @ 9/30/18	Proposed Budget FY 2019
Repairs	\$ 48,598	\$ 42,000	\$ 36,224	\$ 6,469	\$ 42,693	\$ 42,000
Fuel & Oil	\$ 41,068	\$ 35,000	\$ 43,224	\$ 10,776	\$ 54,000	\$ 45,000
Pest Control	\$ 2,081	\$ 1,500	\$ 2,576	\$ 494	\$ 3,070	\$ 1,500
Irrigation/Drainage	\$ 23,209	\$ 34,000	\$ 18,415	\$ 3,423	\$ 21,838	\$ 34,000
Sand and Topsoil	\$ 14,452	\$ 17,500	\$ 15,933	\$ 4,533	\$ 20,466	\$ 17,500
Flower/Mulch	\$ 1,491	\$ 7,000	\$ 6,657	\$ -	\$ 6,657	\$ 7,000
Fertilizer	\$ 127,144	\$ 120,000	\$ 107,335	\$ 21,321	\$ 128,656	\$ 130,000
Seed/Sod	\$ 7,899	\$ 14,000	\$ 12,632	\$ -	\$ 12,632	\$ 14,000
Trash Removal	\$ 1,455	\$ 2,000	\$ 1,353	\$ 264	\$ 1,618	\$ 2,000
Contingency	\$ 4,558	\$ 6,000	\$ 13,198	\$ 500	\$ 13,698	\$ 6,000
First Aid	\$ 655	\$ 600	\$ 915	\$ 119	\$ 1,035	\$ 600
Office Supplies	\$ 219	\$ 500	\$ 1,311	\$ 74	\$ 1,385	\$ 500
Operating Supplies	\$ 18,934	\$ 18,000	\$ 15,054	\$ 1,378	\$ 16,432	\$ 18,000
Training	\$ 2,527	\$ 500	\$ 2,876	\$ 352	\$ 3,228	\$ 500
Janitorial Supplies	\$ 1,998	\$ 800	\$ 1,294	\$ 72	\$ 1,366	\$ 1,500
Soil & Water Testing	\$ 689	\$ 1,000	\$ 987	\$ -	\$ 987	\$ 1,000
Uniforms	\$ 9,790	\$ 10,500	\$ 5,593	\$ 1,273	\$ 6,866	\$ 10,500
Equipment Rental	\$ 2,473	\$ 4,000	\$ 644	\$ -	\$ 644	\$ 2,500
Equipment Lease	\$ 90,693	\$ 148,000	\$ 118,878	\$ 26,631	\$ 145,508	\$ 160,000
Small Tools	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ 500
Total Golf Course Maintenance	\$ 907,526	\$ 1,030,903	\$ 831,142	\$ 154,625	\$ 985,767	\$ 1,043,317
<u>Administrative Expenditures:</u>						
Legal Fees	\$ -	\$ 1,500	\$ -	\$ -	\$ -	\$ 1,500
Arbitrage	\$ 600	\$ 600	\$ 450	\$ -	\$ 450	\$ 600
Dissemination	\$ 1,000	\$ 1,000	\$ 833	\$ 167	\$ 1,000	\$ 1,000
Trustee Fees	\$ 3,717	\$ 3,750	\$ 3,103	\$ 625	\$ 3,728	\$ 3,750
Annual Audit	\$ 1,481	\$ 1,500	\$ 1,250	\$ 250	\$ 1,500	\$ 1,500
Golf Course Administrative Services	\$ 56,280	\$ 56,280	\$ 46,900	\$ 9,380	\$ 56,280	\$ 56,280
Insurance	\$ 64,123	\$ 71,000	\$ 62,298	\$ 11,266	\$ 73,564	\$ 75,000
Property Taxes	\$ 10,438	\$ 6,000	\$ 6,323	\$ 1,008	\$ 7,331	\$ 7,500
Total Administrative Expenditures	\$ 137,640	\$ 141,630	\$ 121,157	\$ 22,696	\$ 143,853	\$ 147,130
<u>Reserves:</u>						
Renewal & Replacement	\$ 33,545	\$ 30,899	\$ 30,424	\$ 6,000	\$ 36,424	\$ 20,468
Operating Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Reserves	\$ 33,545	\$ 30,899	\$ 30,424	\$ 6,000	\$ 36,424	\$ 20,468
Total Revenues	\$ 1,631,399	\$ 1,784,917	\$ 1,553,190	\$ 175,554	\$ 1,728,744	\$ 1,814,917
Total Expenditures	\$ 1,603,320	\$ 1,785,795	\$ 1,466,396	\$ 259,780	\$ 1,726,176	\$ 1,807,635
Operating Income (Loss)	\$ 28,079	\$ (878)	\$ 86,794	\$ (84,226)	\$ 2,568	\$ 7,283

**Viera East
Community Development District
Golf Course
Proposed Operating Budget
Fiscal Year 2019**

Actual FY 2017	Adopted Budget FY 2018	Actual Thru 7/31/18	Projected Next 2 Months	Total Projected @ 9/30/18	Proposed Budget FY 2019
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Non Operating Revenues/(Expenditures):

Assessments -Recreation Debt Service	\$ 567,205	\$ 558,355	\$ 465,296	\$ 93,059	\$ 558,355	\$ 558,355
Interest Income	\$ 554	\$ 1,000	\$ 642	\$ 94	\$ 736	\$ 1,000
Transfer In	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Expense	\$ (191,249)	\$ (178,478)	\$ (148,732)	\$ (29,746)	\$ (178,478)	\$ (171,638)
Principal Expense	\$ (365,000)	\$ (380,000)	\$ (316,667)	\$ (63,333)	\$ (380,000)	\$ (395,000)

Total Non Operating Revenues/(Expenditures)	\$ 61,510	\$ 878	\$ 539	\$ 74	\$ 613	\$ (7,283)
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Net Non Operating Income / (Loss)	\$ 89,588	\$ -	\$ 87,333	\$ (84,153)	\$ 3,180	\$ -
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Viera East

Community Development District

Recreational Operating Budget

Revenues:

Greens Fees

Estimated revenue for public paid rounds of golf.

Gift Card- Sales

Estimated amount of gift cards sold that can be used for discounted rounds of golf, merchandise or restaurant purchases. The full amount of the sale is recorded as revenue at the time of purchase.

Gift Card- Usage

Estimated usage of gift cards once purchased. Once the gift cards have been used at the District, the amount used is recorded against the revenue.

Season Advance/Trail Fees

Estimated revenue of customers who purchase memberships to the District golf course in advance for the year.

Associate Memberships

Estimated costs of all associate memberships sold. The associate membership costs \$79 and lasts for one year. The membership gets the member a 20% discount on golf rounds and other discounts on range balls, apparel, and USGA handicap service.

Driving Range

Estimated revenue from the District's driving range.

Golf Lessons

Estimated revenue from golfing lessons given at the golf course. The District leases the golf instruction program to the Mike Hogan Golf Academy.

Merchandise Sales

Estimated revenue of clothing, equipment, and supplies sold in the District's Pro Shop.

Restaurant

The District's restaurant is leased to Divots Grille, LLC per an agreement with the District and Divots Grille, LLC. The agreement states that Divots Grille, LLC will pay the District six (6%) of gross sales not excluding sales tax through the lease term ending on September 30, 2019.

Description	Annual Amount
Rental Income	\$ 12,000
Other Restaurant Revenue	\$ 8,000
Total	\$ 20,000

Viera East

Community Development District

Recreational Operating Budget

Assessments- Recreation Operations

The District will levy Non-Ad Valorem assessments in all the assessable property within the District to help fund all of the General Operating Expenditures for the fiscal year.

Miscellaneous Income

Estimated annual revenue for various miscellaneous charges billed and collected by the District.

General Expenditures:

Other Contractual Services

Contractual Services include the following contracts:

Vendor	Monthly Amount	Annual Amount
Brighthouse (Cable & Internet)	\$ 350	\$ 4,200
Waste Management (Dumpster Removal)	\$ 338	\$ 4,057
Great America Financial	\$ 93	\$ 1,117
American Safety and First Aide		\$ 500
Crystal High Rise, Inc		\$ 250
Slug A Bug (Termite Renewal)		\$ 325
Contingency		\$ 4,551
Total Annual Budget		\$15,000

Telephone

Represents regular telephone lines, credit card, and Internet access. A portion of expenses related to the District are transferred to General Fund.

Vendor	Monthly Amount	Annual Amount
Greybar Financial Services	\$ 289	\$ 3,469
Cricket	\$ 104	\$ 1,248
Contingency		\$ 783
Total		\$ 5,500

Postage

Mailing payroll checks, checks for vendors, overnight deliveries and any other required correspondence that is directly related to the golf course. A portion of expenses related to the District are transferred to General Fund.

Printing & Binding

Printing of computerized checks, brochures, correspondence, promotional cards, stationary, rack cards, envelopes, etc. A portion of expenses related to the District are transferred to General Fund.

Viera East

Community Development District

Recreational Operating Budget

Utilities

The District has the following utility accounts related to the operations:

Vendor	Account	Monthly Amount	Annual Amount
FPL	10579-42334	\$ 175	\$ 2,100
FPL	91273-57086	\$ 25	\$ 300
City of Cocoa	313093-70192	\$ 115	\$ 1,380
City of Cocoa	150351-141774	\$ 70	\$ 840
Contingency			\$ 380
Total			\$ 5,000

Repairs & Maintenance

Any miscellaneous repairs and maintenance, including electrical, plumbing, hardware, locksmiths, painting and HVAC. A portion of expenses related to the District are transferred to General Fund.

Advertising

Represents advertising for the golf course in the Yellow Pages, newspapers, periodicals, brochures and magazines, rack cards and holders, and promotional organizations. A portion of expenses related to the District are transferred to General Fund.

Bank Charges

Bank charges related to credit card usage, as well as account service charges for the operating checking account fund

Office Supplies

Any office supplies that may need to be purchased during the fiscal year, i.e., paper, minute books, file folders, labels, paper clips, etc.

Operating Supplies

Represents various operating supplies purchased

Dues, Licenses & Subscriptions

The following represents the estimated cost for license, membership subscriptions and permit renewals for the fiscal year:

Vendor	Description	Annual Amount
City of Rockledge	Business License	\$ 200
Florida State Golf Association	Membership	\$ 150
Brevard County	Business Tax License	\$ 82
Cocoa Beach Regional Chapter	Membership	\$ 535
US Golf Association	Membership	\$ 110
Amazon Prime	Membership	\$ 132
GCSAA	Gold Membership	\$ 435
Contingency		\$ 856
Total		\$ 2,500

Viera East

Community Development District

Recreational Operating Budget

Training, Education & Employee Relations

Costs incurred in sending District personnel to any training seminars or having personnel trained on site for different aspects to more efficiently and effectively operate the golf course. Also, any expense incurred for staff meetings and help wanted ads.

Contractual Security

Security system costs for the maintenance and clubhouse alarm systems.

IT Services

Costs related to District's accounting and information systems, District's website creation and maintenance, electronic compliance with Florida Statutes and other electronic data requirements.

Restaurant Expenditures:

Utilities

Estimated costs for the basic utilities for the restaurant:

Vendor	Account	Monthly Amount	Annual Amount
FPL	03449-33189	\$ 615	\$ 7,380
City of Cocoa	150351-112664	\$ 150	\$ 1,800
Contingency			\$ 500
Total			\$ 9,680

Pest Control

The estimated costs for Ecolab Pest Elimination to provide monthly pest control services.

Vendor	Monthly Amount	Annual Amount
Ecolab Pest Elimination	\$ 146	\$ 1,750
Contingency		\$ 50
Total		\$ 1,800

Equipment Lease

The expense related to leasing of a dishwasher in the restaurant.

Vendor	Monthly Amount	Annual Amount
Ecolab	\$ 88	\$ 1,054
Contingency		\$ 46
Total		\$ 1,100

Viera East

Community Development District

Recreational Operating Budget

Golf Operations Expenditures:

Salaries & Wages

The District currently has a 1 full time and 30 part time employees to handle the Golf operations of the District. The proposed amount includes a 3% cost of living increase for qualifying employees.

Administration Fee

Represents fee to Paychex for administration of pay and benefits. Paychex charges an administration fee of \$27.32 per full time employee per pay period and \$19.68 per part-time employee per pay period.

FICA

Represents the estimated amount due for Social Security (6.2%) and Medicare (1.45%) based upon the proposed salaries and wages.

Health Insurance

Full time District Employee's are eligible for the following health benefits.

Provider	Policy Number	Insurance Description
United Healthcare	591637	Accidental Death, Dental, Vision, Life, and Long Term Disability
Health First	114619	Health
Colonial Life	E3682663	Life, Accident, Short Term Disability
Combined	007394312	Accident and Disability

Workers Compensation

The District provides Workers Compensation Insurance for each of its employee's based upon statutory requirements and rates determined by Paychex.

Unemployment

The District pays State and Federal unemployment for each employee based upon current rate structures.

Golf Printing

Printing for materials needed for the course.

Utilities

Estimated cost of basic utilities for Golf operations:

Vendor	Account	Monthly Amount	Annual Amount
FPL	03449-33189	\$ 585	\$ 7,020
FPL	07938-52104	\$ 925	\$ 11,100
City of Cocoa	150351-112664	\$ 100	\$ 1,200
Contingency			\$ 1,180
Total			\$ 20,500

Repairs

Any costs related to miscellaneous repairs and maintenance that occur during the fiscal year.

Viera East

Community Development District

Recreational Operating Budget

Pest Control

The estimated costs for Ecolab Pest Elimination to provide monthly pest control services.

Vendor	Monthly Amount	Annual Amount
Ecolab Pest Elimination	\$ 146	\$ 1,750
Contingency		\$ 50
Total		\$ 1,800

Supplies

Estimated costs of miscellaneous supplies that the District may need to purchase for golf operations.

Uniforms

The estimated costs of uniforms for pro shop personnel. Once hired, all employees get a District golf shirt to wear during work hours.

Training, Education & Employee Relations

The District will incur the cost of the Assistant Pro Program and any training deemed necessary for the Pro Shop staff or cart facility personnel, for example, cart mechanics training and any help wanted ads.

Fuel

Costs for gasoline for all golf carts from Glover Oil Company.

Cart Lease

The expense related to leasing of carts for golf course.

Vendor	Monthly Amount	Annual Amount
TCF Equipment Finance	\$ 2,144	\$ 25,733
TCF Equipment Finance	\$ 242	\$ 2,909
Marlin Business Bank	\$ 236	\$ 2,829
GPS System	\$ 936	\$ 11,232
Yamaha Lease	\$ 130	\$ 1,560
Golf Cart	\$ 97	\$ 1,164
Contingency		\$ 1,072
Total		\$ 46,500

Cart Maintenance

The expense related to any repairs and maintenance of the golf carts that are incurred during the year.

Driving Range Supplies

Any expenses incurred related to the driving range operation, for example range balls, tokens, buckets, bag stands, clock rope and sand/water buckets.

Viera East

Community Development District

Recreational Operating Budget

Merchandise Sales

Cost of Goods Sold

Represents cost of clothing, equipment, and supplies sold in the Pro Shop.

Golf Course Maintenance:

Salaries & Wages

The District currently has 10 full-time and 4 part-time employee's to handle the golf course maintenance. The proposed amount includes a 3% cost of living increase for qualifying employees.

Administration Fee

Represents fee to Paychex for administration of pay and benefits. Paychex charges an administration fee of \$27.32 per full time employee per pay period and \$19.68 per part-time employee per pay period.

FICA

Represents the estimated amount due for Social Security (6.2%) and Medicare (1.45%) based upon the proposed salaries and wages.

Health Insurance

Full time District Employee's are eligible for the following health benefits.

Provider	Policy Number	Insurance Description
United Healthcare	591637	Accidental Death, Dental, Vision, Life, and Long Term Disability
Health First	114619	Health
Colonial Life	E3682663	Life, Accident, Short Term Disability
Combined	007394312	Accident and Disability

Workers Compensation

The District provides Workers Compensation Insurance for each of its employee's based upon statutory requirements and rates determined by Paychex.

Unemployment

The District pays State and Federal unemployment for each employee based upon current rate structures.

Drug Testing

Estimated costs for drug testing upon hiring. When personnel are hired at the District, they must complete a drug test. The cost is \$38 per screening.

Viera East

Community Development District

Recreational Operating Budget

Consulting Fees

The District is contracted with Thomas Trammell to give consulting advise on the golf course. Mr. Trammell goes to the District once a month to give the staff a detailed report on the golf course and suggests ways to improve it.

Vendor	Monthly Amount	Annual Amount
Thomas Trammell	\$ 500	\$ 6,000

Fire and Burglary Alarm System

The District is in contract with ADT to provide monthly fire and burglary alarm system monitoring and maintenance. The services will be split between the Golf Course and Operations.

Description	Monthly Amount	Annual Amount
System Monitoring	\$ 98	\$ 1,176
Equipment Lease	\$ 233	\$ 2,797
Contingency		\$ 27
Total Annual Budget		\$ 4,000

Telephone/Cell Phone

Estimated costs for internet and phone services for maintenance staff.

Utilities/Water

Estimated costs of basic utilities for the maintenance staff:

Vendor	Account	Monthly Amount	Annual Amount
FPL	83490-45156	\$ 1,750	\$ 21,000
City of Cocoa	313093-70192	\$ 350	\$ 4,200
Contingency			\$ 1,000
Total			\$ 26,200

Fuel & Oil

Costs related to fuel purchased for maintenance machinery that occur during the fiscal year.

Pest Control

The estimated costs for Ecolab Pest Elimination to provide monthly pest control services.

Vendor	Monthly Amount	Annual Amount
Ecolab Pest Elimination	\$ 118	\$ 1,416
Contingency		\$ 84
Total		\$ 1,500

Irrigation/Drainage

Estimated irrigation and drainage maintenance expenditures that may occur during the fiscal year.

Viera East

Community Development District

Recreational Operating Budget

Sand/Topsoil

Cost related to sand and topsoil expenditures that may occur during the fiscal year. The District buys all supplies from Golf Specialties, Inc. Some supplies may include top-dress sand, divot sand, and shell rock for the golf course.

Flowers/Mulch

Estimated cost of flowers and mulch for the golf course and clubhouse.

Chemicals/Fertilizer

Estimated costs of fertilizer, herbicide, insecticide, fungicide and other chemicals needed for the golf course.

Seed/Sod

Cost of seed and sod expenditures for the golf course that may occur during the fiscal year.

Trash Removal

Estimated costs for trash removal services to empty dumpster(s) once a month by Waste Management at the golf course:

Vendor	Monthly Amount	Annual Amount
Waste Management, Inc.	\$ 131	\$ 1,575
Contingency		\$ 425
Total		\$ 2,000

Contingencies

Funding of unanticipated costs.

First Aid

Cost of work gloves, ear plugs, support belts, and other first aid supplies needed during the fiscal year.

Office Supplies

Any office supplies that may need to be purchased during the fiscal year, i.e., paper, minute books, file folders, labels, paper clips, etc.

Operating Supplies

Represents various operating supplies purchased

Training

Training seminars for golf course maintenance staff.

Janitorial Supplies

Costs of janitorial supplies that may occur during the fiscal year.

Viera East

Community Development District

Recreational Operating Budget

Soil & Water Testing

Costs for soil and water testing that may occur during the fiscal year.

Uniforms

The District is in contract with Unifirst to supply uniforms for the Golf Course Maintenance staff. Unifirst comes to the District weekly to deliver clean uniforms to the staff.

Vendor	Monthly Amount	Annual Amount
Unifirst	\$ 839	\$ 10,067
Contingency		\$ 433
Total		\$ 10,500

Equipment Rental

Rental of larger capital items required for Course Maintenance.

Equipment Lease

The District currently has the following equipment leases for the golf course:

Vendor	Monthly Amount	Annual Amount
DLL Finance LLC	\$ 5,168	\$ 62,013
TCF Equipment Finance	\$ 1,066	\$ 12,792
TCF Equipment Finance	\$ 5,116	\$ 61,392
TCF Equipment Finance	\$ 510	\$ 6,124
TCF Equipment Finance	\$ 372	\$ 4,470
TCF Equipment Finance	\$ 652	\$ 7,828
TCF Equipment Finance	\$ 431	\$ 5,168
Contingency		\$ 214
Total		\$160,000

Small Tools

Represents small tools purchased for golf course maintenance.

Administrative Expenditures:

Legal Fees

The District's attorney will be providing general legal services to the District that are directly related to operations of the golf course, i.e., reviewing contracts, agreements, resolutions, rule amendments, etc.

Arbitrage

The District will contract with an Independent certified public accounting firm to annually calculate the District's Arbitrage Rebate Liability on Special Assessments Revenue Bonds.

Viera East

Community Development District

Recreational Operating Budget

Dissemination

The District is required by the Security and Exchange Commission to comply with Rule 15c212(b)(5), which relates to additional reporting requirements for un-rated bond issues.

Trustee Fees

The District issued Special Revenue Assessment Refunding Bonds, Series 2012 bonds that are deposited with a Trustee at U.S Bank.

Annual Audit

The District is required to annually have its financial records audited by an independent Certified Public Accounting Firm.

Golf Course Administrative Services

Cost of Administrative services provided for the CDD.

Description	Annual Amount
Base	\$ 75,000
10% of Maintenance Supervisor	\$ (7,280)
50% of Labor Position	\$ (11,440)
Total	\$ 56,280

Insurance

EGIS Insurance and Risk Advisors provide the District's general liability, property, and crime insurance coverage. EGIS Insurance and Risk Advisors also provide a three year pollution policy.

Description	Annual Amount
General Liability	\$ 22,218
Property	\$ 46,838
Crime	\$ 1,122
Pollution Policy	\$ 3,917
Equipment Insurance	\$ 486
Contingency	\$ 419
Total	\$ 75,000

Property Taxes

This amount is an estimate of property taxes that will need to be paid throughout this fiscal year.

Reserves

Renewal & Replacement

The golf course transfers 2% of its monthly revenues to the Capital Reserve Fund to help fund for equipment replacement and other capital expenditures estimated for the fiscal year.

Viera East
Community Development District
Recreation Fund Debt Service - Series 2012
Amortization Schedule

Date	Bond Balance	Interest	Principal	Interest	Fiscal Year Total
05/01/17	4,445,000	3.600%	\$365,000	\$ 98,590.00	
11/01/17	4,080,000			\$ 92,658.75	\$ 556,248.75
05/01/18	4,080,000	3.750%	\$380,000	\$ 92,658.75	
11/01/18	3,700,000			\$ 85,818.75	\$ 558,477.50
05/01/19	3,700,000	4.000%	\$395,000	\$ 85,818.75	
11/01/19	3,305,000			\$ 78,412.50	\$ 559,231.25
05/01/20	3,305,000	4.375%	\$410,000	\$ 78,412.50	
11/01/20	2,895,000			\$ 70,212.50	\$ 558,625.00
05/01/21	2,895,000	4.625%	\$425,000	\$ 70,212.50	
11/01/21	2,470,000			\$ 60,915.63	\$ 556,128.13
05/01/22	2,470,000	5.000%	\$445,000	\$ 60,915.63	
11/01/22	2,025,000			\$ 50,625.00	\$ 556,540.63
05/01/23	2,025,000	5.000%	\$470,000	\$ 50,625.00	
11/01/23	1,555,000			\$ 38,875.00	\$ 559,500.00
05/01/24	1,555,000	5.000%	\$490,000	\$ 38,875.00	
11/01/24	1,065,000			\$ 26,625.00	\$ 555,500.00
05/01/25	1,065,000	5.000%	\$520,000	\$ 26,625.00	
11/01/25	545,000			\$ 13,625.00	\$ 560,250.00
05/01/26	545,000	5.000%	\$545,000	\$ 13,625.00	\$ 558,625.00
			\$4,445,000	\$ 1,134,126.26	\$ 5,579,126.26

SECTION 2

RESOLUTION 2018-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE VIERA EAST COMMUNITY DEVELOPMENT DISTRICT IMPOSING SPECIAL ASSESSMENTS AND CERTIFYING AN ASSESSMENT ROLL; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Viera East Community Development District (“the District”) is a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District; and

WHEREAS, the District is located in Brevard County, Florida (the “County”); and

WHEREAS, the District has constructed or acquired various infrastructure improvements and provides certain services in accordance with the District’s adopted Improvement Plan and Chapter 190, Florida Statutes; and

WHEREAS, the Board of Supervisors of the District (“Board”) hereby determines to undertake various operations and maintenance activities described in the District’s budget for Fiscal Year 2018-2019 (“Operations and Maintenance Budget”), attached hereto as Exhibit “A” and incorporated by reference herein; and

WHEREAS, the District must obtain sufficient funds to provide for the operation and maintenance of the services and facilities provided by the District as described in the District’s budget for Fiscal Year 2018-2019; and

WHEREAS, the provision of such services, facilities, and operations is a benefit to lands within the District; and

WHEREAS, Chapter 190, Florida Statutes, provides that the District may impose special assessments on benefitted lands within the District; and

WHEREAS, The District has previously levied an assessment for debt service, which the District desires to collect on the tax roll for platted lots pursuant to the Uniform Method and which is also indicated on Exhibit “A”; and

WHEREAS, Chapter 197, Florida Statutes, provides a mechanism pursuant to which such special assessments may be placed on the tax roll and collected by the local tax collector (“Uniform Method”); and

WHEREAS, the District has previously evidenced its intention to utilize this Uniform Method; and

WHEREAS, the District has approved an Agreement with the Tax Collector of the County to provide for the collection of the special assessments under the Uniform Method; and

WHEREAS, it is in the best interests of the District to proceed with the imposition of the special assessments; and

WHEREAS, it is in the best interests of the District to adopt the Assessment Roll of the Viera East Community Development District (the "Assessment Roll") attached to this Resolution as Exhibit "B" and incorporated as a material part of this Resolution by this reference, and to certify the Assessment Roll on platted property to the County Tax Collector pursuant to the Uniform Method; and

WHEREAS, it is in the best interests of the District to permit the District Manager to amend the Assessment Roll, certified to the County Tax Collector by this Resolution, as the Property Appraiser updates the property roll for the County, for such time as authorized by Florida law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE VIERA EAST COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. BENEFIT. The provision of the services, facilities, and operations as described in Exhibit "A" confer a special and peculiar benefit to the lands within the District, which benefits exceed or equal the costs of the assessments. The allocation of the costs to the specially benefitted lands is shown in Exhibits "A" and "B."

SECTION 2. ASSESSMENT IMPOSITION. A special assessment for operation and maintenance as provided for in Chapter 190, Florida Statutes, is hereby imposed and levied on benefitted lands within the District in accordance with Exhibits "A" and "B." The lien of the special assessments for operations and maintenance imposed and levied by this Resolution shall be effective upon passage of this Resolution.

SECTION 3. COLLECTION. The collection of the operation and maintenance special assessments shall be at the same time and in the same manner as County taxes in accordance with the Uniform Method. The District shall also collect its previously levied debt service assessment pursuant to the Uniform method, as indicated on Exhibits "A" and "B."

SECTION 4. ASSESSMENT ROLL. The District's Assessment Roll, attached to this Resolution as Exhibit "B," is hereby certified to the County Tax Collector and shall be collected by the County Tax Collector in the same manner and time as County taxes. The proceeds therefrom shall be paid to the Viera East Community Development District.

SECTION 5. ASSESSMENT ROLL AMENDMENT. The District Manager shall keep appraised of all updates made to the County property roll by Property Appraiser after the date of this Resolution, and shall amend the District's Assessment Roll in accordance with any such updates, for such time as authorized by Florida law, to the County property roll. After any

amendment of the Assessment Roll, the District Manager shall file the updates to the tax roll in the District records.

SECTION 6. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

SECTION 7. EFFECTIVE DATE. This Resolution shall take effect upon the passage and adoption of this Resolution by the Board of Supervisors of the Viera East Community Development District.

PASSED AND ADOPTED this 23rd day of August, 2018.

ATTEST:

**VIERA EAST COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/ Assistant Secretary

By: _____

Its: _____

SECTION V

**AGREEMENT BETWEEN ECOR INDUSTRIES, INC., AND
THE VIERA EAST COMMUNITY DEVELOPMENT DISTRICT REGARDING THE
PROVISION OF AQUATIC MANAGEMENT SERVICES**

This Agreement is made and entered into this ____ day of _____, 2018, by and between:

The **Viera East Community Development District**, a local unit of special purpose government established pursuant to Chapter 190, Florida Statutes, located in Brevard County, Florida, and with offices at 2300 Clubhouse Drive, Viera, Florida, 32955, ("District"), and

ECOR Industries, Inc., a Florida corporation located in Melbourne, Florida, with offices located at 2820 Electronics Drive, Melbourne, Florida 32935 ("Contractor").

RECITALS

WHEREAS, the District is a special purpose unit of local government established pursuant to and governed by Chapter 190, Florida Statutes;

WHEREAS, Contractor submitted a proposal attached here as Attachments "A", "B", "C", "D" and "E" incorporated herein by reference;

WHEREAS, the Board of Supervisors of the District selected the proposal submitted by Contractor; and

WHEREAS, Contractor represents that it is qualified to serve as an aquatic management contractor and provide such services to the District.

NOW, THEREFORE, in consideration of the recitals, agreements, and mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties, the parties agree as follows;

SECTION 1. RECITALS. The recitals so stated are true and correct and by this reference are incorporated, inclusive of the above referenced exhibits, into and form a material part of this Agreement.

SECTION 2. DUTIES. The duties, obligations, and responsibilities of the Contractor are those as described in incorporated Attachments A, B, C, D and E. Contractor shall be solely responsible for the means, manner and methods by which its duties, obligations and responsibilities are met to the satisfaction of the District. Contractor shall report to the District Manager or his designee.

SECTION 3. COMPENSATION. District agrees to compensate the Contractor in accordance with Exhibit A. Contractor shall provide the District with an invoice on the first of the month on a monthly basis stating the services provided in the preceding month. Payment shall be made by the District after approval of the invoice by the District's Board of Supervisors.

SECTION 4. INDEPENDENT CONTRACTOR. The District and Contractor agree and acknowledge that Contractor shall serve as an independent contractor of the District.

SECTION 5. TERM. This Agreement shall commence on October 1, 2018, and shall continue for a period of one (1) year unless terminated in accordance with this Agreement.

SECTION 6. INSURANCE. The Contractor shall maintain the following insurance coverage's during the execution of this Project:

- Comprehensive General Liability covering all operations, including legal liability and completed operations/products liability, with minimum limits of \$1,000,000 combined single limit occurrence;
- Comprehensive Automobile Liability Insurance covering owned, non-owned, or rented automotive equipment to be used in performance of the Work with minimum limits of \$500,000 combined single limit per occurrence; and
- Workers compensation insurance in a form and in amounts prescribed by the laws of the State of Florida.

SECTION 7. INDEMNIFICATION. Contractor agrees to indemnify and hold harmless the District and its officers, agents and employees from any and all liability, claims, actions, suits or demands by any person, corporation or other entity for injuries, death, property damage or of any nature, arising out of, or in connection with, the work to be performed by Contractor, including litigation or any appellate proceedings with respect thereto. Contractor agrees that nothing herein shall constitute or be construed as a waiver of the District's limitations on liability contained in section 768.28, Florida Statutes, or other statute.

SECTION 8. ENFORCEMENT. A default by either party under this Agreement shall entitle the other party to all remedies available at law or in equity, which shall include, but not be limited to, the right of damages, injunctive relief and specific performance.

SECTION 9. RECOVERY OF COSTS AND FEES. In the event that either Party is required to enforce this Agreement by court proceedings or otherwise, then the prevailing party shall be entitled to recover from the other party all attorneys fees and costs incurred, including reasonable attorneys' fees and costs.

SECTION 10. CANCELLATION. The District shall also have the right to cancel this Agreement at any time upon seven (7) days written notice due to Contractor's failure to perform in accordance with the terms of this Agreement or for any reason.

SECTION 11. ENTIRE AGREEMENT. This instrument shall constitute the final and complete expression of the agreement between the parties relating to the subject matter of this Agreement.

SECTION 12. AMENDMENT. Amendments to and waivers of the provisions contained in this Agreement may be made only by an instrument in writing, which is executed by both of the parties hereto.

SECTION 13. ASSIGNMENT. Neither the District nor the Contractor may assign their rights, duties, or obligations under this Agreement or any monies to become due hereunder without the prior written approval of the other.

SECTION 14. APPLICABLE LAW. This Agreement and the provisions contained herein shall be construed, interpreted and controlled according to the laws of the State of Florida.

SECTION 15. CONFLICTS. In the event of a conflict between any provision of this Agreement and the terms and conditions, then this Agreement shall control.

SECTION 16. PUBLIC RECORDS. Contractor understands and agrees that all documents of any kind provided to the District in connection with this Agreement may be public records, and, accordingly, Contractor agrees to comply with all applicable provisions of Florida law in handling such records, including but not limited to Section 119.0701, *Florida Statutes*. Contractor acknowledges that the designated public records custodian for the District is Jason Showe ("Public Records Custodian"). Among other requirements and to the extent applicable by law, the Contractor shall 1) keep and maintain public records required by the District to perform the service; 2) upon request by the Public Records Custodian, provide the District with the requested public records or allow the records to be inspected or copied within a reasonable time period at a cost that does not exceed the cost provided in Chapter 119, *Florida Statutes*; 3) ensure that public records which are exempt or confidential, and exempt from public records disclosure requirements, are not disclosed except as authorized by law for the duration of the contract term and following the contract term if the Contractor does not transfer the records to the Public Records Custodian of the District; and 4) upon completion of the contract, transfer to the District, at no cost, all public records in Contractor's possession or, alternatively, keep, maintain and meet all applicable requirements for retaining public records pursuant to Florida laws. When such public records are transferred by the Contractor, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure

requirements. All records stored electronically must be provided to the District in a format that is compatible with Microsoft Word or Adobe PDF formats.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, *FLORIDA STATUTES*, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (407) 841-5524, JSHOWE@GMSCFL.COM, OR C/O GOVERNMENTAL MANAGEMENT SERVICES - CENTRAL FLORIDA, LLC, 135 W. CENTRAL BLVD., SUITE 320, ORLANDO, FLORIDA 32801.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement on the day and year first written above.

ATTEST:

VIERA EAST COMMUNITY
DEVELOPMENT DISTRICT

Secretary / Assistant Secretary

Chairman/Vice Chairman

WITNESS:

ECOR INDUSTRIES, INC.

Print Name of Witness

By: _____
Title: _____



ECOR Aquatic Weed Control & Natural Areas Management

2840 Electronics Drive - Melbourne, FL 32935
Phone (321) 254-0930 - Fax (321) 254-4695



ATTACHMENTS A, B, C, D & E AQUATIC SERVICE SCOPE OF WORK

This Agreement made the date set forth below, by and between **ECOR Industries Inc.** also hereinafter called **ECOR**, and

Viera East Community Development District
2300 Clubhouse Drive
Viera, FL 32955

One Year: 10/01/18 – 09/30/19
Monthly Thereafter

hereinafter called “**Customer**”. The parties hereto agree as follows:

ECOR agrees to maintain the lakes and natural areas referenced in Attachments A, B, C, D & E in accordance with the terms and conditions of this agreement as listed below:

- ◆ Control of invasive and exotic emerged shoreline grasses, cattails, torpedo grass, etc., growing up to the high water mark. Native plants deemed beneficial and desirable by the **Customer** will not be targeted.
- ◆ Control of filamentous and macrophytic algae.
- ◆ Control of invasive and exotic floating vegetation such as hyacinths, waterfern, and duckweed.
- ◆ Control of invasive and exotic submerged vegetation such as pondweed, eleocharis, and hydrilla.
- ◆ Supplemental stocking of 200 triploid grass carp as permitted under Florida Fish and Wildlife #MT-19-CR-97-0451
- ◆ Monthly inspection and treatment as may be required by **ECOR** to maintain a clean body of water.

Service Fees:

A statement and invoice for the month’s inspection and treatments will be mailed at the end of the month. **Customer** agrees to pay **ECOR** in the following manner and amount with terms of Net 30:

Attachment A - \$3,406.76 monthly
Attachment B - \$3,295.90 monthly
Attachment C - \$1,110 quarterly
Attachment D - \$200 every other month
Attachment E - \$664.24 monthly

AQUATIC SERVICE ADDENDUM

1. **ECOR's** "Aquatic Service Agreement" will be conducted in a manner consistent with integrated lake management practices. This may include chemical and biological control along with the acceptance that some species of vegetation may be beneficial in maintaining a balanced aquatic ecosystem. **ECOR** is fully insured, licensed, and certified with documentation provided upon request.
2. It is the **Customer's** responsibility to notify **ECOR** of all work areas that are designated as mitigation sites and have desirable plants installed. **ECOR** assumes no responsibility for damaged plants where **Customer** has failed to notify **ECOR** of such areas.
3. **ECOR** will not be responsible for removal of dead vegetation such as cattails, hyacinths, or torpedo grass, which may take many months to decompose. **ECOR** may provide a quotation for such services upon request.
4. **ECOR** will not be responsible for the cleanup of any dead fish unless directly resulting from a negligent application by **ECOR** such as using an aquatic herbicide inconsistent with label directions. Fish kills may occur for a variety of reasons including but not limited to runoff, algae blooms, cloudy weather, water temperature, and low dissolved oxygen. **ECOR** may provide a quotation for such services upon request.
5. **ECOR** will not be responsible for the removal of trash or debris unless contracted to do so as an optional service.
6. **ECOR** will not be responsible for the installation or maintenance of any aeration devices.
7. **ECOR** will notify the **Customer** of any deficiencies in the water control structures that may require repair.
8. **ECOR** will notify the **Customer** of any erosion or washout problems. The report will site the specific lake with a general location (ie. Lake 10, northeast corner). **ECOR** is not responsible for any repairs or maintenance of erosion or washout areas.
9. **ECOR** advocates the use of triploid grass carp as a biological means of lake management. The stocking of these carp or any other fish is provided for vegetation management purposes only.
10. Water use restrictions after treatments are not often required. When restrictions are required, **ECOR** will notify the **Customer** in writing of all restrictions that apply. **ECOR** will not be held liable for damages resulting from the **Customer** failing to follow restrictions.
11. Customer agrees to pay **ECOR** upon completion of the work as reported and invoiced for that month with terms of Net 30. Past due balances shall be assessed a finance charge of 1.5% (18% APR) until the entire balance is paid in full. In the event that the **Customer** fails to make payments as required, the account may be considered by **ECOR**, at its option, to be in default and the **Customer** shall be responsible for the payment of all costs of collection, including reasonable attorney fees, as allowed by law.

VIERA EAST COMMUNITY DEVELOPMENT DISTRICT 2018-19

AQUATIC WEED CONTROL

ATTACHMENT A - 39 SITES (Last Revised 9/25/08)

NOTE: Please refer to site maps. Use the map/site numbers listed below to find general location of each site. The map/site number and site name shall be referenced on all invoices.

MAP GRID #	SITE NUMBER	SITE NAME	SURFACE ACRES	MONTH
B 2	2	MAINTENANCE GARAGE NORTH	1.46	\$ 33.58
B 2/3	3	ADDINGTON-BRIGHTWOOD	6.07	\$ 139.61
B 2	3A	ADDINGTON CT	2.27	\$ 52.21
A/B 2/3	4	BRIGHTWOOD	4.32	\$ 99.36
A/B 2	5	BRIGHTWOOD-CANTERBURY	4.00	\$ 92.00
B 2	6	DURBAN-VEGC ENTRANCE	3.31	\$ 76.13
A 2	8	CANTERBURY-HOLE 10	1.23	\$ 28.29
A 2	9	CANTERBURY	3.05	\$ 70.15
A/B 2	10	STRATFORD-HOLE 9	5.02	\$ 115.46
B 2	11	OAKLEFE-HOLE 18	1.40	\$ 32.20
A 1/2	12	STRATFORD PLACE	4.67	\$ 107.41
A 2	13	CANTERBURY NORTH	0.85	\$ 19.55
A 1	18	BLACKHEATH	6.56	\$ 150.88
A 1	19	WOODHALL-ABERDEEN	3.66	\$ 84.18
A 1	20	ABERDEEN	5.42	\$ 124.66
A 1	21	ABERDEEN-HOLE 5	3.45	\$ 79.35
B 1	22	COLLINGTREE-WOODHALL	2.21	\$ 50.83
C 7	24	HAMMOCK TRACE-EAST	3.15	\$ 72.45
A 1	25	ABERDEEN-BLACKHEATH	2.90	\$ 66.70
B/C 6/7	26	HAMMOCK LAKES-WEST	5.67	\$ 130.41
C 6/7	27	HAMMOCK LAKES-EAST	4.99	\$ 114.77
D 3	31	HERON'S LANDING	12.23	\$ 281.29
C 6/7	33	FAWN RIDGE-WEST	5.91	\$ 135.93
C 6	33A	FAWN RIDGE-CENTRAL	1.06	\$ 24.38
D 6	34	FAWN RIDGE-EAST	8.51	\$ 195.73
C 4	36A	GRAND ISLE-CENTRAL	1.81	\$ 41.63
C 4	37	GRAND ISLE-NORTH	19.19	\$ 441.37
C 4	38	GRAND ISLE-NORTH		\$ -
B 4	43	BAYHILL-WEST	9.30	\$ 213.90
C 6	44	WOODSIDE PARK	0.46	\$ 10.58
B 3	54	OSPREY RIDGE-ENTRANCE	0.37	\$ 8.51
C 3	55	OSPREY RIDGE-CENTRAL	0.39	\$ 8.97
C 3	56A	OSPREY RIDGE-CENTRAL WEST	0.18	\$ 4.14
C 2	56B	OSPREY RIDGE-CENTRAL EAST	0.04	\$ 0.92
C 2	58	OSPREY RIDGE WEST	0.19	\$ 4.37
B 2	59	OSPREY CLUBHOUSE DRIVE	1.21	\$ 27.83
B 1	60	HERITAGE SOUTH	0.53	\$ 12.19
C/D 3	63	HERON'S LANDING WEST	7.41	\$ 170.43
C 2	70	BENNINGTON CENTRAL	3.67	\$ 84.41

MONTHLY FEE	\$ 3,406.76
ANNUAL FEE	\$ 40,881.12

**VIERA EAST COMMUNITY DEVELOPMENT DISTRICT 2018-19
NATURAL AREAS MANAGEMENT & AQUATIC WEED CONTROL
ATTACHMENT B - 31 SITES (Last Revised 9/25/08)**

NOTE: Please refer to site maps. Use the map/site numbers listed below to find general location of each site. The map/site number and site name shall be referenced on all invoices.

MAP GRID #	SITE NUMBER	SITE NAME	SURFACE ACRES	MONTH
B 3	1	GOLF COURSE 12/13 FAIRWAYS	18.53	\$ 426.19
B 2	7	DURBAN-ADDINGTON	10.73	\$ 246.79
A/B 1	14	PARKSTONE	1.90	\$ 43.70
B 1	15	OAKLEFE-HOLE 17	1.61	\$ 37.03
B 1	16	VEGC NORTH ENTRANCE	0.94	\$ 21.62
B 1	17	GOLF VISTA BLVD	0.75	\$ 17.25
A 1	18A	STRATFORD ENTRANCE	0.55	\$ 12.65
B 1	23	COLLINGTREE	14.15	\$ 325.45
B/C 7	28	HAMMOCK TRACE-WEST	4.83	\$ 111.09
D 3	29	HERON'S LNDG-VIERA BLVD	8.40	\$ 193.20
B 2/3	30	MAINTENANCE GARAGE SOUTH	0.67	\$ 15.41
C 4	36	GRAND ISLE-SOUTH	3.46	\$ 79.58
B/C 4	41	BAYHILL	9.82	\$ 225.86
B 3/4	42	BAYHILL NORTH	1.39	\$ 31.97
B 3/4	42A	STAR RUSH POND	0.10	\$ 2.30
B 3/4	42B	STAR RUSH CANAL	0.55	\$ 12.65
B 4	43A	BAYHILL-FLOWWAY	6.42	\$ 147.66
A/B 1	45	V.E.G.C. NORTH FLOWWAY WEST	7.24	\$ 166.52
B/C 3	53	OSPREY RIDGE-S	9.33	\$ 214.59
C 2	56	OSPREY RIDGE-NW	0.87	\$ 20.01
B 2	57	OSPREY LANDING	4.65	\$ 106.95
B 1	61	HERITAGE NORTH	9.01	\$ 207.23
B/C 1	62	V.E.G.C. NORTH FLOWWAY EAST	10.48	\$ 241.04
B 2	64	CLUBHOUSE DRIVE NORTHSIDE	1.82	\$ 41.86
B/C 2	65	CLUBHOUSE DRIVE SOUTHSIDE	1.66	\$ 38.18
B/C 2	66	BENNINGTON WEST	1.65	\$ 37.95
B 1	67	TEMPLETON WEST	2.95	\$ 67.85
C 1	68	TEMPLETON EAST	1.24	\$ 28.52
B 1/2	69	SOMMERVILLE	2.62	\$ 60.26
D 2/3	84	HERON'S LANDING-NORTH	4.38	\$ 100.74
C 3	85	HERON'S LANDING NORTHWEST	0.60	\$ 13.80

MONTHLY FEE	\$ 3,295.90
ANNUAL FEE	\$ 39,550.80

**VIERA EAST COMMUNITY DEVELOPMENT DISTRICT 2018-19
HEADER CANAL QUARTERLY SERVICE
ATTACHMENT C - EMERGENT VEGETATION CONTROL**

*NOTE: Chemical control for emergent vegetation only.
Hydrilla control quoted and done on an as needed basis.*

MAP GRID #	SITE NUMBER	SITE NAME	SURFACE ACRES	QUARTERLY
A-C 1-7	48	VIERA - WEST HEADER CANAL	26.61	\$ 1,110.00

SERVICE FEE (4 TIMES A YEAR) \$ 1,110.00
ANNUAL FEE \$ 4,440.00

**VIERA EAST COMMUNITY DEVELOPMENT DISTRICT 2018-19
BAYHILL FLOW-WAY BOAT WORK
ATTACHMENT D**

NOTE: Chemical control done on an every other month basis for maintenance of the flow-way

MAP GRID #	SITE NUMBER	SITE NAME	SURFACE ACRES	EVEN MONTHS
B 4	43A	BAYHILL-FLOWWAY	6.42	\$ 200.00

SERVICE FEE (6 TIMES A YEAR) \$ 200.00
ANNUAL FEE \$ 1,200.00

**VIERA EAST COMMUNITY DEVELOPMENT DISTRICT 2018-19
AQUATIC WEED CONTROL FOR WINGATE & AUBURN LAKES
ATTACHMENT E - 13 SITES (As of June 1, 2011)**

NOTE: Please refer to site maps. Use the map/site numbers listed below to find general location of each site. The map/site number and site name shall be referenced on all invoices.

MAP GRID #	SITE NUMBER	SITE NAME	SURFACE ACRES	MONTH
C 1	71	WINGATE ESTATES - TRACT H	2.80	\$ 64.40
C 1	72	WINGATE ESTATES - TRACT I	3.24	\$ 74.52
C 1	73	WINGATE ESTATES - TRACT K	4.91	\$ 112.93
C 1	74	WINGATE ESTATES - TRACT M	1.46	\$ 33.58
C 1	75	WINGATE ESTATES - TRACT D	1.58	\$ 36.34
C 1	76	AUBURN LAKES - TRACT 3	0.98	\$ 22.54
D 1	77	AUBURN LAKES - TRACT 16	1.77	\$ 40.71
D 1	78	AUBURN LAKES - TRACT 4	2.73	\$ 62.79
D 1	79	AUBURN LAKES - TRACT 5	1.56	\$ 35.88
C/D 1/2	80	AUBURN LAKES - TRACT 6	5.43	\$ 124.89
C 1/2	81	AUBURN LAKES - TRACT 7	0.82	\$ 18.86
D 2	82	AUBURN LAKES - TRACT 10	0.62	\$ 14.26
D 2	83	AUBURN LAKES - TRACT 12	0.98	\$ 22.54

MONTHLY FEE \$ 664.24
ANNUAL FEE \$ 7,970.88

SECTION VI

**AGREEMENT BETWEEN KEVIN L. ERWIN CONSULTING ECOLOGIST, INC.,
AND THE VIERA EAST COMMUNITY DEVELOPMENT DISTRICT REGARDING
THE PROVISION OF HABITAT MANAGEMENT SERVICES**

This Agreement is made and entered into this ____ day of _____, 2018, by and between:

The **Viera East Community Development District**, a local unit of special purpose government established pursuant to Chapter 190, Florida Statutes, located in Brevard County, Florida, and with offices at 2300 Clubhouse Drive, Viera, Florida, 32955, ("District"), and

Kevin L. Erwin Consulting Ecologist, a Florida corporation located in Melbourne, Florida, with offices located at 2077 Bayside Parkway, Fort Myers, Florida 33901 ("Contractor").

RECITALS

WHEREAS, the District is a special purpose unit of local government established pursuant to and governed by Chapter 190, Florida Statutes;

WHEREAS, Contractor submitted a proposal attached here as Attachment "A" incorporated herein by reference;

WHEREAS, the Board of Supervisors of the District selected the proposal submitted by Contractor; and

WHEREAS, Contractor represents that it is qualified to serve as an aquatic management contractor and provide such services to the District.

NOW, THEREFORE, in consideration of the recitals, agreements, and mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties, the parties agree as follows;

SECTION 1. RECITALS. The recitals so stated are true and correct and by this reference are incorporated, inclusive of the above referenced exhibits, into and form a material part of this Agreement.

SECTION 2. DUTIES. The duties, obligations, and responsibilities of the Contractor are those as described in incorporated Attachment A. Contractor shall be solely responsible for the means, manner and methods by which its duties, obligations and responsibilities are met to the satisfaction of the District. Contractor shall report to the District Manager or his designee.

SECTION 3. COMPENSATION. District agrees to compensate the Contractor in accordance with Exhibit A. Contractor shall provide the District with an invoice on the first of the month on a monthly basis stating the services provided in the preceding month. Payment shall be made by the District after approval of the invoice by the District's Board of Supervisors.

SECTION 4. INDEPENDENT CONTRACTOR. The District and Contractor agree and acknowledge that Contractor shall serve as an independent contractor of the District.

SECTION 5. TERM. This Agreement shall commence on October 1, 2018, and shall continue for a period of one (1) year unless terminated in accordance with this Agreement.

SECTION 6. INSURANCE. The Contractor shall maintain the following insurance coverage's during the execution of this Project:

- Comprehensive General Liability covering all operations, including legal liability and completed operations/products liability, with minimum limits of \$1,000,000 combined single limit occurrence;
- Comprehensive Automobile Liability Insurance covering owned, non-owned, or rented automotive equipment to be used in performance of the Work with minimum limits of \$500,000 combined single limit per occurrence; and
- Workers compensation insurance in a form and in amounts prescribed by the laws of the State of Florida.

SECTION 7. INDEMNIFICATION. Contractor agrees to indemnify and hold harmless the District and its officers, agents and employees from any and all liability, claims, actions, suits or demands by any person, corporation or other entity for injuries, death, property damage or of any nature, arising out of, or in connection with, the work to be performed by Contractor, including litigation or any appellate proceedings with respect thereto. Contractor agrees that nothing herein shall constitute or be construed as a waiver of the District's limitations on liability contained in section 768.28, Florida Statutes, or other statute.

SECTION 8. ENFORCEMENT. A default by either party under this Agreement shall entitle the other party to all remedies available at law or in equity, which shall include, but not be limited to, the right of damages, injunctive relief and specific performance.

SECTION 9. RECOVERY OF COSTS AND FEES. In the event that either Party is required to enforce this Agreement by court proceedings or otherwise, then the prevailing party shall be entitled to recover from the other party all attorneys fees and costs incurred, including reasonable attorneys' fees and costs.

SECTION 10. CANCELLATION. The District shall also have the right to cancel this Agreement at any time upon seven (7) days written notice due to Contractor's failure to perform in accordance with the terms of this Agreement or for any reason.

SECTION 11. ENTIRE AGREEMENT. This instrument shall constitute the final and complete expression of the agreement between the parties relating to the subject matter of this Agreement.

SECTION 12. AMENDMENT. Amendments to and waivers of the provisions contained in this Agreement may be made only by an instrument in writing, which is executed by both of the parties hereto.

SECTION 13. ASSIGNMENT. Neither the District nor the Contractor may assign their rights, duties, or obligations under this Agreement or any monies to become due hereunder without the prior written approval of the other.

SECTION 14. APPLICABLE LAW. This Agreement and the provisions contained herein shall be construed, interpreted and controlled according to the laws of the State of Florida.

SECTION 15. CONFLICTS. In the event of a conflict between any provision of this Agreement and the terms and conditions, then this Agreement shall control.

SECTION 16. PUBLIC RECORDS. Contractor understands and agrees that all documents of any kind provided to the District in connection with this Agreement may be public records, and, accordingly, Contractor agrees to comply with all applicable provisions of Florida law in handling such records, including but not limited to Section 119.0701, *Florida Statutes*. Contractor acknowledges that the designated public records custodian for the District is Jason Showe ("Public Records Custodian"). Among other requirements and to the extent applicable by law, the Contractor shall 1) keep and maintain public records required by the District to perform the service; 2) upon request by the Public Records Custodian, provide the District with the requested public records or allow the records to be inspected or copied within a reasonable time period at a cost that does not exceed the cost provided in Chapter 119, *Florida Statutes*; 3) ensure that public records which are exempt or confidential, and exempt from public records disclosure requirements, are not disclosed except as authorized by law for the duration of the contract term and following the contract term if the Contractor does not transfer the records to the Public Records Custodian of the District; and 4) upon completion of the contract, transfer to the District, at no cost, all public records in Contractor's possession or, alternatively, keep, maintain and meet all applicable requirements for retaining public records pursuant to Florida laws. When such public records are transferred by the Contractor, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure

requirements. All records stored electronically must be provided to the District in a format that is compatible with Microsoft Word or Adobe PDF formats.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, *FLORIDA STATUTES*, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (407) 841-5524, JSHOWE@GMSCFL.COM, OR C/O GOVERNMENTAL MANAGEMENT SERVICES - CENTRAL FLORIDA, LLC, 135 W. CENTRAL BLVD., SUITE 320, ORLANDO, FLORIDA 32801.

IN WITNESS WHEREOF, the parties hereto have signed this Amendment to Agreement on the day and year first written above.

ATTEST:

**VIERA EAST COMMUNITY
DEVELOPMENT DISTRICT**

Secretary / Assistant Secretary

Chairman / Vice Chairman

WITNESS:

**KEVIN L. ERWIN CONSULTING
ECOLOGIST, INC.**

Print Name of Witness

By: _____
Title: _____

CDD - General Services

Authorization No. 21
Job No. **CDDC3123.U**
Date: August 7, 2018

VIERA EAST CDD **REQUEST FOR AUTHORIZATION** **PER CONTRACT**

1. SCOPE OF SERVICES

- A. Review of CDD Preserve Areas Upon Request
- B. Miscellaneous Permit Review and Project Coordination
- C. Review and Comment on Property Issues Upon Request
- D. Meeting with Board and Staff on Ecological Items Upon Request
- E. Coordinate and Plan Activities with Maintenance Department

2. BASIS OF COMPENSATION

Hourly rate per our agreement. Estimated fee is \$17,085.00, plus reimbursables, for a total of \$18,794.00.

3. TIME OF PERFORMANCE

Service to be rendered will commence upon District approval and will be completed by September 30, 2019.

4. APPROVAL

Submitted by:	_____	Date:	_____
	Kevin L. Erwin Consulting Ecologist, Inc.		
Approved by:	_____	Date:	_____
	Viera East CDD		

NOTE: The above is based on previous work and may be subject to change due to construction, new projects, agency requests, etc.

CDD - General Services

VIERA EAST CDD

FEE ANALYSIS

W.A. # _____

Scope Item	Senior Ecologist	Admin/Clerical	GIS
A. Review of CDD Preserve Areas Upon Request	45	1	1
B. Miscellaneous Permit Review and Project Coordination	25	8	
D. Review and Comment on Property Issues Upon Request		3	15
E. Meeting with Board and Staff on Ecological Items Upon Request	10		
F. Coordinate and Plan Activities with Maintenance Department	10	1	3
TOTAL	90	13	19

Summary

Senior Ecologist	90 hours @ \$160	=	\$14,400.00
Administrative/Clerical	13 hours @ \$75	=	\$975.00
GIS	19 hours @ \$90	=	\$1,710.00

Subtotal \$17,085.00

(Reimbursable @ 10%) \$1,709.00

TOTAL \$18,794.00

Habitat Management of Florida Scrub Jay Preserves

Authorization No. 21
Job No. **CDDSCR112.6**
Date: August 7, 2018

VIERA EAST CDD REQUEST FOR AUTHORIZATION PER CONTRACT

1. SCOPE OF SERVICES

- A. Coordinate and Supervise Off-site Habitat Management
- B. Coordinate and Supervise On-site Habitat Management
- C. Scrub Jay Surveys During Nesting Season (April 2019)
- D. Annual Habitat Management Report

2. BASIS OF COMPENSATION

Hourly rate per our agreement. Estimated fee is \$18,800.00, plus reimbursables, a total of \$20,680.00.

3. TIME OF PERFORMANCE

Service to be rendered will commence upon District approval and will be completed by September 30, 2019.

4. APPROVAL

Submitted by:	_____	Date:	_____
	Kevin L. Erwin Consulting Ecologist, Inc.		
Approved by:	_____	Date:	_____
	Viera East CDD		

NOTE: The above is based on previous work and may be subject to change due to construction, new projects, agency requests, etc.

Habitat Management of Florida Scrub Jay Preserves

VIERA EAST CDD

FEE ANALYSIS

W.A. #

Scope Item	Senior Ecologist	Admin/Clerical	GIS
A. Coordinate and Supervise Off-site Habitat Management	35		2
B. Coordinate and Supervise On-site Habitat Management	20		2
C. Scrub Jay Surveys During Nesting Season (April 2019)	40		2
D. Annual Habitat Management Report	12	8	6
TOTAL	107	8	12

Summary

Senior Ecologist	107 hours @ \$160	=	\$17,120.00
Administrative/Clerical	8 hours @ \$75	=	\$600.00
GIS	12 hours @ \$90	=	\$1080.00

Subtotal	\$18,800.00
----------	-------------

(Reimbursable @ 10%)	\$1880.00
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TOTAL	<u>\$20,680.00</u>
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SECTION VII

SECTION B

SECTION 1

**NOTICE OF MEETINGS
VIERA EAST
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Viera East Community Development District will hold their meetings for **Fiscal Year 2019** in the Multi-Purpose Building of the Faith Lutheran Church, 5550 Faith Drive, Viera, Florida at 2:00 p.m. on the fourth Wednesday of each month as follows:

**October 24, 2018
November 28, 2018
Exception: December 19, 2018
January 23, 2019
February 27, 2019
March 27, 2019
April 24, 2019
May 8, 2019
June 26, 2019
July 24, 2019
August 28, 2019
September 25, 2019**

In addition, the Board of Supervisors will conduct a workshop to discuss future agenda items on the second Wednesday of each month at 2:00 p.m. at the above referenced address on the following dates:

**October 10, 2018
November 14, 2018
December 12, 2018
January 9, 2019
February 13, 2019
March 13, 2019
April 10, 2019
May 22, 2019
June 12, 2019
July 10, 2019
August 14, 2019
September 11, 2019**

The meetings are open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for a particular meeting may be obtained from the District Manager, at 135 W. Central Blvd., Suite 320, Orlando, FL 32801.

SECTION VIII

SECTION A

Viera East
Community Development District
Check Register Summary
July 18, 2018 through August 15, 2018

Fund	Date	Check #'s	Amount
General Fund			
	7/19/18	3395-3396	\$ 6,805.83
	7/26/18	3397-3402	\$ 38,478.14
	8/2/18	3403-3410	\$ 3,945.41
	8/9/18	3411-3416	\$ 17,387.87
	Sub-Total		\$ 66,617.25
Capital Reserve			
	7/29/18	57	\$ 1,918.51
	Sub-Total		\$ 1,918.51
Golf Course			
	7/19/18	25859-25881	\$ 27,679.82
	7/26/18	25882-25895	\$ 97,408.87
	8/2/18	25896-25920	\$ 19,541.55
	8/9/18	25923-25944	\$ 11,651.92
	Sub-Total		\$ 156,282.16
Total			\$ 224,817.92

AP300R

*** CHECK DATES 07/18/2018 - 08/15/2018 ***

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER
VIERA EAST-GENERAL FUND
BANK A VIERA EAST-GF

RUN 8/15/18

PAGE 1

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
7/19/18	00186	7/11/18 19112	201807 340-53800-47900	HAULING REVEN	*	240.00	
				DANNY'S RECYCLING & HAULING, INC			240.00 003395
7/19/18	00025	7/13/18 69-0203	201807 330-53800-47000	CANAL MAINTENANCE	*	6,565.83	
				THE VIERA COMPANY			6,565.83 003396
7/25/18	00149	7/24/18 4540-07-	201807 310-51300-31600	REBATE REPORT & OPINION	*	450.00	
				AMERICAN MUNICIPAL TAX EXEMPT			450.00 003397
7/25/18	00034	7/19/18 07192018	201807 340-53800-47300	UTILITIES	*	141.09	
				CITY OF COCOA			141.09 003398
7/25/18	00159	7/16/18 1571408	201807 310-51300-31100	ENGINEERING SERVICES	*	1,665.00	
				DEWBERRY ENGINEERS, INC.			1,665.00 003399
7/25/18	00043	7/26/18 0726MR	201807 340-58100-10300	MAINTENANCE RESERVE JULY	*	967.00	
				STATE BOARD OF ADMINISTRATION			967.00 003400
7/25/18	00017	7/26/18 0615ASSE	201807 300-20700-10000	ASSESSMENT RECEIPT 6/15	*	2,794.20	
		7/26/18 0718TRAN	201807 300-20700-10000	6/28 AP	*	2,226.64	
		7/26/18 0718TRAN	201807 300-20700-10000	7/3 AP	*	463.97	
		7/26/18 0718TRAN	201807 300-20700-10000	7/12 AP	*	41.66	
		7/26/18 0718TRAN	201807 300-20700-10000	7/19 AP	*	5,028.14	
		7/26/18 0718TRAN	201807 300-20700-10000	6/28 PAYROLL	*	13,044.35	
				VIERA EAST CDD - GOLF COURSE			23,598.96 003401
7/25/18	00134	7/26/18 0615ASSE	201807 300-20700-10100	ASSESSMENT RECIEPT 6/15	*	11,656.09	
				VIERA EAST CDD - SERIES 2006			11,656.09 003402
8/02/18	00046	7/25/18 47451870	201807 330-53800-47200	ANNUAL REUSE BILLING	*	500.00	
				BOARD OF COUNTY COMMISSIONERS			500.00 003403
				VIER --VIERA EAST-- HSMITH			

AP300R

*** CHECK DATES 07/18/2018 - 08/15/2018 *** YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 8/15/18
 VIERA EAST-GENERAL FUND
 BANK A VIERA EAST-GF

PAGE 2

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
8/02/18	00187	7/30/18 506494	201807 340-53800-22000	ACCIDENT & DISABILITY PRE	*	47.48	
				CHUBB WORKPLACE BENEFITS			47.48 003404
8/02/18	00195	7/26/18 5239043	201807 320-53800-34100	PEST CONTROL	*	315.46	
		7/26/18 5239048	201807 320-53800-34100	PEST CONTROL	*	256.90	
				ECOLAB PEST ELIMINATION DIV			572.36 003405
8/02/18	00183	7/17/18 629393	201807 340-53800-46000	LIGHTING SERVICES	*	168.30	
				FLORIDA BULB & BALLAST INC			168.30 003406
8/02/18	00177	7/31/18 072018MI	201807 310-51300-49200	JULY MILEAGE REIMB	*	24.84	
				INES CAMPOS			24.84 003407
8/02/18	00190	7/19/18 982978	201807 340-53800-46000	AUTO SUPPLIES	*	127.99	
				NAPA AUTO PARTS			127.99 003408
8/02/18	00202	7/15/18 5427014	201807 340-53800-47400	FINANCIAL SERVICES	*	2,298.44	
				TIIA BANK, INC			2,298.44 003409
8/02/18	00192	7/18/18 162819	201807 340-53800-46000	CLOSED AFTER DARK SIGNS	*	206.00	
				TRESE PRINTING			206.00 003410
8/09/18	00076	7/31/18 11-13221	201808 340-53800-46000	TIRES	*	419.40	
				BOULEVARD TIRE CENTER			419.40 003411
8/09/18	00126	8/01/18 327	201808 310-51300-31700	MANAGEMENT FEES	*	8,126.25	
		8/01/18 327	201808 310-51300-35100	INFORMATION TECHNOLOGY	*	283.33	
		8/01/18 327	201808 310-51300-31700	DISSEMINATION SERVICES	*	83.33	
		8/01/18 327	201808 310-51300-51000	OFFICE SUPPLIES	*	20.46	
		8/01/18 327	201808 310-51300-42000	POSTAGE	*	2.66	
		8/01/18 327	201808 310-51300-42500	COPIES	*	117.60	
				GOVERNMENTAL MANAGEMENT SERVICES			8,633.63 003412

VIER --VIERA EAST-- HSMITH

AP300R

*** CHECK DATES 07/18/2018 - 08/15/2018 *** YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 8/15/18
 VIERA EAST-GENERAL FUND
 BANK A VIERA EAST-GF

PAGE 3

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
8/09/18	00194	8/01/18 52102102	201808 340-53800-46000	BATTERY	*	83.84	
							83.84 003413
						ROYAL BATTERY DIST, INC.	
8/09/18	00176	7/30/18 87320010	201808 340-53800-47500	LANDSCAPE SUPPLIES	*	235.75	
							235.75 003414
						SITE ONE LANDSCAPE SUPPLY	
8/09/18	00188	7/03/18 91210931	201808 340-53800-54100	UNIFORMS	*	50.10	
		7/10/18 91210943	201808 340-53800-54100	UNIFORMS	*	50.10	
		7/17/18 91210955	201808 340-53800-54100	UNIFORMS	*	50.05	
		7/24/18 91210967	201808 340-53800-54100	UNIFORMS	*	50.05	
		7/31/18 91210978	201808 340-53800-54100	UNIFORMS	*	50.05	
							250.35 003415
						UNIFIRST CORPORATION	
8/09/18	00040	7/30/18 333785	201807 330-53800-47200	AWC JULY	*	3,406.76	
		7/30/18 333785	201807 330-53800-47200	AWC JULY	*	3,295.90	
		7/30/18 333785	201807 330-53800-47200	AWC JULY 33831	*	664.24	
		7/30/18 333785	201807 330-53800-47200	NATURAL AREAS MANAGEMENT	*	200.00	
		7/30/18 333785	201807 330-53800-47200	MONTHLY SERVICES	*	198.00	
							7,764.90 003416
						ECOR INDUSTRIES, INC.	
						TOTAL FOR BANK A	66,617.25
						TOTAL FOR REGISTER	66,617.25

VIER --VIERA EAST-- HSMITH

AP300R
 *** CHECK DATES 07/18/2018 - 08/15/2018 *** YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 8/15/18 PAGE 1
 VIERA EAST-SBA FUND
 BANK C CAPITAL RESERVES

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
7/19/18	00015	7/12/18 43766	201807 320-53800-60000		*	1,918.51	
		WORK ON #9 TEE		GOLF SPECIALTIES, INC.			
						1,918.51	000057
TOTAL FOR BANK C						1,918.51	
TOTAL FOR REGISTER						1,918.51	

VIER --VIERA EAST-- HSMITH

AP300R

*** CHECK DATES 07/18/2018 - 08/15/2018 ***

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER
VIERA EAST- GOLF COURSE
BANK B VIERA EAST-GOLF

RUN 8/15/18

PAGE 1

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
7/19/18	01413	7/12/18 90618029	201807 300-14200-10000	GOLF BALLS	*	1,090.19	
				ACUSHNET COMPANY			1,090.19 025859
7/19/18	01371	7/12/18 40183643	201807 300-15500-10000	SECURITY MONITORING	*	941.16	
				ADT SECURITY SERVICES			941.16 025860
7/19/18	00430	7/12/18 18071251	201807 390-57200-49800	FIRST AID SUPPLIES	*	122.20	
		7/12/18 18071251	201807 390-57200-49800	FIRST AID SUPPLIES	*	41.15	
				AMERICAN SAFETY & FIRST AID, INC.			163.35 025861
7/19/18	01370	7/03/18 834151	201807 390-57200-47500	FOLIAR PAK GOLD STANDARD	*	420.13	
				BRONSONS TURF & HORTICULTURE			420.13 025862
7/19/18	00364	7/15/18 DJREIMB	201807 340-57200-51100	LOWES PURCHASE REIMB	*	7.45	
				DAVID JUDY			7.45 025863
7/19/18	01388	7/03/18 3515937	201807 390-57200-54600	COPIER/PRINTER LEASE	*	154.00	
				DEX IMAGING			154.00 025864
7/19/18	01333	7/15/18 JUL	201807 300-34700-00714	GC JULY 1-15	*	425.82	
		7/15/18 JUL	201807 320-57200-48000	DRINK TOKENS JULY 1-15	*	312.00	
		7/15/18 JUL	201807 300-11500-10300	FCG PAYMENT	*	188.02-	
				DIVOTS GRILLE			549.80 025865
7/19/18	01335	7/11/18 16843325	201807 390-57200-54600	EQUIPMENT LEASE	*	5,167.72	
				DLL FINANCE LLC			5,167.72 025866
7/19/18	01394	7/02/18 0107012	201807 330-57200-54600	DISH MACHINE RENTAL	*	90.70	
				ECOLAB			90.70 025867
7/19/18	00035	7/19/18 03449331	201807 330-57200-43000	ELECTRIC	*	721.34	
		7/19/18 03449331	201807 340-57200-43000	ELECTRIC	*	721.33	

VIER --VIERA EAST-- HSMITH

AP300R

*** CHECK DATES 07/18/2018 - 08/15/2018 ***

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER
VIERA EAST- GOLF COURSE
BANK B VIERA EAST-GOLF

RUN 8/15/18

PAGE 2

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
7/19/18		07938521	201807 350-57200-43000	ELECTRIC	*	847.56	
7/19/18		10579423	201807 320-57200-43000	ELECTRIC	*	191.82	
7/19/18		10579423	201807 300-11500-10000	ELECTRIC	*	109.79	
7/19/18		31871754	201807 300-13100-10000	ELECTRIC	*	20.12	
7/19/18		71273570	201807 320-57200-43000	FPL ELECTRIC	*	25.68	
7/19/18		83490451	201807 390-57200-43000	ELECTRIC	*	1,241.29	
7/19/18		83490451	201807 300-13100-10000	ELECTRIC	*	310.33	
							FPL
						4,189.26	025868
7/19/18	00563	7/09/18 261583	201807 300-14200-10000	GRIPS	*	166.37	
							GLOBAL GOLF SALES, INC.
						166.37	025869
7/19/18	01127	7/11/18 10001282	201807 300-13100-10000	PREMIUM- GF ADMIN	*	715.23	
		7/11/18 10001282	201807 300-13100-10000	PREMIUM- GF MAINT	*	2,658.50	
		7/11/18 10001282	201807 300-15500-10000	PREMIUM- GC MAINT	*	5,114.58	
							HEALTHFIRST HEALTH PLAN
						8,488.31	025870
7/19/18	00159	7/16/18 67784	201807 390-57200-47500	CLEAR BRAIDED HOSE	*	9.60	
							ISLANDER GOLF SUPPLY, INC.
						9.60	025871
7/19/18	00015	7/07/18 30820796	201807 300-15500-10000	ALARM SYSTEM JUL-SEPT	*	386.82	
		7/07/18 30820796	201807 300-13100-10000	ALARM SYSTEM JULY-SEPT	*	386.82	
							JOHNSON CONTROLS SECURITY SOLUTIONS
						773.64	025872
7/19/18	00180	7/17/18 982351	201807 390-57200-46000	BRAKE CLEANER/OIL/PLUG	*	79.98	
							NAPA AUTO PARTS
						79.98	025873
7/19/18	00127	7/09/18 580262	201807 390-57200-46000	280 RAV824-60PPK AAABAT	*	36.58	
		7/16/18 580781	201807 390-57200-51200	250LB30 EDGER	*	728.02	
							PRECISION
						764.60	025874

VIER --VIERA EAST-- HSMITH

AP300R

*** CHECK DATES 07/18/2018 - 08/15/2018 ***

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER
VIERA EAST- GOLF COURSE
BANK B VIERA EAST-GOLF

RUN 8/15/18

PAGE 3

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
7/19/18	00995	7/12/18 510037	201807 340-57200-54100	ADJUSTABLE LOW CROWN	*	410.40	
		7/12/18 510037	201807 300-13100-10000	ADJUSTABLE LOW CROWN	*	410.40	
							820.80 025875
7/19/18	01363	7/09/18 46061	201807 390-57200-47100	OSM/S BX ORDER 2 OSM	*	379.90	
							379.90 025876
7/19/18	00130	6/13/18 12296954	201807 350-57200-51100	OFFICE SUPPLIES	*	122.38	
		7/18/18 22203132	201807 350-57200-51100	OFFICE SUPPLIES	*	709.16	
							831.54 025877
7/19/18	01366	7/08/18 55886625	201807 350-57200-46100	CUSHMAN REFRESHER	*	242.41	
		7/08/18 55886625	201807 390-57200-54600	CUSHMAN HAULER	*	510.35	
		7/08/18 55886625	201807 390-57200-54600	TORO SAND PRO	*	430.63	
							1,183.39 025878
7/19/18	00125	7/09/18 90616597	201807 300-14200-10000	GOLF BAGS	*	428.00	
							428.00 025879
7/19/18	01165	7/10/18 63413046	201807 300-15500-10000	PREMIUM- GC OPERATION	*	37.00	
		7/10/18 63413046	201807 300-13100-10000	PREMIUM- GF ADMIN	*	146.57	
		7/10/18 63413046	201807 300-13100-10000	PREMIUM- GF MAINT	*	287.06	
		7/10/18 63413046	201807 300-15500-10000	PREMIUM- GC MAINT	*	394.30	
							864.93 025880
7/19/18	01263	7/01/18 2019002	201807 320-57200-48000	AD IN 2019 VEMA BOOK	*	115.00	
							115.00 025881
7/25/18	00782	7/24/18 81092	201807 340-57200-51100	LINENS, MATS	*	25.50	
		7/24/18 81092	201807 320-57200-51100	LINENS, MATS	*	71.59	
							97.09 025882
VIER --VIERA EAST-- HSMITH							

AP300R

*** CHECK DATES 07/18/2018 - 08/15/2018 ***

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER
VIERA EAST- GOLF COURSE
BANK B VIERA EAST-GOLF

RUN 8/15/18

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CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
7/25/18	01431	7/11/18 551	201807 340-57200-54100		GOLF SUPPLIES	*	187.44	
					BIRDIES AND BOWS			187.44 025883
7/25/18	00024	7/18/18 07182018	201807 320-57200-43000		UTILITIES	*	118.00	
		7/18/18 07182018	201807 330-57200-43000		UTILITIES	*	118.00	
		7/18/18 07182018	201807 350-57200-43000		UTILITIES	*	118.00	
		7/18/18 07182018	201807 390-57200-43000		UTILITIES	*	388.26	
					CITY OF COCOA UTILITIES			742.26 025884
7/25/18	00785	7/18/18 629444	201807 320-57200-46000		LIGHTING SERVICES	*	140.54	
					FLORIDA BULB & BALLAST, INC.			140.54 025885
7/25/18	00587	7/13/18 546081	201807 390-57200-46100		OIL AND GAS	*	685.92	
		7/13/18 546082	201807 390-57200-46100		OIL AND GAS	*	1,236.09	
					GLOVER OIL COMPANY INC			1,922.01 025886
7/25/18	00159	7/23/18 69006	201807 390-57200-46000		LANDSCAPE SUPPLIES	*	26.95	
					ISLANDER GOLF SUPPLY, INC.			26.95 025887
7/25/18	00180	7/19/18 982918	201807 390-57200-46000		AUTO SUPPLIES	*	135.90	
					NAPA AUTO PARTS			135.90 025888
7/25/18	00127	7/18/18 580929	201807 390-57200-46000		GOLF COURSE SUPPLIES	*	210.93	
					PRECISION			210.93 025889
7/25/18	01363	7/19/18 46113	201807 390-57200-47100		IRRIGATION PAYMENT	*	348.00	
					RAINBIRD INTERNATIONAL SERVICES			348.00 025890
7/25/18	00434	7/26/18 072018RE	201807 390-58100-10300		MAINTENANCE RESERVE JULY	*	2,505.94	
					STATE BOARD OF ADMINISTRATION			2,505.94 025891
7/25/18	01366	7/19/18 5603553	201807 390-57200-54600		EQUIPMENT PAYMENT DUE	*	5,115.96	
					TCF EQUIPMENT FINANCE			5,115.96 025892

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7/25/18	01244	7/26/18 110118DE	201807 300-15100-00700		NOV 1 DEBT SERVICE PAYMEN	*	85,820.00	
VIERA EAST CDD - SERIES 2012							85,820.00	025893
7/25/18	00117	7/13/18 40847281	201807 390-57200-46000		BRUCE SCHOOL	*	110.00	
WESCOTURF INC.							110.00	025894
7/25/18	00118	6/30/18 06302018	201807 320-57200-22400		LAB RESULTS	*	45.85	
WUESTHOFF REFERENCE LABORATORY							45.85	025895
8/02/18	01413	7/17/18 90619529	201807 300-14200-10000		GOLF BALLS	*	456.54	
		7/18/18 90620152	201807 300-14200-10000		GOLF GLOVES	*	655.27	
		7/25/18 90622958	201807 300-14200-10000		GOLF SHOES/MERCHANDISE	*	3,051.78	
		7/26/18 90623274	201807 300-14200-10000		GOLF HEADWEAR MERCHANDISE	*	217.00	
ACUSHNET COMPANY							4,380.59	025896
8/02/18	01371	7/12/18 40183643	201807 300-15500-10000		ADT SECURITY	*	941.16	
		8/01/18 40183643	201807 300-15500-10000		SECURITY SERVICES	*	941.16	
		7/12/18 40183643	201807 300-15500-10000		ADT SECURITY	V	941.16-	
		8/01/18 40183643	201807 300-15500-10000		SECURITY SERVICES	V	941.16-	
ADT SECURITY SERVICES							.00	025897
8/02/18	01432	7/19/18 18071924	201807 390-57200-49000		RE-INSPECTION FEE	*	45.00	
		7/19/18 18071924	201807 390-57200-49000		REINSPECTION FEE	*	25.00	
BREVARD COUNTY OFFICE OF FIRE PREVE							70.00	025898
8/02/18	00065	7/27/18 03028310	201807 320-57200-34100		INTERNET	*	363.12	
		7/27/18 07133100	201807 320-57200-34100		INTERNET	*	149.96	
BRIGHT HOUSE NETWORKS							513.08	025899
8/02/18	00390	7/11/18 92940180	201807 300-14200-10000		GOLF BALLS	*	138.67	

VIER --VIERA EAST-- HSMITH

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CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
		7/11/18 92940180	201807 300-14200-10000	GOLF BALLS	*	138.67	
		7/11/18 92940180	201807 300-14200-10000	GOLF BALLS	V	138.67-	
		7/11/18 92940180	201807 300-14200-10000	GOLF BALLS	V	138.67-	
				CALLAWAY			.00 025900
8/02/18	00024	7/25/18 07252018	201807 320-57200-43000	UTILITIES	*	63.35	
				CITY OF COCOA UTILITIES			63.35 025901
8/02/18	00101	6/25/18 94199401	201807 300-14200-10000	MENS SHIRTS/POLO	*	41.18	
		6/29/18 94199400	201807 300-14200-10000	MENS OUTERWEAR/APPAREL	*	66.11	
		8/18/18 94257293	201807 340-57200-54100	MENS SHIRTS/POLO	*	291.95	
				CUTTER & BUCK INC			399.24 025902
8/02/18	01333	7/31/18 07312018	201807 300-34700-00714	DRINK TICKET	*	410.84	
		7/31/18 07312018	201807 320-57200-48000	THURSDAY NIGHT LEAGUE	*	367.50	
				DIVOTS GRILLE			778.34 025903
8/02/18	01326	7/13/18 4328897-	201807 390-57200-47100	RAINBIRD SET SCREW	*	616.15	
				FIS OUTDOOR			616.15 025904
8/02/18	00107	7/05/18 38995	201807 320-57200-54000	GOLF HANDICAP FEES	*	1,066.00	
				FLORIDA STATE GOLF ASSOCIATION			1,066.00 025905
8/02/18	01005	7/25/18 114412	201807 300-14200-10000	SUPPLIES	*	223.65	
				GLOVE IT LLC			223.65 025906
8/02/18	00194	7/24/18 PINV0096	201807 390-57200-47500	GOLF SUPPLIES	*	1,066.55	
		7/26/18 PINV0096	201807 390-57200-47500	GOLF SUPPLIES	*	472.88	
				GOLF VENTURES INC			1,539.43 025907
8/02/18	01355	8/01/18 7077	201807 350-57200-46100	IPAR7 LEASE PAYMENT	*	936.00	
				GPS TECHNOLOGIES, INC.			936.00 025908
				VIER --VIERA EAST-- HSMITH			

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CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
8/02/18	01384	7/21/18 8565645	201807 320-57200-41000		TELEPHONE CONTRACT	*	289.05	
GRAYBAR FINANCIAL SERVICES								289.05 025909
8/02/18	00486	7/18/18 979690-2	201807 390-57200-46000		HAND CLEANER/PUMP GALLON	*	118.60	
HILL MANUFACTURING CO., INC.								118.60 025910
8/02/18	00159	7/30/18 69030	201807 390-57200-46000		FUEL SUPPLIES	*	40.36	
ISLANDER GOLF SUPPLY, INC.								40.36 025911
8/02/18	00483	7/25/18 90023061	201807 390-57200-47100		SUPPLIES	*	436.09	
		7/25/18 90023061	201807 300-13100-10000		SUPPLIES	*	47.15	
		7/25/18 90023061	201807 300-13100-10000		SUPPLIES	*	75.05	
		7/25/18 90023061	201807 390-57200-46600		WATER COOLER	*	223.12	
		7/25/18 90023061	201807 300-13100-10000		CUPPLIES	*	54.75	
LOWE'S								836.16 025912
8/02/18	01324	7/16/18 07162018	201807 320-57200-54000		NETFLIX MEMBERSHIP	*	12.99	
		7/16/18 07162018	201807 320-57200-41000		CRICKET WIRELESS	*	104.00	
		7/16/18 07162018	201807 320-57200-49000		INTEREST CHARGES	*	33.12	
		7/16/18 07162018	201807 320-57200-48000		TURFNET	*	55.00	
		7/16/18 07162018	201807 320-57200-41000		CRICKET MOBILE	*	128.37	
		7/16/18 07162018	201807 320-57200-51200		TRAINING COURSE	*	19.95	
		7/16/18 07162018	201807 320-57200-51100		SUPPLIES	*	119.90	
		7/16/18 07162018	201807 320-57200-52600		DIVOT GRILLE EMPLOYEE BKF	*	33.68	
		7/16/18 07162018	201807 320-57200-51200		LARRY DIVOTS GRILLE	*	7.28	
		7/16/18 07162018	201807 320-57200-48000		JOB POSTING	*	40.00	
		7/16/18 07162018	201807 340-57200-51100		SUPPLIES	*	9.70	

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BANK B VIERA EAST-GOLF

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		7/16/18 07162018	201807 390-57200-46000		DOOR HANDLE KIT	*	88.96	
					REGIONS BANK			652.95 025913
8/02/18 01366		7/20/18 5604712	201807 390-57200-54600		EQUIPMENT PAYMENT	*	372.48	
		7/23/18 5606857	201807 350-57200-46100		EQUIPMENT FINANCE	*	2,144.45	
		7/24/18 5608605	201807 390-57200-54600		EQUIPMENT PAYMENT	*	652.34	
					TCF EQUIPMENT FINANCE			3,169.27 025914
8/02/18 01281		8/01/18 8012018	201808 390-57200-22500		CONSULTING AUG 18	*	500.00	
					THOMAS TRAMMELL			500.00 025915
8/02/18 00807		7/03/18 91210931	201807 390-57200-54100		UNIFORMS	*	138.74	
		7/10/18 91210943	201807 390-57200-54100		UNIFORMS	*	138.74	
		7/17/18 91210955	201807 390-57200-54100		UNIFORMS	*	138.74	
		7/24/18 91210967	201807 390-57200-54100		UNIFORMS	*	155.19	
		7/31/18 91210978	201807 390-57200-54100		UNIFORMS	*	138.74	
					UNIFIRST CORPORATION			710.15 025916
8/02/18 01364		7/24/18 68480	201807 300-14200-10000		GOLF BALLS	*	67.57-	
					VOLVIK USA, INC.			67.57 025917
8/02/18 01206		8/01/18 9042977-	201807 320-57200-34100		WASTE MANAGEMENT	*	338.11	
		8/01/18 9043428-	201807 390-57200-47900		WASTE MANAGEMENT	*	135.31	
					WASTE MANAGEMENT INC. OF FLORIDA			473.42 025918
8/02/18 00117		7/20/18 40848565	201807 390-57200-46000		GOLF SUPPLIES	*	768.64	
		7/24/18 40849101	201807 390-57200-46000		GOLF SUPPLIES	*	22.72	
					WESCOTURF INC.			791.36 025919
8/02/18 01397		7/26/18 645429	201807 350-57200-46100		MONTHLY PAYMENT	*	194.00	

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CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
		7/26/18 645571	201807 350-57200-46100	MONTHLY PAYMENT	*	33.00	
				YAMAHA MOTOR FINANCE CORP, USA			227.00 025920
8/02/18 01371		7/12/18 40183643	201807 300-15500-10000	ADT SECURITY	*	941.16	
				ADT SECURITY SERVICES			941.16 025921
8/02/18 00390		7/11/18 92940180	201807 300-14200-10000	GOLF BALLS	*	138.67	
				CALLAWAY			138.67 025922
8/09/18 00782		8/07/18 82410	201808 340-57200-51100	MATS	*	25.50	
		8/07/18 82410	201808 320-57200-51100	MATS	*	71.59	
				A LINEN CONNECTION			97.09 025923
8/09/18 01431		8/01/18 563	201808 300-14200-10000	GOLF SUPPLIES	*	1,037.87	
				BIRDIES AND BOWS			1,037.87 025924
8/09/18 01380		8/06/18 431	201808 320-57200-54500	RESOLVE COMPUTER ISSUES	*	85.00	
				BLACK HOLE MAKERS LLC			85.00 025925
8/09/18 00987		8/01/18 21996	201808 320-57200-48000	ADVERTISEMENT	*	465.00	
				BLUEWATER CREATIVE GROUP INC			465.00 025926
8/09/18 00324		5/08/18 10027295	201805 300-14100-10000	CREDIT TOUR BS WHITE DZ	*	194.40-	
		5/08/18 10027295	201805 300-14200-10000	CREDIT	*	194.40-	
		6/11/18 18115CRE	201806 300-14200-10000	REIMBURSEMENT CHECK	*	508.13-	
		6/28/18 10027492	201807 300-14200-10000	GOLF BALLS	*	707.82	
		8/06/18 10027572	201808 300-14200-10000	MERCHANDISE HATS	*	155.57	
		8/06/18 10027572	201808 300-14200-10000	GOLF BALLS	*	420.00	
				BRIDGESTONE GOLF, INC.			386.46 025927
8/09/18 01132		8/01/18 3682663-	201808 300-13100-10000	GF ADMIN	*	228.33	

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*** CHECK DATES 07/18/2018 - 08/15/2018 ***

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		8/01/18 3682663-	201808 300-13100-10000		*	139.89	
		GF MAINT					
		8/01/18 3682663-	201808 340-57200-22000		*	17.37	
		GC OPERATIONS					
		8/01/18 3682663-	201808 390-57200-22000		*	333.68	
		GC MAINT					
		COLONIAL LIFE					719.27 025928
8/09/18 01417		7/31/18 B2BSI453	201808 320-57200-48000		*	350.00	
		SOCIAL MEDIA					
		EZLINKS GOLF LLC					350.00 025929
8/09/18 00563		8/01/18 263306	201808 300-14200-10000		*	738.03	
		GOLF SUPPLIES					
		8/01/18 263306	201808 320-57200-51100		*	59.95	
		GOLF SUPPLIES					
		GLOBAL GOLF SALES, INC.					797.98 025930
8/09/18 00587		7/27/18 557553	201808 390-57200-46100		*	1,762.15	
		PREMIUM OIL AND GAS					
		7/27/18 557554	201808 390-57200-46100		*	744.22	
		PREMIUM OIL AND DIESEL					
		GLOVER OIL COMPANY INC					2,506.37 025931
8/09/18 01372		7/26/18 23069546	201808 320-57200-34100		*	93.12	
		FINANCIAL SERVICES					
		7/26/18 23069546	201808 300-13100-10000		*	93.11	
		FINANCIAL SERVICES					
		GREAT AMERICA FINANCIAL SVCS					186.23 025932
8/09/18 01071		8/01/18 328	201808 310-57200-31700		*	83.33	
		DISSEMINATION AGENT SRVCS					
		GOVERNMENTAL MANAGEMENT SERVICES					83.33 025933
8/09/18 00871		8/02/18 6517832	201808 390-57200-46000		*	356.18	
		MATERIALS					
		KIMBALL MIDWEST					356.18 025934
8/09/18 01360		8/06/18 33110	201808 340-57200-54100		*	142.77	
		CLOTHES MERCHANDISE					
		LINKSOUL					142.77 025935
8/09/18 01350		7/30/18 16161080	201808 350-57200-46100		*	235.79	
		GOLF BALL MACHINE PAYMENT					
		MARLIN BUSINESS BANK					235.79 025936
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*** CHECK DATES 07/18/2018 - 08/15/2018 ***

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VIERA EAST- GOLF COURSE
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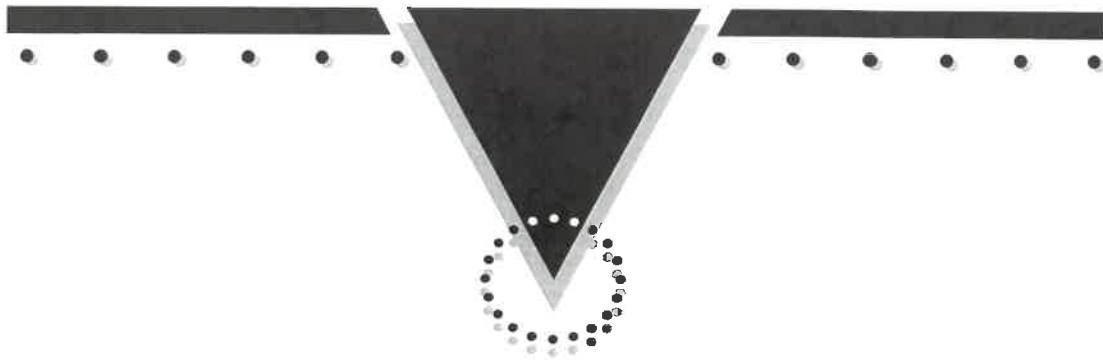
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CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
8/09/18	01433	7/30/18 IV2018-1	201808 300-14200-10000		GOLF MERCHANDISE	*	1,011.89	
					PRG AMERICAS LLC			1,011.89 025937
8/09/18	01391	8/01/18 IV93348	201808 390-57200-46000		FREIGHT AND HANDLING	*	134.78	
					ROBINSON EQUIPMENT CO INC			134.78 025938
8/09/18	00130	8/08/18 22206849	201808 320-57200-51100		SUPPLIES	*	522.87	
					SYSCO			522.87 025939
8/09/18	01366	7/29/18 5617450	201808 390-57200-54600		EQUIPMENT PAYMENT	*	1,065.98	
					TCF EQUIPMENT FINANCE			1,065.98 025940
8/09/18	01415	7/10/18 07102018	201808 320-57200-43000		MONTHLY MAILING FEE	*	233.50	
					THG ENTERPRISES			233.50 025941
8/09/18	01421	7/31/18 0718-TR7	201808 300-13100-10000		MONTHLY BILLING	*	8.33	
		7/31/18 0718-TR7	201808 300-13100-10000		MONTHLY BILLING	*	33.33	
		7/31/18 0718-TR7	201808 390-57200-22000		MONTHLY BILLING	*	58.34	
					WAGEWORKS, INC.			100.00 025942
8/09/18	00117	7/30/18 40850181	201808 390-57200-46000		OIL FILTER	*	383.56	
					WESCOTURF INC.			383.56 025943
8/09/18	01331	7/31/18 CC-11807	201808 320-57200-48000		SPORT SHORTS SPONSORSHIP	*	750.00	
					WSBH 98.5 BEACH FM			750.00 025944
TOTAL FOR BANK B							156,282.16	
TOTAL FOR REGISTER							156,282.16	

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SECTION B



**Viera East
Community Development
District**

Unaudited Financial Reporting

July 31, 2018



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Viera East
Community Development District
 Combined Balance Sheet
 July 31, 2018

Governmental Fund Types

	<u>General</u>	<u>Capital Reserve</u>	<u>Debt Service</u>	<u>Golf Course/Recreation</u>	<u>Totals</u> <u>(memorandum only)</u>
Assets					
Operating Account	\$374,322	\$8,662	---	\$328,479	\$711,464
Accounts Receivable	---	---	---	\$8,232	\$8,232
Assessment Receivable	---	---	---	---	\$0
Rent Receivable	---	---	---	\$721	\$721
Due From Golf Course	\$136,709	---	---	---	\$136,709
Due From General Fund	---	---	---	\$26,806	\$26,806
Due From Capital Reserve	---	---	---	\$6,000	\$6,000
Due from Debt Service	\$5	---	---	---	\$5
Due from Other	---	---	---	\$2,104	\$2,104
Inventory - Pro Shop	---	---	---	\$79,747	\$79,747
Investments:					
State Board	---	\$189,188	---	---	\$189,188
Benefit Assessment- Series 2012	---	---	---	\$87,000	\$87,000
Reserve - Series 2012	---	---	---	\$280,347	\$280,347
Bond Service 2006	---	---	\$497,555	---	\$497,555
Bond Service 2012	---	---	---	\$1,323	\$1,323
Improvements (Net of Depreciation)	---	---	---	\$1,259,416	\$1,259,416
Prepaid Expenses- Debt	---	---	---	\$63,332	\$63,332
Prepaid Expenses- Operations	\$4,667	---	---	\$59,711	\$64,378
Total Assets	\$515,703	\$197,850	\$497,555	\$2,203,220	\$3,414,328
Liabilities					
Accounts Payable	\$11,710	---	---	\$17,213	\$28,924
Accrued Expenses	\$8,588	---	---	\$250	\$8,838
Deferred Revenue- Season Advance	---	---	---	\$64,946	\$64,946
Deferred Revenue- Special Assessments O&M	---	---	---	\$3,755	\$3,755
Deferred Revenue- Special Assessments Debt	---	---	---	\$88,713	\$88,713
Deposit-Divots Grill	---	---	---	\$8,000	\$8,000
Due to General Fund	---	---	\$5	\$136,709	\$136,714
Accrued Interest Payable	---	---	---	\$37,183	\$37,183
Accrued Principal Payable	---	---	---	---	\$0
Golf Cart Lease Payable	---	---	---	---	\$0
Sales Tax Payable	---	---	---	\$8,542	\$8,542
Event Deposits	---	---	---	\$683	\$683
Due to Golf Course	\$26,806	\$6,000	---	---	\$32,806
Due to Debt Service	---	---	---	---	\$0
Due to Capital Reserve	---	---	---	---	\$0
Accrued Payroll Payable	\$5,907	---	---	\$12,794	\$18,701
Bonds Payable - Series 2012	---	---	---	\$4,080,000	\$4,080,000
Bond Discount	---	---	---	(\$20,623)	(\$20,623)
Deferred Loss	---	---	---	(\$225,134)	(\$225,134)
Fund Equity					
Net Assets	---	---	---	(\$2,009,809)	(\$2,009,809)
Fund Balances					
Assigned - First Quarter	\$176,000	---	---	---	\$176,000
Assigned - Prepaid Expenses	\$4,667	---	---	---	\$4,667
Unassigned	\$282,025	\$191,850	---	---	\$473,875
Restricted for Debt Service	---	---	\$497,550	---	\$497,550
Total Liabilities, Fund Equity, Other	\$515,703	\$197,850	\$497,555	\$2,203,220	\$3,414,328

Viera East
Community Development District
General Fund
Statement of Revenues & Expenditures
For Period Ending July 31, 2018

	Adopted Budget	Prorated Budget 7/31/18	Actual 7/31/18	Variance
<u>Revenues</u>				
Maintenance Assessments	\$808,157	\$808,157	\$802,110	(\$6,047)
Golf Course Administrative Services	\$56,280	\$46,900	\$46,900	\$0
Interest Income	\$100	\$83	\$16	(\$68)
Total Revenues	\$864,536	\$855,139	\$849,026	(\$6,114)

Administrative Expenditures

Supervisors Fees	\$30,195	\$25,163	\$23,122	\$2,040
Engineering Fees	\$5,000	\$4,167	\$3,690	\$477
Attorney's Fees	\$5,000	\$4,167	\$928	\$3,239
Dissemination	\$1,000	\$833	\$833	\$0
Trustee Fees	\$5,600	\$4,667	\$4,650	\$17
Annual Audit	\$6,500	\$5,417	\$5,596	(\$179)
Collection Agent	\$2,500	\$2,083	\$2,083	(\$0)
Management Fees	\$97,515	\$81,263	\$81,263	\$0
Postage	\$2,500	\$2,083	\$629	\$1,454
Printing & Binding	\$4,500	\$3,750	\$550	\$3,200
Insurance- Liability	\$7,293	\$6,078	\$5,646	\$432
Legal Advertising	\$2,500	\$2,083	\$0	\$2,083
Other Current Charges	\$1,500	\$1,250	\$951	\$299
Office Supplies	\$3,000	\$2,500	\$1,219	\$1,281
Dues & Licenses	\$175	\$146	\$146	\$0
Information Technology	\$3,400	\$2,833	\$2,833	\$0
Total Administrative	\$178,178	\$148,482	\$134,140	\$14,342

Viera East

Community Development District

General Fund

Statement of Revenues & Expenditures For Period Ending July 31, 2018

	Adopted Budget	Prorated Budget 7/31/18	Actual 7/31/18	Variance
<u>Operating Expenditures</u>				
Salaries	\$131,660	\$109,717	\$109,160	\$557
Administrative Fee	\$1,199	\$999	\$1,204	(\$204)
FICA Expense	\$10,072	\$8,393	\$8,172	\$222
Employee Insurance	\$7,667	\$6,389	\$6,534	(\$145)
Workers Compensation	\$2,581	\$2,151	\$2,318	(\$167)
Unemployment	\$853	\$711	\$913	(\$202)
Other Contractual	\$6,500	\$5,417	\$6,129	(\$712)
Training	\$500	\$417	\$0	\$417
Uniforms	\$500	\$417	\$0	\$417
Total Operating	\$161,532	\$134,610	\$134,428	\$182
<u>Maintenance Expenditures</u>				
Canal Maintenance	\$11,000	\$9,167	\$11,329	(\$2,163)
Lake Bank Restoration	\$60,000	\$50,000	\$0	\$50,000
Environmental Services	\$27,000	\$22,500	\$4,314	\$18,186
Water Management System	\$99,000	\$82,500	\$80,479	\$2,021
Control Burns	\$15,000	\$12,500	\$0	\$12,500
Contingencies	\$9,000	\$7,500	\$970	\$6,530
Fire Line Maintenance	\$5,000	\$4,167	\$2,653	\$1,514
Basin Repair	\$4,000	\$3,333	\$455	\$2,878
Total Maintenance	\$230,000	\$191,667	\$100,200	\$91,467

Viera East
Community Development District
General Fund
Statement of Revenues & Expenditures
For Period Ending July 31, 2018

	Adopted Budget	Prorated Budget 7/31/18	Actual 7/31/18	Variance
<i><u>Grounds Maintenance Expenditures</u></i>				
Salaries	\$145,559	\$121,299	\$120,865	\$434
Administrative Fees	\$3,289	\$2,741	\$2,841	(\$100)
FICA	\$11,135	\$9,279	\$8,684	\$595
Health Insurance	\$24,205	\$20,171	\$23,081	(\$2,910)
Workers Compensation	\$2,853	\$2,378	\$2,711	(\$333)
Unemployment	\$2,132	\$1,777	\$1,752	\$24
Telephone	\$2,000	\$1,667	\$4,160	(\$2,493)
Utilities	\$7,700	\$6,417	\$4,384	\$2,033
Property Appraiser	\$1,990	\$1,658	\$1,986	(\$328)
Insurance	\$1,359	\$1,133	\$975	\$158
Repairs	\$14,000	\$11,667	\$10,955	\$711
Fuel	\$16,500	\$13,750	\$1,039	\$12,711
Park Maintenance	\$3,000	\$2,500	\$4,260	(\$1,760)
Sidewalk Maintenance	\$5,000	\$4,167	\$5,245	(\$1,079)
Chemicals	\$5,000	\$4,167	\$1,531	\$2,635
Contingencies	\$6,000	\$5,000	\$1,867	\$3,133
Refuse	\$9,000	\$7,500	\$3,991	\$3,509
Office Supplies	\$1,000	\$833	\$233	\$600
Uniforms	\$3,000	\$2,500	\$2,348	\$152
Rain Bird Pump System	\$18,500	\$15,417	\$16,046	(\$630)
Maintenance Reserve - Transfer Out	\$11,604	\$9,670	\$9,670	\$0
Total Grounds Maintenance	\$294,826	\$245,688	\$228,625	\$17,064
Total Expenditures	\$864,536	\$720,447	\$597,393	\$123,054
Excess Revenue/(Expenditures)	\$0		\$251,633	
Beginning Fund Balance	\$0		\$211,058	
Ending Fund Balance	\$0		\$462,691	

Viera East
Community Development District
 Capital Reserve Fund
 Statement of Revenues & Expenditures
 For Period Ending July 31, 2018

Revenues

	Adopted Budget	Prorated Budget 7/31/18	Actual 7/31/18	Variance
Interest Income	\$250	\$208	\$2,692	\$2,484
Reserve Funding - Transfer In (General)	\$11,604	\$9,670	\$9,670	\$0
Reserve Funding - Transfer In (Golf)	\$30,899	\$25,749	\$29,604	\$3,855
Total Revenues	\$42,753	\$35,628	\$41,966	\$6,339

Expenditures

Capital Outlay	\$125,000	\$75,346	\$75,346	\$0
Transfer Out	\$0	\$0	\$0	\$0
Total Expenditures	\$125,000	\$75,346	\$75,346	\$0

Excess Revenues/(Expenditures)	(\$82,247)	(\$33,379)		
Beginning Fund Balance	\$785,491		\$225,229	
Ending Fund Balance	\$703,244		\$191,850	

**Viera East
Community Development District**

Capital Reserve Fund
Capital Outlay Check Register Detail
For Period Ending July 31, 2018

Check Date	Vendor	Detail	Amount
<u>Capital Outlay</u>			
<i>FY2018</i>			
10/20/17	Regions Bank	Wire Transfer Fee	\$ 15.00
12/4/17	Landirr	Sprinkler Heads Contract	\$ 54,863.00
12/4/17	Regions Bank	Wire Transfer Fee	\$ 15.00
1/25/18	Don Bo, Inc	Form & Pour Cart Path	\$ 5,796.00
2/22/18	Don Bo, Inc	Form & Pour Cart Path	\$ 6,000.00
6/21/18	Wesco Turf, Inc	Golf Cart Repairs	\$ 6,723.18
7/19/18	Regions Bank	Wire Transfer Fee	\$ 15.00
7/19/18	Golf Specialties	Work on #9 Tee	\$ 1,918.51
Total			\$ 75,345.69

Viera East
Community Development District
Debt Service Fund
Statement of Revenues & Expenditures
For Period Ending July 31, 2018

	Adopted Budget	Prorated Budget 7/31/18	Actual 7/31/18	Variance
Revenues				
Special Assessments	\$2,423,170	\$2,423,170	\$2,405,038	(\$18,132)
Interest Income	\$100	\$83	\$2,034	\$1,951
Total Revenues	\$2,423,270	\$2,423,253	\$2,407,073	(\$16,181)
Expenditures				
Series 2006				
Interest-11/1	\$291,669	\$291,669	\$291,669	\$0
Interest-5/1	\$291,669	\$291,669	\$291,669	\$0
Principal-5/1	\$1,810,000	\$1,810,000	\$1,810,000	\$0
Other Debt Service Costs	\$46,873	\$0	\$0	\$0
Total Expenditures	\$2,440,211	\$2,393,338	\$2,393,338	\$0
Excess Revenues/(Expenditures)	(\$16,941)		\$13,735	
Beginning Fund Balance	\$466,966		\$483,815	
Ending Fund Balance	\$450,026		\$497,550	

Viera East
Community Development District
Golf Course/Recreation Fund - Operations
Statement of Revenues & Expenditures
For Period Ending July 31, 2018

	Adopted Budget	Current Month			Year-to-Date		
		Actuals	Budget	Variance	Actuals	Budget	Variance
<i>Number of Rounds</i>							
Paid Rounds	37,250	2,581	2,388	193	34,405	32,724	1,681
Member Rounds	10,000	437	641	(204)	6,159	8,785	(2,626)
Comp Rounds	6,000	454	385	69	5,488	5,271	217
Total Memberships	60	1	-	1	52	60	(8)
<i>Revenue per Round</i>							
Paid Rounds	\$35	\$28	\$31	(\$4)	\$33	\$35	(\$2)
<i>Revenues</i>							
Greens Fees/Cart Fees	\$1,296,290	\$72,213	\$75,185	(\$2,971)	\$1,134,628	\$1,150,457	(\$15,830)
Gift Cards - Sales	\$25,000	\$780	\$1,450	(\$670)	\$11,322	\$22,188	(\$10,866)
Gift Cards - Usage	(\$25,000)	(\$832)	(\$1,450)	\$618	(\$16,580)	(\$22,188)	\$5,608
Season Advance/Trail Fees	\$210,000	\$12,789	\$12,180	\$609	\$157,855	\$186,375	(\$28,520)
Associate Memberships	\$42,000	\$1,343	\$2,436	(\$1,093)	\$34,088	\$37,275	(\$3,188)
Driving Range	\$72,000	\$4,333	\$4,176	\$157	\$65,605	\$63,900	\$1,705
Golf Lessons	\$2,100	\$175	\$122	\$53	\$1,750	\$1,864	(\$114)
Merchandise Sales	\$115,000	\$12,099	\$6,670	\$5,429	\$111,522	\$102,063	\$9,459
Restaurant	\$10,000	\$1,216	\$580	\$636	\$20,173	\$8,875	\$11,298
Special Assessments - Operations	\$22,527	\$1,877	\$1,879	(\$2)	\$18,773	\$18,769	\$3
Miscellaneous Income	\$15,000	\$498	\$1,251	(\$753)	\$14,054	\$12,498	\$1,556
Total Revenues	\$1,784,917	\$106,493	\$104,478	\$2,014	\$1,553,190	\$1,582,076	(\$28,886)
<i>Golf Course Expenditures</i>							
Other Contractual Services	\$18,000	\$1,457	\$1,501	\$44	\$9,702	\$14,998	\$5,295
Telephone/Internet	\$9,308	\$519	\$776	\$257	\$4,133	\$7,755	\$3,622
Postage	\$450	\$113	\$38	(\$75)	\$1,695	\$375	(\$1,320)
Printing & Binding	\$1,000	\$0	\$83	\$83	\$2,324	\$833	(\$1,491)
Utilities	\$5,000	\$462	\$417	(\$45)	\$4,090	\$4,166	\$76
Repairs & Maintenance	\$7,000	\$291	\$584	\$293	\$6,640	\$5,832	(\$807)
Advertising	\$45,000	\$3,539	\$3,753	\$214	\$41,247	\$37,494	(\$3,753)
Bank Charges	\$30,500	\$2,450	\$2,544	\$94	\$28,823	\$25,413	(\$3,410)
Office Supplies	\$1,500	\$130	\$125	(\$5)	\$2,384	\$1,250	(\$1,134)
Operating Supplies	\$9,500	\$263	\$792	\$529	\$2,619	\$7,915	\$5,296
Dues, Licenses & Subscriptions	\$2,000	\$1,166	\$167	(\$999)	\$7,538	\$1,666	(\$5,872)
Drug Testing - All Departments	\$500	\$46	\$42	(\$4)	\$448	\$417	(\$31)
Training, Education & Employee Relations	\$2,500	\$61	\$209	\$148	\$4,451	\$2,083	(\$2,368)
Contractual Security	\$5,000	\$120	\$417	\$297	\$2,191	\$4,166	\$1,975
IT Services	\$3,000	\$255	\$250	(\$5)	\$2,461	\$2,500	\$39
Total Golf Course Expenditures	\$140,258	\$10,872	\$11,698	\$825	\$120,745	\$116,863	(\$3,882)

Viera East
Community Development District
Golf Course/Recreation Fund - Operations
Statement of Revenues & Expenditures
For Period Ending July 31, 2018

	Adopted Budget	Current Month			Year-to-Date		
		Actuals	Budget	Variance	Actuals	Budget	Variance
Restaurant Expenditures							
Utilities	\$9,000	\$839	\$577	(\$262)	\$7,974	\$7,907	(\$67)
Pest Control	\$1,800	\$0	\$115	\$115	\$128	\$1,581	\$1,453
Equipment Lease	\$1,100	\$91	\$71	(\$20)	\$814	\$966	\$152
Total Restaurant Expenditures	\$11,900	\$930	\$763	(\$167)	\$8,916	\$10,454	\$1,538
Golf Operation Expenditures							
Salaries	\$222,204	\$16,149	\$18,516	\$2,368	\$167,515	\$185,163	\$17,647
Administrative Fee	\$12,858	\$1,330	\$1,071	(\$258)	\$13,194	\$10,715	(\$2,479)
FICA Expense	\$17,253	\$1,235	\$1,438	\$202	\$12,826	\$14,377	\$1,551
Health Insurance	\$461	\$38	\$38	\$0	\$356	\$384	\$28
Workers Compensation	\$4,420	\$441	\$368	(\$73)	\$3,758	\$3,683	(\$75)
Unemployment	\$9,322	\$580	\$777	\$197	\$6,908	\$7,768	\$860
Golf Printing	\$500	\$0	\$42	\$42	\$0	\$417	\$417
Utilities	\$20,500	\$1,687	\$1,708	\$21	\$17,561	\$17,083	(\$478)
Repairs	\$250	\$0	\$21	\$21	\$161	\$208	\$47
Pest Control	\$1,800	\$0	\$150	\$150	\$128	\$1,500	\$1,372
Supplies	\$3,000	\$900	\$250	(\$650)	\$8,035	\$2,500	(\$5,535)
Uniforms	\$1,500	\$702	\$125	(\$577)	\$1,706	\$1,250	(\$456)
Training, Education & Employee Relations	\$2,000	\$0	\$167	\$167	\$0	\$1,667	\$1,667
Fuel	\$500	\$0	\$42	\$42	\$0	\$417	\$417
Cart Lease	\$42,636	\$3,786	\$3,553	(\$233)	\$36,368	\$35,530	(\$838)
Cart Maintenance	\$4,000	\$213	\$333	\$121	\$5,708	\$3,333	(\$2,375)
Driving Range	\$10,000	\$0	\$833	\$833	\$6,042	\$8,333	\$2,292
Total Golf Operation Expenditures	\$353,204	\$27,060	\$29,433	\$2,372	\$280,266	\$294,328	\$14,062
Merchandise Sales							
Cost of Goods Sold	\$77,000	\$8,923	\$6,417	(\$2,506)	\$73,746	\$64,167	(\$9,579)
Total Merchandise Sales	\$77,000	\$8,923	\$6,417	(\$2,506)	\$73,746	\$64,167	(\$9,579)

Viera East
Community Development District
Golf Course/Recreation Fund - Operations
Statement of Revenues & Expenditures
For Period Ending July 31, 2018

	Adopted Budget	Current Month			Year-to-Date		
		Actuals	Budget	Variance	Actuals	Budget	Variance
Golf Course Maintenance							
Salaries	\$417,502	\$32,608	\$34,792	\$2,184	\$321,231	\$347,918	\$26,687
Administrative Fees	\$8,698	\$834	\$725	(\$109)	\$7,666	\$7,248	(\$418)
FICA Expense	\$32,727	\$2,307	\$2,727	\$421	\$23,518	\$27,273	\$3,755
Employee Insurance	\$58,955	\$3,890	\$4,913	\$1,023	\$34,654	\$49,129	\$14,475
Workers Compensation	\$8,384	\$887	\$699	(\$188)	\$7,195	\$6,987	(\$208)
Unemployment	\$6,617	\$27	\$551	\$524	\$5,994	\$5,514	(\$480)
Drug Testing	\$420	\$0	\$35	\$35	\$0	\$350	\$350
Consulting Fees	\$6,000	\$500	\$500	\$0	\$5,000	\$5,000	\$0
Telephone/Internet	\$2,500	\$0	\$208	\$208	\$0	\$2,083	\$2,083
Utilities/Water	\$25,700	\$1,630	\$2,142	\$512	\$20,785	\$21,417	\$632
Repairs	\$42,000	\$4,136	\$3,500	(\$636)	\$36,224	\$35,000	(\$1,224)
Fuel & Oil	\$35,000	\$6,359	\$2,917	(\$3,442)	\$43,224	\$29,167	(\$14,057)
Pest Control	\$1,500	\$257	\$125	(\$132)	\$2,576	\$1,250	(\$1,326)
Irrigation/Drainage	\$34,000	\$2,492	\$2,833	\$342	\$18,415	\$28,333	\$9,918
Sand and Topsoil	\$17,500	\$1,567	\$1,458	(\$108)	\$15,933	\$14,583	(\$1,350)
Flower/Mulch	\$7,000	\$1,291	\$583	(\$708)	\$6,657	\$5,833	(\$824)
Fertilizer	\$120,000	\$14,506	\$10,000	(\$4,506)	\$107,335	\$100,000	(\$7,335)
Seed/Sod	\$14,000	\$709	\$1,167	\$457	\$12,632	\$11,667	(\$965)
Trash Removal	\$2,000	\$135	\$167	\$31	\$1,353	\$1,667	\$314
Contingency	\$6,000	\$888	\$500	(\$388)	\$13,198	\$5,000	(\$8,198)
First Aid	\$600	\$163	\$50	(\$113)	\$915	\$500	(\$415)
Office Supplies	\$500	\$0	\$42	\$42	\$1,311	\$417	(\$895)
Operating Supplies	\$18,000	\$1,757	\$1,500	(\$257)	\$15,054	\$15,000	(\$54)
Training	\$500	\$728	\$42	(\$686)	\$2,876	\$417	(\$2,460)
Janitorial Supplies	\$800	\$0	\$67	\$67	\$1,294	\$667	(\$628)
Soil & Water Testing	\$1,000	\$0	\$83	\$83	\$987	\$833	(\$154)
Uniforms	\$10,500	\$227	\$875	\$648	\$5,593	\$8,750	\$3,157
Equipment Rental	\$4,000	\$0	\$333	\$333	\$644	\$3,333	\$2,689
Equipment Lease	\$148,000	\$14,122	\$12,333	(\$1,788)	\$118,878	\$123,333	\$4,456
Small Tools	\$500	\$0	\$42	\$42	\$0	\$417	\$417
Total Golf Course Maintenance	\$1,030,903	\$92,019	\$85,909	(\$6,110)	\$831,142	\$859,086	\$27,944

Viera East
Community Development District
Golf Course/Recreation Fund - Operations
Statement of Revenues & Expenditures
For Period Ending July 31, 2018

	Adopted Budget	Actuals	Current Month Budget	Variance	Actuals	Year-to-Date Budget	Variance
Administrative Expenditures							
Legal Fees	\$1,500	\$0	\$125	\$125	\$0	\$1,250	\$1,250
Arbitrage	\$600	\$0	\$50	\$50	\$450	\$500	\$50
Dissemination	\$1,000	\$83	\$83	\$0	\$833	\$833	\$0
Trustee Fees	\$3,750	\$307	\$313	\$5	\$3,103	\$3,125	\$22
Annual Audit	\$1,500	\$125	\$125	\$0	\$1,250	\$1,250	\$0
Golf Course Administrative Services	\$56,280	\$4,690	\$4,690	\$0	\$46,900	\$46,900	\$0
Insurance	\$71,000	\$7,211	\$5,917	(\$1,294)	\$62,298	\$59,167	(\$3,131)
Property Taxes	\$6,000	\$504	\$500	(\$4)	\$6,323	\$5,000	(\$1,323)
Total Administrative Expenditures	\$141,630	\$12,920	\$11,803	(\$1,118)	\$121,157	\$118,025	(\$3,132)
Renewal & Replacement	\$30,899	\$2,506	\$2,575	\$69	\$30,424	\$25,749	(\$4,674)
Operating Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Reserves	\$30,899	\$2,506	\$2,575	\$69	\$30,424	\$25,749	(\$4,674)
Total Revenues	\$1,784,917	\$106,493	\$104,478	\$2,014	\$1,553,190	\$1,582,076	(\$28,886)
Total Expenditures	\$1,785,795	\$155,231	\$148,596	(\$6,635)	\$1,466,396	\$1,488,672	\$22,276
Operating Income (Loss)	(\$878)	(\$48,738)	(\$44,117)	(\$4,620)	\$86,794	\$93,404	(\$6,610)
Non Operating Revenues/(Expenditures)							
Special Assessments	\$558,355	\$46,530	\$46,530	\$0	\$465,296	\$465,296	\$0
Interest Income	\$1,000	\$58	\$83	(\$25)	\$642	\$833	(\$192)
Transfer In	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interest Expense	(\$178,478)	(\$14,873)	(\$14,873)	(\$0)	(\$148,732)	(\$148,731)	(\$0)
Principal Expense	(\$380,000)	(\$31,667)	(\$31,667)	(\$0)	(\$316,667)	(\$316,667)	(\$0)
Total Non Operating Revenues/(Expenditures)	\$878	\$48	\$73	(\$25)	\$539	\$731	(\$192)
Change in Net Assets	\$0	(\$48,690)	(\$44,044)	(\$4,646)	\$87,333	\$94,135	(\$6,802)
Beginning Net Assets	\$0	----	----	----	(\$2,097,142)	----	----
Ending Net Assets	\$0	----	----	----	(\$2,009,809)	----	----

Viera East General Fund
Month to Month

	October	November	December	January	February	March	April	May	June	July	August	September	Total
<i>Revenues</i>													
Maintenance Assessments	\$261	\$171,080	\$508,811	\$43,681	\$12,868	\$5,286	\$21,178	\$4,263	\$34,681	\$0	\$0	\$0	\$802,110
Golf Course Administrative Services	\$4,690	\$4,690	\$4,690	\$4,690	\$4,690	\$4,690	\$4,690	\$4,690	\$4,690	\$4,690	\$0	\$0	\$46,900
Interest Income	\$0	\$0	\$0	\$11	\$2	\$0	\$3	\$0	\$0	\$0	\$0	\$0	\$16
Total Revenues	\$4,951	\$175,770	\$513,501	\$48,382	\$17,559	\$9,976	\$25,871	\$8,953	\$39,371	\$4,690	\$0	\$0	\$849,026
<i>Administrative Expenditures</i>													
Supervisors Fees	\$2,272	\$3,293	\$1,580	\$1,350	\$2,503	\$2,503	\$2,272	\$3,754	\$1,138	\$2,459	\$0	\$0	\$23,122
Engineering Fees	\$0	\$1,125	\$0	\$0	\$0	\$0	\$450	\$0	\$450	\$1,665	\$0	\$0	\$3,690
Attorney's Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$522	\$0	\$406	\$0	\$0	\$928
Dissemination	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$0	\$0	\$833
Trustee Fees	\$467	\$467	\$467	\$467	\$467	\$463	\$463	\$463	\$463	\$463	\$0	\$0	\$4,650
Annual Audit	\$542	\$542	\$542	\$588	\$542	\$542	\$575	\$575	\$575	\$575	\$0	\$0	\$5,596
Collection Agent	\$208	\$208	\$208	\$208	\$208	\$208	\$208	\$208	\$208	\$208	\$0	\$0	\$2,083
Management Fees	\$8,126	\$8,126	\$8,126	\$8,126	\$8,126	\$8,126	\$8,126	\$8,126	\$8,126	\$8,126	\$0	\$0	\$81,263
Postage	\$33	\$130	\$143	\$77	\$56	\$59	\$43	\$36	\$31	\$21	\$0	\$0	\$629
Printing & Binding	\$61	\$68	\$62	\$54	\$0	\$72	\$91	\$67	\$0	\$75	\$0	\$0	\$550
Insurance- Liability	\$565	\$565	\$565	\$565	\$565	\$565	\$565	\$565	\$565	\$565	\$0	\$0	\$5,646
Legal Advertising	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Current Charges	\$74	\$77	\$85	\$135	\$0	\$45	\$62	\$266	\$138	\$69	\$0	\$0	\$951
Office Supplies	\$265	\$250	\$250	\$20	\$150	\$20	\$20	\$77	\$146	\$20	\$0	\$0	\$1,219
Dues & Licenses	\$15	\$15	\$15	\$15	\$15	\$15	\$15	\$15	\$15	\$15	\$0	\$0	\$146
Information Technology	\$283	\$283	\$283	\$283	\$283	\$283	\$283	\$283	\$283	\$283	\$0	\$0	\$2,833
Total Administrative	\$12,994	\$15,232	\$12,409	\$11,971	\$12,997	\$12,984	\$13,257	\$15,040	\$12,222	\$15,034	\$0	\$0	\$134,140
<i>Operating Expenditures</i>													
Salaries	\$11,475	\$10,397	\$11,213	\$10,056	\$11,219	\$10,114	\$11,524	\$10,509	\$11,574	\$11,078	\$0	\$0	\$109,160
Administration Fee	\$121	\$117	\$121	\$109	\$121	\$117	\$121	\$113	\$134	\$129	\$0	\$0	\$1,204
FICA Expense	\$852	\$771	\$848	\$750	\$840	\$756	\$863	\$787	\$877	\$827	\$0	\$0	\$8,172
Health Insurance	\$580	\$430	\$732	\$586	\$839	\$674	\$674	\$461	\$886	\$674	\$0	\$0	\$6,534
Workers Compensation	\$239	\$217	\$234	\$209	\$234	\$211	\$240	\$252	\$316	\$167	\$0	\$0	\$2,318
Unemployment	\$0	\$0	\$0	\$586	\$70	\$86	\$34	\$0	\$0	\$136	\$0	\$0	\$913
Other Contractual	\$516	\$516	\$646	\$176	\$842	\$854	\$854	\$213	\$409	\$1,101	\$0	\$0	\$6,129
Training	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Uniforms	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Operating	\$13,783	\$12,448	\$13,794	\$12,473	\$14,165	\$12,812	\$14,310	\$12,336	\$14,196	\$14,112	\$0	\$0	\$134,428

Viera East General Fund
Month to Month

	October	November	December	January	February	March	April	May	June	July	August	September	Total
<i>Maintenance Expenditures</i>													
Canal Maintenance	\$0	\$0	\$0	\$4,764	\$0	\$0	\$0	\$0	\$0	\$6,566	\$0	\$0	\$11,329
Lake Bank Restoration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Environmental Services	\$0	\$3,631	\$0	\$80	\$80	\$0	\$443	\$80	\$0	\$0	\$0	\$0	\$4,314
Water Management System	\$7,565	\$7,765	\$8,675	\$7,765	\$0	\$16,440	\$7,565	\$7,765	\$8,675	\$8,265	\$0	\$0	\$80,479
Control Burns	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contingencies	\$0	\$0	\$0	\$970	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$970
Fire Line Maintenance	\$0	\$0	\$0	\$0	\$0	\$858	\$1,795	\$0	\$0	\$0	\$0	\$0	\$2,653
Basin Repair	\$0	\$0	\$0	\$0	\$0	\$45	\$0	\$411	\$0	\$0	\$0	\$0	\$455
Total Maintenance	\$7,565	\$11,396	\$8,675	\$13,578	\$80	\$17,343	\$9,802	\$8,255	\$8,675	\$14,831	\$0	\$0	\$100,200
<i>Grounds Maintenance Expenditures</i>													
Salaries	\$12,485	\$12,041	\$12,460	\$11,121	\$12,413	\$12,082	\$11,838	\$11,204	\$12,831	\$12,390	\$0	\$0	\$120,865
Administrative Fees	\$286	\$276	\$286	\$258	\$286	\$276	\$286	\$267	\$315	\$306	\$0	\$0	\$2,841
FICA	\$897	\$865	\$899	\$827	\$900	\$856	\$835	\$791	\$943	\$870	\$0	\$0	\$8,684
Health Insurance	\$1,800	\$1,395	\$1,867	\$3,877	\$2,834	\$2,279	\$2,313	\$1,859	\$2,505	\$2,350	\$0	\$0	\$23,081
Workers Compensation	\$260	\$251	\$259	\$231	\$258	\$251	\$247	\$267	\$350	\$338	\$0	\$0	\$2,711
Unemployment	\$20	\$20	\$20	\$702	\$608	\$359	(\$46)	\$27	\$21	\$20	\$0	\$0	\$1,752
Telephone	\$366	\$366	\$366	\$865	\$366	\$366	\$366	\$366	\$366	\$366	\$0	\$0	\$4,160
Utilities	\$413	\$401	\$401	\$419	\$466	\$520	\$474	\$401	\$578	\$310	\$0	\$0	\$4,384
Property Appraiser	\$0	\$0	\$0	\$0	\$1,986	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,986
Insurance- Property	\$98	\$98	\$98	\$98	\$98	\$98	\$98	\$98	\$98	\$98	\$0	\$0	\$975
Repairs	\$867	\$1,481	\$589	\$231	\$796	\$190	\$3,780	\$1,482	\$561	\$980	\$0	\$0	\$10,955
Fuel	\$0	\$0	\$210	\$403	\$136	\$0	\$291	\$0	\$0	\$0	\$0	\$0	\$1,039
Park Maintenance	\$154	\$712	\$170	\$172	\$156	\$177	\$163	\$164	\$1,697	\$694	\$0	\$0	\$4,260
Sidewalk Repair	\$0	\$0	\$3,265	\$0	\$1,980	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,245
Chemicals	\$0	\$202	\$129	\$51	\$627	\$0	\$0	\$0	\$522	\$0	\$0	\$0	\$1,531
Contingencies	\$72	\$0	\$490	\$350	\$210	\$0	\$744	\$0	\$0	\$0	\$0	\$0	\$1,867
Refuse	\$430	\$645	\$215	\$741	\$645	\$215	\$430	\$215	\$215	\$240	\$0	\$0	\$3,991
Office Supplies	\$0	\$0	\$0	\$15	\$0	\$218	\$0	\$0	\$0	\$0	\$0	\$0	\$233
Uniforms	\$304	\$182	\$199	\$182	\$182	\$182	\$182	\$227	\$191	\$518	\$0	\$0	\$2,348
Rain Bird Pump System	\$0	\$3,104	\$0	\$0	\$1,450	\$2,298	\$2,298	\$2,298	\$2,299	\$2,298	\$0	\$0	\$16,046
Maintenance Reserve- Transfer Out	\$967	\$967	\$967	\$967	\$967	\$967	\$967	\$967	\$967	\$967	\$0	\$0	\$9,670
Total Grounds Maintenance	\$19,419	\$23,004	\$22,889	\$21,510	\$27,363	\$21,335	\$25,265	\$20,634	\$24,459	\$22,746	\$0	\$0	\$228,625
Total Expenditures	\$53,761	\$62,080	\$57,767	\$59,533	\$54,605	\$64,474	\$62,634	\$56,265	\$59,551	\$66,723	\$0	\$0	\$597,393
Excess Revenue/(Expenditures)	(\$48,810)	\$113,690	\$455,734	(\$11,151)	(\$37,045)	(\$54,498)	(\$36,762)	(\$47,312)	(\$20,180)	(\$62,033)	\$0	\$0	\$251,633

**Viera East Golf Course
Month to Month**

	October	November	December	January	February	March	April	May	June	July	August	September	Total
<i>Number of Rounds</i>													
Paid Rounds	2,647	3,298	3,234	3,292	4,243	4,698	4,314	3,174	2,924	2,581	0	0	34,405
Member Rounds	429	694	637	948	697	786	638	452	441	437	0	0	6,159
Comp Rounds	405	541	549	688	678	719	557	420	477	454	0	0	5,488
<i>Revenue per Round</i>													
Paid Rounds	\$31	\$32	\$34	\$31	\$38	\$38	\$33	\$28	\$31	\$28	\$0	\$0	\$324
<i>Revenues:</i>													
Greens Fees	\$82,152	\$107,108	\$109,381	\$102,291	\$160,783	\$180,353	\$140,871	\$89,084	\$90,392	\$72,213	\$0	\$0	\$1,134,628
Gift Cards - Sales	\$188	\$1,019	\$3,373	\$647	\$956	\$785	\$1,592	\$798	\$1,186	\$780	\$0	\$0	\$11,322
Gift Cards - Usage	(\$725)	(\$1,711)	(\$2,683)	(\$2,379)	(\$2,093)	(\$2,243)	(\$1,689)	(\$1,113)	(\$1,110)	(\$832)	\$0	\$0	(\$16,580)
Season Advance/Trail Fees	\$16,716	\$18,058	\$17,058	\$17,424	\$16,684	\$17,357	\$15,390	\$13,255	\$13,125	\$12,789	\$0	\$0	\$157,855
Associate Memberships	\$2,449	\$4,266	\$3,239	\$5,530	\$3,950	\$3,634	\$2,607	\$5,648	\$1,422	\$1,343	\$0	\$0	\$34,088
Driving Range	\$3,816	\$6,821	\$6,875	\$6,696	\$8,578	\$9,622	\$9,331	\$5,279	\$4,253	\$4,333	\$0	\$0	\$65,605
Golf Lessons	\$175	\$175	\$175	\$175	\$175	\$175	\$175	\$175	\$175	\$175	\$0	\$0	\$1,750
Merchandise Sales	\$7,249	\$8,801	\$12,754	\$8,305	\$12,684	\$15,190	\$11,790	\$11,045	\$11,604	\$12,099	\$0	\$0	\$111,522
Restaurant	\$737	\$1,798	\$3,695	\$2,421	\$1,783	\$3,539	\$2,083	\$1,194	\$1,707	\$1,216	\$0	\$0	\$20,173
Special Assessments - Operations	\$1,877	\$1,877	\$1,877	\$1,877	\$1,877	\$1,877	\$1,877	\$1,877	\$1,877	\$1,877	\$0	\$0	\$18,773
Miscellaneous Income	\$834	\$1,817	\$699	\$3,028	\$3,848	\$329	\$1,745	\$590	\$665	\$498	\$0	\$0	\$14,054
Total Revenues	\$115,468	\$150,030	\$156,441	\$146,015	\$209,224	\$230,618	\$185,772	\$127,833	\$125,297	\$106,493	\$0	\$0	\$1,553,190
<i>Golf Course Expenditures:</i>													
Other Contractual Services	\$1,319	\$681	\$1,123	\$543	\$781	\$893	\$1,167	\$944	\$794	\$1,457	\$0	\$0	\$9,702
Telephone/Internet	\$393	\$289	\$497	\$393	\$448	\$374	\$433	\$393	\$393	\$519	\$0	\$0	\$4,133
Postage	\$447	\$0	\$253	\$0	\$250	\$107	\$132	\$250	\$144	\$113	\$0	\$0	\$1,695
Printing & Binding	\$0	\$81	\$645	\$578	\$0	\$0	\$1,020	\$0	\$0	\$0	\$0	\$0	\$2,324
Utilities	\$281	\$455	\$457	\$333	\$435	\$412	\$597	\$440	\$219	\$462	\$0	\$0	\$4,090
Repairs & Maintenance	\$405	\$270	\$546	\$265	\$2,079	\$1,291	\$450	\$680	\$363	\$291	\$0	\$0	\$6,640
Advertising	\$3,585	\$1,156	\$7,073	\$2,770	\$4,879	\$4,569	\$6,873	\$3,149	\$3,654	\$3,539	\$0	\$0	\$41,247
Bank Charges	\$1,222	\$2,149	\$2,754	\$2,720	\$3,173	\$4,053	\$4,281	\$3,634	\$2,387	\$2,450	\$0	\$0	\$28,823
Office Supplies	\$191	\$134	\$254	\$0	\$134	\$663	\$252	\$439	\$188	\$130	\$0	\$0	\$2,384
Operating Supplies	\$691	\$195	\$180	\$72	\$421	\$144	\$216	\$294	\$144	\$263	\$0	\$0	\$2,619
Dues, Licenses & Subscriptions	\$161	\$110	\$22	\$976	\$446	\$3,237	\$13	\$920	\$487	\$1,166	\$0	\$0	\$7,538
Drug Testing - All Departments	\$89	\$89	\$0	\$110	\$68	\$0	\$0	\$0	\$46	\$46	\$0	\$0	\$448
Training, Education & Employee Relations	\$142	\$0	\$2,804	\$0	\$163	\$26	\$340	\$829	\$87	\$61	\$0	\$0	\$4,451
Contractual Security	\$120	\$1,061	\$170	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$0	\$0	\$2,191
IT Services	\$0	\$139	\$255	\$290	\$0	\$625	\$257	\$0	\$640	\$255	\$0	\$0	\$2,461
Total Golf Course Expenditures	\$9,046	\$6,808	\$17,031	\$9,170	\$13,396	\$16,513	\$16,151	\$12,092	\$9,666	\$10,872	\$0	\$0	\$120,745
<i>Restaurant Expenditures:</i>													
Utilities	\$804	\$773	\$689	\$891	\$788	\$801	\$738	\$753	\$897	\$839	\$0	\$0	\$7,974
Pest Control	\$0	\$0	\$0	\$0	\$0	\$0	\$128	\$0	\$0	\$0	\$0	\$0	\$128
Equipment Lease	\$89	\$91	\$91	\$1	\$91	\$91	\$89	\$91	\$91	\$91	\$0	\$0	\$814
Total Restaurant Expenditures	\$893	\$864	\$780	\$892	\$879	\$892	\$955	\$844	\$987	\$930	\$0	\$0	\$8,916

Viera East Golf Course
Month to Month

	October	November	December	January	February	March	April	May	June	July	August	September	Total
<u>Golf Operations:</u>													
Salaries	\$17,326	\$15,066	\$15,446	\$14,772	\$17,893	\$18,640	\$18,667	\$15,824	\$17,733	\$16,149	\$0	\$0	\$167,515
Administrative Fee	\$1,233	\$1,239	\$1,307	\$1,276	\$1,416	\$1,309	\$1,347	\$1,255	\$1,481	\$1,330	\$0	\$0	\$13,194
FICA Expense	\$1,325	\$1,153	\$1,182	\$1,130	\$1,369	\$1,437	\$1,428	\$1,211	\$1,357	\$1,235	\$0	\$0	\$12,826
Health Insurance	\$86	(\$24)	\$35	\$46	\$46	\$38	\$38	\$13	\$38	\$38	\$0	\$0	\$356
Workers Compensation	\$361	\$314	\$322	\$308	\$373	\$391	\$389	\$376	\$484	\$441	\$0	\$0	\$3,758
Unemployment	\$615	\$425	\$441	\$889	\$993	\$968	\$525	\$815	\$657	\$580	\$0	\$0	\$6,908
Golf Printing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities	\$1,504	\$1,808	\$1,686	\$1,788	\$1,793	\$1,900	\$1,708	\$1,857	\$1,831	\$1,687	\$0	\$0	\$17,561
Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$161	\$0	\$0	\$0	\$161
Pest Control	\$0	\$0	\$0	\$0	\$0	\$0	\$128	\$0	\$0	\$0	\$0	\$0	\$128
Supplies	\$191	\$102	\$599	\$91	\$1,930	\$1,320	\$1,475	\$651	\$777	\$900	\$0	\$0	\$8,035
Uniforms	\$0	\$0	\$0	\$0	\$0	\$207	\$0	\$0	\$796	\$702	\$0	\$0	\$1,706
Training, Education & Employee Relations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cart Lease	\$3,550	\$3,550	\$4,913	\$3,786	\$3,786	\$3,786	\$3,786	\$3,786	\$1,641	\$3,786	\$0	\$0	\$36,368
Cart Maintenance	\$0	\$986	\$509	\$934	\$730	\$21	\$563	\$1,752	\$0	\$213	\$0	\$0	\$5,708
Driving Range	\$632	\$632	(\$233)	\$3,409	\$0	\$0	\$1,182	\$421	\$0	\$0	\$0	\$0	\$6,042
Total Golf Operation Expenditures	\$26,823	\$25,250	\$26,206	\$28,429	\$30,328	\$30,018	\$31,236	\$27,959	\$26,957	\$27,060	\$0	\$0	\$280,266
<u>Merchandise Sales:</u>													
Cost of Goods Sold	\$8,994	\$3,136	\$10,120	\$1,854	\$8,399	\$11,041	\$8,716	\$11,165	\$1,398	\$8,923	\$0	\$0	\$73,746
Total Merchandise Sales	\$8,994	\$3,136	\$10,120	\$1,854	\$8,399	\$11,041	\$8,716	\$11,165	\$1,398	\$8,923	\$0	\$0	\$73,746
<u>Golf Course Maintenance:</u>													
Salaries	\$33,113	\$31,794	\$30,646	\$29,409	\$33,417	\$31,312	\$33,108	\$31,154	\$34,671	\$32,608	\$0	\$0	\$321,231
Administrative Fees	\$723	\$721	\$781	\$704	\$779	\$754	\$779	\$729	\$861	\$834	\$0	\$0	\$7,666
FICA Expense	\$2,479	\$2,380	\$2,303	\$2,167	\$2,462	\$2,249	\$2,370	\$2,230	\$2,572	\$2,307	\$0	\$0	\$23,518
Employee Insurance	\$1,290	\$2,054	\$2,808	\$4,471	\$3,544	\$3,505	\$5,286	\$2,878	\$4,927	\$3,890	\$0	\$0	\$34,654
Workers Compensation	\$686	\$660	\$636	\$612	\$692	\$649	\$688	\$743	\$942	\$887	\$0	\$0	\$7,195
Unemployment	\$175	\$191	\$237	\$1,803	\$1,410	\$957	\$596	\$456	\$142	\$27	\$0	\$0	\$5,994
Drug Testing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Consulting Fees	\$500	\$500	\$500	\$500	\$1,000	\$500	\$500	\$0	\$500	\$500	\$0	\$0	\$5,000
Telephone/Internet	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities/Water	\$2,008	\$2,025	\$1,936	\$1,997	\$1,865	\$2,925	\$2,234	\$2,028	\$2,137	\$1,630	\$0	\$0	\$20,785
Repairs	\$3,883	\$3,416	\$3,741	\$2,102	\$2,490	\$5,249	\$6,414	\$2,630	\$2,163	\$4,136	\$0	\$0	\$36,224
Fuel & Oil	\$4,697	\$2,619	\$3,492	\$3,478	\$4,360	\$5,016	\$1,876	\$7,664	\$3,663	\$6,359	\$0	\$0	\$43,224
Pest Control	\$247	\$247	\$247	\$550	\$257	\$257	\$257	\$257	\$0	\$257	\$0	\$0	\$2,576
Irrigation/Drainage	\$1,174	\$846	\$889	\$1,914	\$1,199	\$1,042	\$3,161	\$3,464	\$2,235	\$2,492	\$0	\$0	\$18,415
Sand and Topsoil	\$549	\$1,916	\$1,466	\$1,979	\$1,901	\$920	\$1,775	\$2,288	\$1,573	\$1,567	\$0	\$0	\$15,933
Flower/Mulch	\$0	\$114	\$0	\$0	\$1,260	\$315	\$719	\$719	\$2,239	\$1,291	\$0	\$0	\$6,657
Fertilizer	\$5,303	\$12,709	\$11,544	\$11,081	\$10,415	\$11,445	\$11,659	\$6,701	\$11,973	\$14,506	\$0	\$0	\$107,335
Seed/Sod	\$406	\$2,477	\$2,477	\$1,984	\$1,579	\$0	\$0	\$2,292	\$709	\$709	\$0	\$0	\$12,632
Trash Removal	\$271	\$135	\$0	\$0	\$271	\$0	\$271	\$135	\$135	\$135	\$0	\$0	\$1,353
Contingency	\$585	\$1,137	\$585	\$2,968	\$2,901	\$1,678	\$818	\$818	\$818	\$888	\$0	\$0	\$13,198
First Aid	\$78	\$0	\$90	\$200	\$0	\$0	\$269	\$0	\$115	\$163	\$0	\$0	\$915
Office Supplies	\$0	\$0	\$0	\$0	\$526	\$245	\$0	\$298	\$243	\$0	\$0	\$0	\$1,311
Operating Supplies	\$815	\$1,289	\$811	\$947	\$2,131	\$2,746	\$1,708	\$774	\$2,077	\$1,757	\$0	\$0	\$15,054
Training	\$0	\$360	\$0	\$112	\$110	\$709	\$0	\$489	\$369	\$728	\$0	\$0	\$2,876
Janitorial Supplies	\$1,173	\$0	\$0	\$122	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,294
Soil & Water Testing	\$0	\$0	\$494	\$494	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$987
Uniforms	\$771	\$561	\$636	\$642	\$553	\$514	\$514	\$642	\$534	\$227	\$0	\$0	\$5,593
Equipment Rental	\$492	\$0	\$0	\$152	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$644
Equipment Lease	\$12,503	\$10,662	\$5,966	\$8,785	\$13,453	\$13,315	\$13,132	\$13,469	\$13,469	\$14,122	\$0	\$0	\$118,878
Small Tools	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Golf Course Maintenance	\$73,922	\$78,811	\$72,285	\$79,173	\$88,574	\$86,300	\$88,134	\$82,858	\$89,067	\$92,019	\$0	\$0	\$831,142

**Viera East Golf Course
Month to Month**

	October	November	December	January	February	March	April	May	June	July	August	September	Total
<u>Administrative Expenditures:</u>													
Legal Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Arbitrage	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$0	\$0	\$0	\$450
Dissemination	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$0	\$0	\$833
Trustee Fees	\$313	\$313	\$313	\$313	\$313	\$313	\$307	\$307	\$307	\$307	\$0	\$0	\$3,103
Annual Audit	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$0	\$0	\$1,250
Golf Course Administrative Services	\$4,690	\$4,690	\$4,690	\$4,690	\$4,690	\$4,690	\$4,690	\$4,690	\$4,690	\$4,690	\$0	\$0	\$46,900
Insurance	\$5,266	\$5,266	\$5,359	\$4,540	\$5,307	\$7,716	\$7,211	\$7,211	\$7,211	\$7,211	\$0	\$0	\$62,298
Property Taxes	\$504	\$504	\$1,444	\$845	\$504	\$504	\$504	\$504	\$504	\$504	\$0	\$0	\$6,323
Total Administrative Expenditures	\$11,031	\$11,031	\$12,064	\$10,646	\$11,072	\$13,481	\$12,970	\$12,970	\$12,970	\$12,920	\$0	\$0	\$121,157
<u>Reserves:</u>													
Renewal & Replacement	\$1,490	\$2,309	\$3,001	\$3,129	\$2,920	\$4,184	\$4,612	\$3,715	\$2,557	\$2,506	\$0	\$0	\$30,424
Operating Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Reserves	\$1,490	\$2,309	\$3,001	\$3,129	\$2,920	\$4,184	\$4,612	\$3,715	\$2,557	\$2,506	\$0	\$0	\$30,424
Total Revenues	\$115,468	\$150,030	\$156,441	\$146,015	\$209,224	\$230,618	\$185,772	\$127,833	\$125,297	\$106,493	\$0	\$0	\$1,553,190
Total Expenditures	\$132,198	\$128,210	\$141,486	\$133,293	\$155,569	\$162,430	\$162,775	\$151,603	\$143,602	\$155,231	\$0	\$0	\$1,466,396
Operating Income (Loss)	(\$16,731)	\$21,820	\$14,955	\$12,722	\$53,656	\$68,188	\$22,997	(\$23,770)	(\$18,305)	(\$48,738)	\$0	\$0	\$86,794
<u>Non Operating Revenues/(Expenditures):</u>													
Special Assessments - Debt Service	\$46,530	\$46,530	\$46,530	\$46,530	\$46,530	\$46,530	\$46,530	\$46,530	\$46,530	\$46,530	\$0	\$0	\$465,296
Interest Income	\$62	\$64	\$46	\$48	\$48	\$43	\$58	\$154	\$60	\$58	\$0	\$0	\$642
Transfer In	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interest Expense	(\$14,873)	(\$14,873)	(\$14,873)	(\$14,873)	(\$14,873)	(\$14,873)	(\$14,873)	(\$14,873)	(\$14,873)	(\$14,873)	\$0	\$0	(\$148,732)
Principal Expense	(\$31,667)	(\$31,667)	(\$31,667)	(\$31,667)	(\$31,667)	(\$31,667)	(\$31,667)	(\$31,667)	(\$31,667)	(\$31,667)	\$0	\$0	(\$316,667)
Total Non Operating Revenues/(Expenditures)	\$51	\$54	\$36	\$38	\$38	\$33	\$48	\$144	\$50	\$48	\$0	\$0	\$539
Net Non Operating Income / (Loss)	(\$16,679)	\$21,874	\$14,991	\$12,760	\$53,693	\$68,221	\$23,044	(\$23,626)	(\$18,255)	(\$48,690)	\$0	\$0	\$87,333

Viera East
Community Development District

ProShop
Statement of Revenues & Expenditures

	October	November	December	January	February	March	April	May	June	July	August	September	Total
<i>Revenues</i>													
Merchandise Sales	\$7,249	\$8,801	\$12,754	\$8,305	\$12,684	\$15,190	\$11,790	\$11,045	\$11,604	\$12,099	\$0	\$0	\$111,522
Total Revenues	\$7,249	\$8,801	\$12,754	\$8,305	\$12,684	\$15,190	\$11,790	\$11,045	\$11,604	\$12,099	\$0	\$0	\$111,522
<i>Expenditures</i>													
Cost of Goods Sold	\$8,994	\$3,136	\$10,120	\$1,854	\$8,399	\$11,041	\$8,716	\$11,165	\$1,398	\$8,923	\$0	\$0	\$73,746
Total Expenditures	\$8,994	\$3,136	\$10,120	\$1,854	\$8,399	\$11,041	\$8,716	\$11,165	\$1,398	\$8,923	\$0	\$0	\$73,746
Operating Income (Loss)	(\$1,744)	\$5,665	\$2,634	\$6,452	\$4,285	\$4,148	\$3,074	(\$120)	\$10,206	\$3,176	\$0	\$0	\$37,776

**Viera East
Community Development District
Long Term Debt Report**

Series 2006 Water Management Refunding Bonds	
Interest Rate:	5.750%
Maturity Date:	5/1/2022
Reserve Fund Definition:	10% Max Annual Dept
Reserve Fund Requirement:	\$239,334
Reserve Fund Balance (1):	\$239,334
Bonds outstanding - 9/30/2016	\$11,855,000
Less: May 1, 2017 Principal	(\$1,710,000)
Less: May 1, 2018 Principal	(\$1,810,000)
Current Bonds Outstanding	\$8,335,000

(1) This value is covered by the Debt Service Reserve Fund Surety Bond and is not a cash balance on the District's balance sheet.

Series 2012 Special Assessment Revenue Bonds	
Interest Rate:	2.5% to 5%
Maturity Date:	5/1/2026
Reserve Fund Definition:	50% Max Annual Dept
Reserve Fund Requirement:	\$279,239
Reserve Fund Balance:	\$280,347
Bonds outstanding - 9/30/2016	\$4,445,000
Less: May 1, 2017 Principal	(\$365,000)
Less: May 1, 2018 Principal	(\$380,000)
Current Bonds Outstanding	\$3,700,000

**Viera East
Community Development District
Special Assessment Receipts - FY2018**

Date	Net	Gen Fund	Debt Svc 2006	Rec Fund	Total
10/20/17	\$ 1,231	\$ 261	\$ 783	\$ 188	\$ 1,231
11/14/17	\$ 61,124	\$ 12,958	\$ 38,852	\$ 9,314	\$ 61,124
11/27/17	\$ 745,889	\$ 158,122	\$ 474,112	\$ 113,654	\$ 745,889
12/12/17	\$ 2,020,651	\$ 428,361	\$ 1,284,395	\$ 307,895	\$ 2,020,651
12/19/17	\$ 379,495	\$ 80,450	\$ 241,220	\$ 57,825	\$ 379,495
1/10/18	\$ 204,534	\$ 43,359	\$ 130,009	\$ 31,166	\$ 204,534
1/30/18	\$ 1,515	\$ 321	\$ 963	\$ 231	\$ 1,515
2/7/2018 (1)	\$ 60,700	\$ 12,868	\$ 38,583	\$ 9,249	\$ 60,700
3/6/18	\$ 24,935	\$ 5,286	\$ 15,849	\$ 3,799	\$ 24,935
4/11/2018 (2)	\$ 99,902.41	\$ 21,178	\$ 63,501	\$ 15,223	\$ 99,902
5/8/18	\$ 19,924	\$ 4,224	\$ 12,664	\$ 3,036	\$ 19,924
5/23/2018 (3)	\$ 187	\$ 40	\$ 119	\$ 29	\$ 187
6/7/18	\$ 145,260	\$ 30,794	\$ 92,332	\$ 22,134	\$ 145,260
6/15/18 (4)	\$ 18,338	\$ 3,887	\$ 11,656	\$ 2,794	\$ 18,338
	\$ 3,783,684	\$ 802,110	\$ 2,405,038	\$ 576,535	\$ 3,783,684

	Net Assessed	Percentage	Assessments Collected	Assessments Transferred	Balance to Transfer	Assessments Outstanding
Debt Service Fund	\$ 2,423,170	63.56%	\$ 2,405,038	\$ (2,405,038)	\$ -	\$ 18,132
General Fund	\$ 808,157	21.20%	\$ 802,110	\$ (802,110)	\$ -	\$ 6,047
Recreation Fund	\$ 580,882	15.24%	\$ 576,535	\$ (576,535)	\$ -	\$ 4,347
	\$ 3,812,209	100.00%	\$ 3,783,684	\$ (3,783,684)	\$ -	\$ 28,525

(1) Represents Distribution less Postage Billing deductions from February 7, 2018 distribution

(2) Represents Distribution less Postage Billing deductions from April 11, 2018 distribution

(3) Represents Interest Distribution

(4) 2018 Tax Certificate Sale

Viera East
Community Development District
Golf Course/Recreation Fund- Operations
Prior Month/Year Comparison

	Actuals 7/31/17	Actuals 7/31/18	Variance	Year to Date 7/31/17	Year to Date 7/31/18	Variance
<i>Revenues:</i>						
Greens Fees	\$67,623	\$ 72,213	\$ 4,590	\$1,057,711	\$1,134,628	\$ 76,916
Gift Cards - Sales	\$240	\$ 780	\$ 541	\$ 9,267	\$ 11,322	\$ 2,056
Gift Cards - Usage	(\$1,408)	\$ (832)	\$ 576	\$ (21,131)	\$ (16,580)	\$ 4,551
Season Advance/Trail Fees	\$14,774	\$ 12,789	\$ (1,986)	\$ 179,843	\$ 157,855	\$ (21,987)
Associate Memberships	\$1,185	\$ 1,343	\$ 158	\$ 23,888	\$ 34,088	\$ 10,199
Driving Range	\$4,616	\$ 4,333	\$ (282)	\$ 62,894	\$ 65,605	\$ 2,711
Golf Lessons	\$26	\$ 175	\$ 149	\$ 1,795	\$ 1,750	\$ (45)
Merchandise Sales	\$7,094	\$ 12,099	\$ 5,005	\$ 105,971	\$ 111,522	\$ 5,551
Restaurant	\$123	\$ 1,216	\$ 1,094	\$ 8,931	\$ 20,173	\$ 11,242
Special Assessments - Operations	\$1,877	\$ 1,877	\$ -	\$ 18,773	\$ 18,773	\$ -
Miscellaneous Income	\$735	\$ 498	\$ (237)	\$ 8,357	\$ 14,054	\$ 5,696
Total Revenues	<u>\$ 96,886</u>	<u>\$ 106,493</u>	<u>\$ 9,607</u>	<u>\$1,456,299</u>	<u>\$1,553,190</u>	<u>\$ 96,891</u>
<i>Expenditures:</i>						
Golf Course Expenditures	\$ 11,665	\$ 10,872	\$ 793	\$ 118,710	\$ 120,745	\$ (2,036)
Restaurant	\$ 892	\$ 930	\$ (38)	\$ 9,860	\$ 8,916	\$ 944
Golf Operations	\$ 21,680	\$ 27,060	\$ (5,380)	\$ 248,333	\$ 280,266	\$ (31,932)
Merchandise Sales	\$ 8,662	\$ 8,923	\$ (260)	\$ 78,808	\$ 73,746	\$ 5,062
Golf Course Maintenance	\$ 75,251	\$ 92,019	\$ (16,768)	\$ 751,368	\$ 831,142	\$ (79,774)
Administrative	\$ 11,782	\$ 12,920	\$ (1,139)	\$ 114,159	\$ 121,157	\$ (6,998)
Reserves	\$ 2,416	\$ 2,506	\$ (90)	\$ 29,595	\$ 30,424	\$ (829)
Total Expenditures	<u>\$ 132,348</u>	<u>\$ 155,231</u>	<u>\$ (22,882)</u>	<u>\$1,350,833</u>	<u>\$1,466,396</u>	<u>\$ (115,563)</u>
Operating Income/(Loss)	<u>\$ (35,463)</u>	<u>\$ (48,738)</u>	<u>\$ (13,275)</u>	<u>\$ 105,466</u>	<u>\$ 86,794</u>	<u>\$ (18,672)</u>

Viera East Cash Flow Analysis FY 2018

I. Cash Flows:

	Actuals										Projections		
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Starting Funds													
Carry Forward	\$ 65,313	\$ 48,582	\$ 70,402	\$ 85,357	\$ 98,080	\$ 151,735	\$ 220,234	\$ 243,231	\$ 219,461	\$ 201,156	\$ 152,418	\$ 130,747	
Revenues													
Golf Course	\$ 115,468	\$ 150,030	\$ 156,441	\$ 146,015	\$ 209,224	\$ 230,618	\$ 185,772	\$ 127,833	\$ 125,297	\$ 106,493	\$ 127,007	\$ 90,879	\$ 1,771,075
Course Operations	\$ 114,731	\$ 148,232	\$ 152,746	\$ 143,594	\$ 207,442	\$ 227,079	\$ 183,689	\$ 126,639	\$ 123,590	\$ 105,276	\$ 126,297	\$ 90,374	\$ 1,749,687
Restaurant	\$ 737	\$ 1,798	\$ 3,695	\$ 2,421	\$ 1,783	\$ 3,539	\$ 2,083	\$ 1,194	\$ 1,707	\$ 1,216	\$ 710	\$ 505	\$ 21,388
Total All Cash	\$ 180,781	\$ 198,612	\$ 226,843	\$ 231,372	\$ 307,304	\$ 382,353	\$ 406,006	\$ 371,064	\$ 344,758	\$ 307,648	\$ 279,425	\$ 221,626	\$ 1,771,075
Expenses													
Golf Course	\$ 132,198	\$ 128,210	\$ 141,486	\$ 133,293	\$ 155,569	\$ 162,119	\$ 162,775	\$ 151,603	\$ 143,602	\$ 155,231	\$ 148,678	\$ 147,634	\$ 1,762,397
Course Operations	\$ 131,305	\$ 127,346	\$ 140,706	\$ 132,400	\$ 154,690	\$ 161,227	\$ 161,820	\$ 150,759	\$ 142,615	\$ 154,301	\$ 147,833	\$ 147,033	\$ 1,752,035
Restaurant	\$ 893	\$ 864	\$ 780	\$ 892	\$ 879	\$ 892	\$ 955	\$ 844	\$ 987	\$ 930	\$ 845	\$ 601	\$ 10,362
Cash Less Expenses	\$ 48,582	\$ 70,402	\$ 85,357	\$ 98,080	\$ 151,735	\$ 220,234	\$ 243,231	\$ 219,461	\$ 201,156	\$ 152,418	\$ 130,747	\$ 73,992	
												Projected Revenues FY 2018	\$ 1,771,075
												Projected Expenses FY 2018	\$ 1,762,397
												Projected Surplus(Deficit) FY 2018	\$ 8,678

**Viera East
Community Development District
Detailed Rounds of Golf Report
Jul-18**

<u>Rounds of Golf</u>				
	Monthly		Year to Date	
<u>Paid Rounds</u>				
Rounds of Golf- Associate Member	393	11%	4,694	10%
Rounds of Golf- CDD Resident	501	14%	8,003	18%
Rounds of Golf - Public	1,520	44%	16,793	37%
Rounds of Golf - Golf Now / EZ Links	219	6%	3,750	8%
Rounds of Golf- Tournaments	56	2%	1,229	3%
Rounds of Golf- Misc	-	0%	-	0%
Rain Check Issued	-109	-3%	728	-2%
Total Paid Rounds	2,580		33,741	
<u>Member Rounds</u>				
Rounds of Golf - Members	437	13%	5,821	13%
Total Member Rounds	437		5,821	
<u>Comp Rounds</u>				
Rounds of Golf- Staff/Comp	148	4%	1,420	3%
Rounds of Golf- GolfNow EZ Links - Trade	199	6%	2,503	6%
Rounds of Golf- Other Comp	107	3%	1,462	3%
Total Comp Rounds	454		5,385	
TOTAL ROUNDS OF GOLF	3,471	100%	44,947	100%

PY - PREVIOUS YEAR			
PY	PY	Vs. PY	Vs. PY
Monthly	Year to Date	Monthly	Year to Date
370	3,763	23	931
412	8,065	89	-62
1,151	10,283	369	6,510
660	7,586	-441	-3,836
39	2,141	17	-912
29	1,186	-29	-1,186
-30	-675	-79	-53
2,631	32,349	-51	1,392
510	7,632	-73	-1,811
510	7,632	-73	-1,811
113	1,435	35	-15
209	3,058	-10	-555
130	1,467	-23	-5
452	5,960	2	-575
3,593	45,941	-122	-994

<u>Revenues</u>				
	Monthly		Year to Date	
<u>Greens Fee Revenue</u>				
Rounds of Golf- Associate Member	\$11,872	17%	\$170,177	15%
Rounds of Golf- CDD Resident	\$12,898	18%	\$237,347	21%
Rounds of Golf - Public	\$39,409	56%	\$554,264	49%
Rounds of Golf - Golf Now / EZ Links	\$6,996	10%	\$137,380	12%
Rounds of Golf- Tournaments	\$1,577	2%	\$40,736	4%
Rounds of Golf- Misc	\$0	0%	\$0	0%
Rain Check Issued	(\$1,928)	-3%	(\$16,152)	-1%
TOTAL GREENS FEE REVENUE	\$70,824	100%	\$1,123,752	100%

PY	PY	Vs. PY	Vs. PY
Monthly	Year to Date	Monthly	Year to Date
\$8,839	\$127,825	\$3,033	\$42,352
\$10,303	\$237,919	\$2,595	(\$572)
\$30,672	\$350,156	\$8,737	\$204,108
\$17,084	\$258,786	(\$10,088)	(\$121,406)
\$912	\$67,729	\$665	(\$26,993)
\$767	\$37,268	(\$767)	(\$37,268)
(\$504)	(\$11,916)	(\$1,424)	(\$4,236)
\$68,073	\$1,067,767	\$2,751	\$55,985

Average \$ per Round of Golf		
	Monthly	Year to Date
<u>Average \$ per round of Golf</u>		
Rounds of Golf- Associate Member	\$30.21	\$36.25
Rounds of Golf- CDD Resident	\$25.74	\$29.66
Rounds of Golf - Public	\$25.93	\$33.01
Rounds of Golf - Golf Now / EZ Links	\$31.95	\$36.63
Rounds of Golf- Tournaments	\$28.16	\$33.15
Rounds of Golf- Misc	\$0.00	\$0.00
Rain Check Issued	\$17.69	\$22.19
TOTAL - Average \$ per round of Golf	\$27.45	\$33.31

PY	PY	Vs. PY	Vs. PY
Monthly	Year to Date	Monthly	Year to Date
\$23.89	\$33.97	\$6.32	\$2.29
\$25.01	\$29.50	\$0.74	\$0.16
\$26.65	\$34.05	(\$0.72)	(\$1.05)
\$25.88	\$34.11	\$6.06	\$2.52
\$23.38	\$31.63	\$4.78	\$1.51
\$26.45	\$31.42	(\$26.45)	(\$31.42)
\$16.80	\$17.65	\$0.89	\$4.53
\$25.87	\$33.01	\$1.58	\$0.30

	Monthly	Year to Date
Membership Revenue	\$12,788	\$157,851
Average \$ per round of Golf	\$29.26	\$27.12

PY	PY	Vs. PY	Vs. PY
Monthly	Year to Date	Monthly	Year to Date
\$14,774	\$179,842	(\$1,986)	(\$21,991)
\$28.97	\$23.56	\$0.29	\$3.55