

MINUTES OF MEETING  
VIERA EAST  
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Viera East Community Development District was held on Wednesday, May 22, 2019 at 2:00 p.m. at the Faith Lutheran Church in the Multi-Purpose Room, 5550 Faith Drive, Viera, Florida.

Present and constituting a quorum were:

|                       |                     |
|-----------------------|---------------------|
| Paul McCarthy         | Chairman            |
| David Bedwell         | Vice Chairman       |
| William 'Bill' Oakley | Secretary           |
| Jo Walsh              | Treasurer           |
| Melinda Thomsen       | Assistant Secretary |

Also present were:

|                         |                           |
|-------------------------|---------------------------|
| Jason Showe             | District Manager          |
| Scott Glass             | District Counsel by phone |
| Tim Melloh              | General Manager           |
| Terri King              | Divots Grille             |
| Doug Barlow             | Architect                 |
| Gary Shiffrin           | Resident                  |
| Betty Kimbau            | Resident                  |
| Marchelle & Mark Zweber | Residents                 |

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. McCarthy called the meeting to order at 2:00 p.m. All Supervisors were present.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

There being none, the next item followed.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the April 24, 2019 Meeting**

Mr. McCarthy: We need a motion to approve the minutes of the April 24, 2019 meeting.

Mr. Showe: We received a few minor corrections on Page 13 from Mr. Oakley, which will be incorporated into the final version.

Ms. Walsh: On Page 11, that is me talking about the carp. Further down, I don't recall Mr. Melloh saying, "I was told that's never been their procedure."

On MOTION by Ms. Walsh seconded by Mr. Oakley with all in favor the minutes of the April 24, 2019 meeting were approved, as amended.

**FOURTH ORDER OF BUSINESS**

**Suspension of Dale Zeigler**

This item was discussed later in the meeting.

**FIFTH ORDER OF BUSINESS**

**Review and Acceptance of Fiscal Year 2018 Audit Report**

Mr. Showe: The most important aspects of the audit are Pages 39 and 40, which is the Management Letter. I will note the audit is clean on prior audit findings. There are no financial conditions to report, which is good. However, there is a note that we never really had before that says, "The actual expenditures in the General Fund exceeded the budget." What happened was when we took the lease out for the pump, the way they accounted for it showed on paper that we spent more in the General Fund. We typically would've been able to correct that with an amended budget, but because it was caught in the audit it was already past the timeframe. It's just a note on paper.

Mr. Bedwell: Did they take the entire expense out or just the yearly payment?

Mr. Showe: They essentially captured the entire lease amount to start with, which we will be able to capture going forward, but it was caught too late for us to make any corrections. I will note that the General Fund ended with an excess of \$25,000 so you didn't overspend your General Fund. They just made an audit adjustment that they felt was appropriate, which we are not concerned about. If there are any questions, we can take those or have the Board make a motion to accept it and authorize staff to transmit the audit to the State for compliance.

On MOTION by Ms. Thomsen seconded by Ms. Walsh with all in favor the Fiscal Year 2018 Audit Report and Authorization for District Management to Transmit to the State was approved.

**SIXTH ORDER OF BUSINESS**

**Consideration of Engagement Letter with Shutts & Bowen LLP Regarding Debt Related Matters - ADDED**

Mr. Showe: We handed this out to you because it was added after the agenda was published. This is an agreement with your attorney to assist with the current debt service issues. I will note that as with all of your expenses associated with the bonds, all expenses would be paid for out of the bond closing. The only difference with their agreement, they are requesting if the bonds don't close settling on the expenses they incurred as part of their legal review of the documents to that point. It's what we see with a lot of the attorneys. Obviously, if the bonds close, it will be paid for out of the bond closing.

Mr. Bedwell: Is their minimum agreement \$30,000 or is that negotiable?

Mr. Showe: That's their minimum agreement.

Mr. McCarthy: Are there any further questions? If not, we need a motion to approve the engagement letter.

On MOTION by Mr. Oakley seconded by Ms. Walsh with all in favor the Engagement Letter with Shutts & Bowen LLP to handle debt related matters was approved.

**SEVENTH ORDER OF BUSINESS**

**Financing Matters**

**A. Consideration of Supplemental Engineer's Report**

Mr. Showe: The first step is the Engineer's Report. Tim and I spoke and on the chart on Page 9, clubhouse renovations in this report should be \$2.9 million instead of \$2.5 million. So, we will have that revised before its finalized and included with the two resolutions. Other than that, this report lays out all of the capital infrastructure that you anticipate as part of the bond process. It just explains those and all of the background needed for those processes.

**B. Consideration of Supplemental Assessment Methodology**

Mr. Showe: The second step is the Supplemental Assessment Methodology. The one in your agenda package is good in terms of the amount, which is \$2.9 million for the clubhouse, but there may be one or two little things that I noticed between the two reports. We are going to finalize this tomorrow.

Mr. Oakley: We had talked originally about the preserve area. If that ends up being an option, can we add that or make an adjustment?

Mr. Melloh: Like Derek said, we could go back and amend the Engineer's Report.

Mr. Oakley: But since it's not in here, could we still amend that report?

Mr. Melloh: Yes.

Ms. Thomsen: Like if there was interest money that was going to be moved.

Mr. Showe: Yes, or leftover money, which you can use to offset some costs. We prefer to have the Engineer's Report and Master Assessment Methodology approved by the Board in substantial form, just to give us some time to correct some of the minor inconsistencies or we can take any questions. What's not included in your agenda is the Assessment Methodology, which is hundreds of pages because it includes an Assessment Roll for all 400 lots. It will be attached to the resolution. I have a copy if you would like to see it. Typically when we do these, we would send some of those reports with the letters. Obviously, because of the size, that is a huge expense so we plan on using the website and refer people when they get their letter to the website and call our office to ask questions.

Mr. Oakley: Will there be a copy in Tim's office?

Mr. Showe: Absolutely. The next step for the Board would be approval of the District Engineer and Assessment Methodology Reports in substantial form.

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| On MOTION by Mr. Oakley seconded by Ms. Thomsen with all in favor the Supplemental Engineer's Report and Master Assessment Methodology in Substantial Form, was approved. |
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Mr. Showe: There are two resolutions that formalize both of those documents. The District Engineer and Assessment Methodology Reports will be exhibits to these resolutions. We provided you with revised ones. The only real change between what's in your agenda and what I passed out is that they included some of the dates. There were blanks in the agenda as these are just completed.

**C. Consideration of Resolution 2019-02 Declaring Special Assessments**

Mr. Showe: The first resolution declares assessments and uses the Board's approval as an intent to levy additional assessments on your residents. Copies of the District Engineer's Report

and Assessment Methodology will be attached. It would be our recommendation for the Board to approve that resolution.

On MOTION by Mr. Bedwell seconded by Ms. Walsh with all in favor Resolution 2019-02 Declaring Special Assessments, was approved.

**D. Consideration of Resolution 2019-03 Setting a Public Hearing**

Mr. Showe: The second resolution is to declare the public hearing where we consider levying those assessments. We set that for July 24<sup>th</sup>, which is your regular meeting to give us plenty of time to send out mailed notices. Before sending the letters, we will have District Counsel review those letters and include links to all the websites so everyone gets the information.

Mr. McCarthy: We need a motion for the setting of the public hearing.

Mr. Oakley: Will that meeting be an evening meeting or at 2:00 p.m.?

Mr. Showe: We set it for 2:00 p.m. at this location, which is when the room was available.

Ms. Walsh: Is that a normal meeting date?

Mr. Showe: Correct.

Ms. Walsh: Is there any way that we can get it in the evening time for that meeting?

Mr. Showe: We could try. We have to set the public hearing now in order to make everything work, which makes it a little bit of a challenge. I know the church is busy in the evenings.

Ms. Walsh: That's why we never moved it to Thursday.

Mr. Showe: Give me a few minutes and I'll see what I can do. We can defer this resolution.

Ms. Walsh: My thought is that we do something that might actually attract people to attend.

Mr. Oakley: I think it makes it more open for the 4,300 homeowners.

Ms. Walsh: Yes. I want them to feel like they can voice their concerns.

Mr. Showe: I'm reaching out to them right now so why don't we hold this one and come back to it once I get an answer.

Mr. Oakley: Or we can approve it, with the possibility of thinking if I want to do that.

Mr. Showe: Technically, you are supposed to approve it with a time and date certain. It looks like she is already working on getting an answer for me.

Ms. Thomsen: Great, thank you.

*This item was discussed again later in the meeting.*

**EIGHTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-04  
Approving the Proposed Fiscal Year 2020  
Budget and Setting a Public Hearing**

Mr. Showe: The next resolution is 2019-04 approving your proposed Fiscal Year 2020 budget and setting the public hearing. This is the kick off of the budget process for the year, you will also have multiple versions of workshops to refine the budget. We have set your public hearing for August 29<sup>th</sup> at 6:00 p.m. and have kept the assessments level, so unless you have any specific questions other than that we recommend a motion to approve this now and start the workshop process at your next meeting.

On MOTION by Ms. Walsh seconded by Mr. Oakley with all in favor Resolution 2019-04 Approving the Proposed Budget for Fiscal Year 2020 and Setting a Public Hearing for August 29, 2019 at 6:00 p.m. at the Faith Lutheran Church in the Multi-Purpose Room, 5550 Faith Drive, Viera, Florida, was approved.

**NINTH ORDER OF BUSINESS**

**Staff Reports**

**A. General Manager’s Report**

Mr. Melloh: Out in the CDD, we have our normal day-to-day operations in the preserves. We recently completed the trees along I-95. The header canal was trimmed back, even though those are all pepper trees and theoretically should not be removed except for the barrier with the Road Department. Of course, we would be fined heavily if we removed them, but we trimmed our side back because we need to have access down the header canal. Golf course wise, all of our greens tees, fairways, and roughs were aerified. This is normal for the greens. We started doing the tee boxes last year and this year we started grooming the fairways. It’s been many years since the fairways were aerified and will have a great effect on the growth of the grass.

Ms. Walsh: Would it be able to be clipped?

Mr. Melloh: You could mow the fairways to break apart the topsoil that was brought to the surface, which opened a hole. Those holes are fairly large, three-quarters of an inch. They are able to inject a bunch of air down to the root system. When you go down there you can smell it because they have not been opened up in a very long time.

Ms. Walsh: I think we did it about six years ago.

Mr. Melloh: Could be.

Ms. Walsh: We had that one company that had all of the equipment.

Mr. Melloh: Anyways, business has been good. Their guys are out there. It's weed central right now because it's that time of the year, but we are out there spraying two different chemicals on all of the grass. We've talked many times at these meetings that MSMA is the go-to chemical to kill it, but it was taken off of the market in Florida because it contains arsenic, which they are concerned about getting into the water supply. We also have a review of the rounds from May through yesterday. We are right on schedule and on budget, which is amazing because we just aerified the greens. For us to do 219 rounds of golf on a Friday is remarkable. It should come in right on budget at the end of the fiscal year barring any major weather forecasts. Does anyone have any questions? If not, I have some new business. We have a request for a memorial tree, which is something we rarely have. We already have a memorial bench on #7. I don't know if anyone knows them, but the spouse died. They were looking to put another plaque on that bench. We have been trying to come up with a way to get rid of the benches because nobody sits in them. They are significantly eroded to the point where, you can't even read this plaque anymore so I talked them into doing a memorial tree with both names on it. According to our records, we have to vote to allow that to happen.

Ms. Thomsen: In the same spot?

Mr. Melloh: Not on #7. We will do it around the lake on the 1<sup>st</sup> tee.

Mr. Oakley: That's where we restricted it to.

Mr. Melloh: So they will plant a tree on #1.

Mr. Bedwell: Will the bench stay there?

Mr. Melloh: No. We will take the bench out because we are going to do new landscaping.

Mr. McCarthy: Are there any questions? If not, we need a motion to allow a memorial tree to be placed at Hole #1.

On MOTION by Mr. Oakley seconded by Ms. Thomsen with all in favor Planting a Memorial Tree Around Hole #1, was approved.

Mr. McCarthy: You did a good job, Tim. I think getting away from the plaques is a good thing and going to the memorial tree is appropriate.

Mr. Melloh: We wanted to have landscaping there so it's just ironic that this fell into our laps. We will have a couple of benches out there that we are going to try to talk people into doing the same thing.

Ms. Walsh: Transitioning into a tree?

Mr. Melloh: Transitioning into a tree instead of a bench. That's the end of my report. Does anyone have any questions?

Ms. Thomsen: Jason, would the email I received fall under "New Business" or should I save it for "Supervisor's Requests?"

Mr. McCarthy: Let's do that at the end.

**B. Presentation of Clubhouse Design, Doug Barlow - Architect**

Mr. McCarthy: Doug is going to go through his presentation and if the Board has any questions, he will answer those.

Mr. Barlow: I am an Architect in Tallahassee. I have known Tim for almost 20 years on the renovation of similar golf courses and did some small renovations on the clubhouse. I also renovated the Capital City Country Club clubhouse. It's the oldest golf course in Tallahassee from 1921. Tim asked me to come out and take a look at this a couple of years ago and keep in touch with me. We've put together a short program and design. This is just a conceptual design that is only lines on paper, which can all be moved or changed. This was a master plan on what we can do with the project. So, we did a couple of variations. Your booklet has an existing condition and a new design in it. It says, "Additions and Renovations A0.1" at the bottom. We did a base plan of all the existing conditions. "EX" is the existing condition. We met with Tim and measured. We took the old plans, put them together and started looking at the best use of the space you have and of the places we can expand to. You are limited on the front side, but not on the back side. I have a plan showing where the kitchen and dining room would be added to the project. On Sheet A.1, there is a lot of information because we use a computer program that does everything in 3D, but you have to add a lot into it. What you see in red is the new construction.

There is going to be a new kitchen with a walk-in freezer and coolers, some office space, a dining room expansion off the edge of your dining room, and a covered porch. Anything in orange is going to be renovated. It's under an existing roof and we will renovate that portion. That is the bar, new storage behind the bar, new men's and women's locker rooms, new pro shop, and new office suite with conference room.

Mr. Bedwell: Could we ask questions?

Mr. Barlow: You are free to ask questions as we go.

Mr. Oakley: If you look in the corner of the dining room next to the three sliding glass doors, I mentioned to Tim that there was a solid block. Could you put glass in there?

Mr. Barlow: Yes, we can put more glass in there, but that wall actually angles out. I think you are talking about taking that wall out and putting glass in there.

Mr. Oakley: What I'm trying to do is get as much glass in that restaurant as possible. There was some concern where the sliding glass doors would go and I said maybe they could slide in the other direction.

Mr. Barlow: We can make that work. Again, this is a conceptual design. This is a master plan for the layout. There is a schematic design gives more detail as well the design development.

Mr. Oakley: The other question I had was on the outside covered patio. Even in your rendering, the corner post, I don't know what your support rate is on the roof, but do those support posts have to be as large as they are?

Mr. Barlow: No.

Mr. Oakley: Maybe we could reduce the size of those and that would open the area up a little bit more.

Mr. Barlow: We can, yes. We mimicked what you already had there.

Mr. Oakley: Could we mimic it smaller?

Mr. Barlow: We put three in there. We don't have to have three.

Mr. Oakley: Right on that very corner, if you look at the size of those, it's taking up a lot of space.

Mr. Barlow: We could downsize this column. What we tried to do is to create a men's and women's locker room with a shower in each one that is ADA Accessible. I think it will have three to four toilets, which we can expand. We are expanding a little bit into the golf cart area,

but what we were planning on doing was making the golf cart pickup area at the east side of the building. That would allow you to pull off there, you would drop your bag off, and walk back there and have your bag on a cart. You can drive around here at the pro shop and pay at that point.

Mr. Melloh: He does have two garage doors.

Mr. McCarthy: So people could pull up right there and drop their bag off?

Mr. Melloh: Yes. As you are pulling in, there will be an egress lane with a bag drop on the right-hand side as you are coming in.

Mr. Bedwell: I think I have a picture of that.

Mr. Barlow: In the very back, Tim and I talked about realigning this road. We thought that might be the easiest thing to do, which was to create a backdrop, take your bags and put it on the cart. We will stack all of the golf carts out here, instead of in the back. They park, walk back, get in, and drive around.

Mr. Melloh: It just makes it much more functional. It will be a lot easier for them. They will still be able to drive their carts in the parking lot, but it would be a lot easier for them and a lot less walking for our guests. We don't want our guests to walk.

Mr. Oakley: The most commonly asked question in the pro shop is, "Where are the carts?"

Mr. Melloh: Yes, because they don't see them when they walk in.

Mr. Barlow: The first thing you will see when you drive up is a place to drop off their bag. We created some cart parking in between the kitchen and the dining hall. When you get through with your nine holes, you come in through here and go to the bar, get something to drink, and come back out. Then we made a loop around to come back up to the #10 tee box.

Mr. Melloh: Along that loop we are going to have more private cart parking. Does anyone have any thoughts? I think this is a really good design because as we said, it would be a different story if we were tearing it all down and starting with a clean sheet of paper. I think Doug did a great job. As part of the design, which you will see that we have taken the executive offices for the CDD, we put in a conference room where we would be able to have these meetings on property. If the Men's and Women's Associations use the conference room to have their meetings, we can have people that may just want to have lunch served in a meeting room or something like that. We will have all new audio/visual equipment. A screen will come out of the

ceiling that we can just plug in a thumb drive to project what is on the screen. The neat thing behind this whole design, is that all of the breezeways are not filled in so when you walk in the front door, there is a lobby. You have the ladies' locker room to the right and a men's locker room to the left. They are both double in size if not more. You will have the executive offices in front of you. To get to the pro shop, you must walk down what is now a breezeway and walk right into it. We will have the same thing for The Grille. We will have these sliding glass doors so if they are having a party or something that is noisy, they can shut those down. For the most part, for normal day-to-day operations, they can walk right into The Grille. Just like if you were in the mall. You could walk right in and shop and register for golf.

Mr. Oakley: Tim, can the conference room be used by the 4,300 homes.

Mr. Melloh: Absolutely. We will have a master calendar.

Ms. Walsh: How much seating will it have and what is the capacity of that room?

Mr. Melloh: We are going to have a conference table that will hold ten and another eight to ten chairs, so there is room for about 20 people.

Mr. McCarthy: Regarding the restaurant area, what happens when it gets very busy in there and it's difficult to hear things. Do we have a plan for acoustical tiles?

Mr. Barlow: We could put acoustical tiles in or use acoustic banners that would hang down. You have a lot of hard surfaces in there that we can look at.

Mr. McCarthy: Just from my perspective, when I go there and there's a large number of people it's difficult to hear. Terri is in charge of the restaurant. She rents this space, when it comes time for the public comment period she might want to address that.

Mr. Barlow: The last time we were here, she had some input on it. We tried to modify what we had, but yes, that's something to address.

Mr. McCarthy: It makes the experience of whatever you are doing in there, much more enjoyable because it's very difficult without them. Thank you.

Mr. Oakley: Will the restaurant run on its own electrical meter?

Mr. Barlow: We can probably do that, yes.

Mr. Oakley: I think that's a very good idea because it's a leased space.

Mr. Melloh: Just in comparison, the kitchen right now where Terri does the cooking is about 70 square feet, which is pretty small. The kitchen area is the same thing with about 360

square feet. There is a walk-in cooler, walk-in freezer, office space, storage and dish room. Things right now are all crammed into one space.

Mr. Barlow: Right now your freezer and cooler is outside. This plan has it inside.

Mr. Melloh: This makes us more of a legitimate restaurant.

Ms. Thomsen: When you have your freezer and refrigerator outside it rusts.

Mr. Barlow: Just the time to go back and forth to get stuff is less.

Marchelle Zweber, Stratford Place: Yes. By the time you open it up, and its 95 degrees outside.

Mr. McCarthy: Let the Board finish their discussion and then we will take questions from the audience. Does anyone on the Board have any questions?

Ms. Thomsen: I have one question. What are the three panels that are in Ines's office for? They look like cubby holes.

Mr. Barlow: They are for storage. There will be a file room right off of her office. There is a storage room in the conference room, but that's where we are putting the mechanical equipment.

Ms. Thomsen: How do you get through there?

Mr. Barlow: There is an opening.

Ms. Thomsen: This is almost like a lobby area.

Mr. Barlow: There is separate access to the pro shop.

Ms. Thomsen: Not through Lane's office.

Mr. Barlow: Yes.

Mr. Bedwell: Tim, can I come up here with my cart?

Mr. Melloh: No, you stop further back.

Mr. Bedwell: Do we have a picture of that?

Mr. Barlow: Not from that standpoint. There would be a pull off in the sidewalk where you put your bag onto your cart and then take the cart around.

Mr. Bedwell: Thank you.

Mr. Melloh: Of course, one of the things that we haven't really talked about is that we will be building the new starter area. It's that little building that you see there.

Mr. Barlow: There will be a cart wash area. We are going to keep as much of the wall that's there and reuse that so you are not looking at the back of the kitchen area. We would keep

the garbage pick-up area and try to use as much as that as possible. There is no use in rebuilding it when we can keep it. There is a graphic model.

Mr. Melloh: Graphic models are pretty. It gives you a good feeling for how this is going to flow.

Mr. Barlow: It takes you around the building.

Mr. Oakley: You need to move the cart wash.

Mr. Barlow: Tim talked to me today about it.

Mr. Melloh: You can see that everything flows nicely. There is a nice picture that shows you the restaurant with the outside seating. Right next to that is the extended dining room with the storefront with floor to ceiling type glass where you can look onto the golf course and the new starter area. The pro shop becomes larger as well. It will go all the way out to the posts so the area where we have plastic furniture right now, is all going to be part of the golf shop.

Mr. Barlow: The good thing is you have a roof, slab and everything is all infilled under there.

Mr. Melloh: That's why this really works out. It's very nice.

Mr. Oakley: We changed Tim's steps to help him down to the golf course and make him happy.

Mr. Barlow: We will have a ramp out there.

Mr. Oakley: I like the change of the ramp from where you had it originally. It's much better.

Mr. Barlow: I think it's a lot better. I put a budget together and we feel pretty good about it. I talked with one of the contractors who is doing a project down the street.

Mr. Melloh: At Beef 'O' Brady's.

Mr. Barlow: I gave them what I put together. He said that sounded like it was in the ballpark of what construction costs are here. He said its busy, but not frantic like in Tallahassee because of the hurricane. They are having a tough time finding people. So basically, I used some of the numbers we had in Tallahassee just to give a cushion. The worst thing is that you start tearing into a building and you find all of the past sins and problems that pop up here. I built in a contingency to cover anything we find. There are always a few changes. If you wanted to, we could make this part of the dining room addition and the porch as an alternate. Bid everything else out and have this as a separate alternate to see where we stand. A lot of people like to do that

so then they see the budget. If they can afford to take the alternate, they take the alternate. Right now, in our budget, I have everything in there.

Mr. Melloh: I think we are pretty good with that.

Ms. Thomsen: We are comfortable with that.

Mr. McCarthy: Are there any further questions from the Board? If not, we will open it up to the public. Please state your name and subdivision. Marchelle, you were first.

Ms. Zweber: How much parking is there for carts by the restaurant?

Mr. Barlow: We are showing about 10 spaces, but I think we can get another 10 to 15 along the area back there.

Mr. McCarthy: Thank you, Marchelle. Is there anyone else?

Ms. Thomsen: We are going to need every bit of space for parking. That's one of my bigger concerns.

Mr. Barlow: If we do this little loop back up to the next tee box, we have plenty of area for parking.

Mr. Melloh: Right now, there is parking underneath the oak trees where we planned a lot of cord grass. We will take the cord grass out and add concrete and lines. It will just be moved over a little bit.

Mr. Oakley: Marchelle and Terri, when you have a party do a lot of people drive their golf carts up there?

Ms. Zweber: The busiest day for golf carts is on a Friday where we could easily have 30 golf carts parked there. For parties, everybody drives a car.

Mr. McCarthy: Terri, do you have any questions for Doug?

Ms. King: No.

Mr. McCarthy: Anyone else? Doug, thank you very much for your presentation. It was very useful and we appreciate it.

- **Staff Reports - Attorney (ADDED)**

Mr. Showe: We have Scott Glass from your attorney, Shutts & Bowen on the phone. Do you have anything specific to go over, Scott?

Mr. Glass: No. I'm just here if you need anything.

Mr. Showe: The person that walked in and I chatted with was your District Engineer. He provided us with the revised Engineer's Report. It's an updated version of what's in your agenda.

- **Consideration of Resolution 2019-03 Setting a Public Hearing (Item 5D)**

Mr. McCarthy: Now we have to vote on Resolution 2019-03.

Mr. Showe: Yes. We confirmed that we can get this room for July 25, 2019 at 6:00 p.m. so we need a motion to adopt that resolution, setting the public hearing for July 25, 2019 at 6:00 p.m. at this location.

Ms. Walsh: Do you want to have the July 24<sup>th</sup> meeting?

Mr. Showe: I recommend keeping the meeting on July 24<sup>th</sup> because it's going to be incredibly difficult to conduct business the next day.

Mr. McCarthy: We need a motion to adopt Resolution 2019-03.

On MOTION by Mr. Bedwell seconded by Mr. Oakley with all in favor Resolution 2019-03 Setting a Public Hearing for July 25, 2019 at 6:00 p.m. at the Faith Lutheran Church in the Multi-Purpose Room, 5550 Faith Drive, Viera, Florida, was approved.

**C. Presentation Arbitrage Rebate Calculation Report**

Mr. Showe: We provided the Board with the Arbitrage Report. This is an annual calculation pursuant to your bonds. It's essentially designed to show that you are not collecting more in interest than you are legally allowed to under bonds. This one says that no rebate liability exists. We are just presenting our report and no action is required by the Board.

**D. Presentation of Number of Registered Voters – 7,614**

Mr. Showe: We are required to present annually the number of registered voters within the District. So as of April 15, 2019, you have 7,614 registered voters within the boundaries of the District. This doesn't impact the District, because the District already turned over to resident control so this is just informational.

- **Suspension of Dale Zeigler (Item 4)**

Mr. Showe: We need the Board to take some action. I know we've allowed him at this point an extra 45 minutes to show up. I briefed Tim on the history and where we are with that issue.

Mr. McCarthy: The fact that he hasn't shown up, I don't see any reason why we should release the suspension. The suspension was done correctly. The Board was aware of it. Let's go around the room. What are your feelings on it, Jo?

Ms. Walsh: I don't see a problem.

Mr. McCarthy: Thank you. Bill?

Mr. Oakley: Staff handled it appropriately.

Mr. McCarthy: Melinda?

Ms. Thomsen: I agree.

Mr. McCarthy: David?

Mr. Bedwell: I agree.

Mr. Showe: If there is consensus from the Board, we need a motion to confirm the six-month suspension for Mr. Zeigler as previously provided by the General Manager.

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| On MOTION by Ms. Walsh seconded by Mr. Oakley with all in favor the Board's agreement to abide by Mr. Zeigler's suspension was approved. |
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Mr. Showe: We will inform Mr. Zeigler.

Ms. Thomsen: Jason, I think you mentioned the date of the public hearing as being the 25<sup>th</sup>.

Mr. Showe: Yes. Its July 25<sup>th</sup>.

Ms. Thomsen: Is that the change in this resolution because I have the public hearing as 2:00 p.m. on July 24<sup>th</sup>?

Mr. Showe: Yes, we changed that. We will revise that resolution to reflect July 25<sup>th</sup> at 6:00 p.m. This room is not available on Wednesday nights so we have to move it to Thursdays.

**TENTH ORDER OF BUSINESS**

**Treasurer's Report – Consideration of Financial Statements**

**A. Approval of Check Register**

On MOTION by Ms. Walsh seconded by Mr. Bedwell with all in favor Checks #3614 through #3628 from the General Fund totaling \$63,990.45 were approved.

On MOTION by Ms. Walsh seconded by Mr. Oakley with all in favor Checks #64 through #66 from the Capital Reserve Fund totaling \$12,772,087 were approved.

On MOTION by Ms. Walsh seconded by Ms. Thomsen with all in favor Checks #26691 through #26759 from the Golf Course Fund in the amount of \$77,555.46 were approved.

**B. Balance Sheet and Income Statement**

No action was required by the Board.

**ELEVENTH ORDER OF BUSINESS**

**Supervisor's Requests**

Mr. McCarthy: David?

Mr. Bedwell: I don't have anything.

Mr. McCarthy: Melinda?

Ms. Thomsen: None.

Mr. McCarthy: Bill?

Mr. Oakley: Yes. Jason and Tim, I have seen cracks on the sidewalks along #15. I'm concerned about somebody getting hurt walking home. I know it's not our property, but you have some information on that.

Mr. Melloh: We have an indication that John Gates is getting quotes to for sidewalk replacements.

Mr. Oakley: It doesn't make sense to have a nice new golf course entrance when we have a poorly designed sidewalk. Right where all of the construction is, I asked Ed to check on that.

Mr. Melloh: Ed made a call to the road and bridge people coming in and out to take a look and provide assessments and talk with us about that.

Mr. Oakley: Hopefully, they will consent to do it so we don't have to pay for it.

Mr. Melloh: Thank you.

Mr. McCarthy: Jo?

Ms. Walsh: None.

Mr. McCarthy: As you all know, the CDD Supervisor's website has our email addresses and so forth. All Board Members have been informed that I have been soliciting funds through gift cards. I appreciate you making me aware of it. I am not soliciting any funds. Thank you very much.

**TWELFTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Ms. Walsh seconded by Mr. Oakley with all in favor the meeting was adjourned.



Secretary/Assistant Secretary



Chairman/Vice Chairman